



FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

MINUTES

MONDAY, AUGUST 12, 2024
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

Committee Chair Mendelson called the Fallbrook Public Utility District's Community Benefit Program ("FPUD CBP") Committee meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair
Elana Sterling, Vice Chair
Anna Marchand, Secretary
Lila Hargrove
Jerry Kalman
Leticia Maldonado/Stamos
Rosie Redmond

Absent: None

District Staff Present: Lauren Eckert, Executive Assistant/Board Secretary

Also present: Seven people in attendance; one person attended virtually.

PLEDGE OF ALLEGIANCE – Committee Chair Mendelson led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) – One correction was made to the Agenda at III. E. The number 4 was changed to the number 3. There were no additions or deletions.

APPROVAL OF AGENDA

MOTION: Committee Vice Chair Sterling moved to approve the agenda, as corrected; Committee Member Redmond seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None

ABSENT: None

PUBLIC COMMENT

Committee Chair Mendelson called for public comment on non-agenda items. None were received at this time.

II. APPROVAL OF MINUTES..... (ITEM A)

A. June 10, 2024 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES

MOTION: Committee Member Redmond moved to approve the June 10, 2024 FPUD CBP Committee Meeting Minutes, as presented; Committee Member Kalman seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: None

B. July 8, 2024 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINTUES

MOTION: Committee Member Hargrove moved to approve the July 8, 2024 FPUD CBP Committee Meeting Minutes, as corrected to include a spelling correction of the word, application, at Page 2, Paragraph III; Committee Member Maldonado/Stamos seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: None

III. ACTION/DISCUSSION

C. SUMMARY OF RESPONSES TO QUESTIONS RECEIVED AT WORKSHOP AND VIA EMAIL INQUIRIES

Committee Chair Mendelson called for public comment, of which there was none.

Committee Chair Mendelson referred the Committee to the August 12, 2024 Agenda Package at Attachment C, page 13. A question about planning or

acquisition grants was asked at the July 2024 meeting. The response was set out in Attachment C.

Committee Chair Mendelson also reported he provided timely responses to applicant questions received during the application process to promote efficient use of the application process period. These questions and answers are also set out in the August 12, 2024 Agenda Package at Attachment C, page 13.

A third question was received from an applicant about the specific details of an APN. Committee Chair explained he advised the applicant to describe the details in the application but that the specific APN was not necessary if it could not be obtained prior to the close of the application process period.

D. MOU BETWEEN FPUD AND MRCD APPROVED AT THE JULY 22, 2024
FPUD BOARD MEETING

The Mission Road Medians Program, Mission Resources Conservation District and Fallbrook Public Utility District Memorandum of Understanding was provided to the Committee and the public via the August 12, 2024 Agenda Package at Attachment D. Jackie Heyneman explained that the Fallbrook Beautification Alliance was dissolving and that certain projects previously completed by that organization would be assumed by the Mission Resources Conservation District. Committee Hargrove explained that the Mission Resources Conservation District plans on fund raising to meet cost of portions of its work but would also be applying for funding via the Community Benefit Program. Limited discussion ensued to clarify that the Community Benefit Program Committee Members will determine the amount of funding provided.

E. SELECTION PROCEDURES FOR FILLING THREE COMMITTEE
MEMBER SEATS THAT EXPIRE IN JANUARY 2025

Committee Chair Mendelson called for public comment, of which there was none until later in the discussion of this agenda item.

Committee Chair Mendelson reported that a FPUD Board ad hoc committee had taken the question of how the FPUD BOARD intended to conduct the process regarding the three committee members whose terms expire in January 2025 under consideration. Committee Chair Mendelson reported the ad hoc committee planned to recommend, to the FPUD Board, that the three committee members be approved for another three-year term if those committee members wished to continue to serve on the committee. In the event there were any vacancies, a public application procedure would be implemented.

Committee Member Hargrove suggested that the FPUD Board should maintain the ability to either reappoint a current member or determine to replace a current member with a new appointee from the public. Discussion continued with a focus on the fact that reappointments should not be automatic. Committee Chair

Mendelson will provide the following feedback to the FPUD Board ad hoc committee:

Specifically, the CBP Committee recommends that current members wanting to serve a consecutive term need to only announce that fact to the FPUD Board for consideration of appointment. Current members will not be required to engage in a formal application process.

Once announced, the FPUD Board maintains the ability to formally reappoint the current member for a consecutive term or determine that the current member will not be reappointed to the Committee. This will require the FPUD Board to also regularly conduct a timely application process so that a pool of candidates for appointment remains available to the FPUD Board.

Options for appointments will be necessary if there is a vacancy. A vacancy may occur for multiple reasons:

- (1) because a current member may not wish to continue to serve a consecutive term,
- (2) circumstances may prevent a current member from fulfilling an intention, with announcement, to serve a consecutive term, or
- (3) the FPUD Board is interested in appointing a new member in lieu of reappointing a current member to the next term.

Committee Members Lila Hargrove, Anna Marchand and Leticia Maldonado/Stamos each announced an intention to serve a consecutive term.

Michael Griffiths publicly commented and suggested that the current members whose terms expire in January 2025 be automatically reappointed since they voluntarily served a two-year term so that the entire Committee would not be subject to change at one time. Thereafter, and for the following year where four Committee members will be concluding their three-year term, the above application process be implemented. Mr. Griffiths reasoned that the Committee is new and that the reappointments at this time will benefit the Committee's work. The Committee agreed with this suggestion.

Committee Chair Mendelson announced that the public is also invited to attend the regularly scheduled monthly FPUD Board meetings to further address any concerns about the appointment of members to the Committee.

F. UPDATE TO THE FPUD COMMUNITY BENEFIT PROGRAM FUNDING AGREEMENT

Contract Oversight Workgroup Chair Marchand reported that Committee Member Kalman had provided six clerical corrections to the current FPUD Community Benefit Program Funding Agreement. The corrections were stated for the Committee. The final draft of the contract was attached to the August 12, 2024 Agenda Package at Attachment E.

Committee Member Kalman also posed questions about mechanics' liens and monthly content about projects for social media purposes. Workgroup Chair Marchand vetted these questions with the Fallbrook Public Utility District General Manager who stated that the current contractual language was sufficient and had been approved by the District's law firm.

MOTION: Committee Secretary Marchand moved to upload the current contract to the FPUD website; Committee Member Kalman seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: None

IV. **WORK GROUP REPORTS**

G. ADMINISTRATIVE PROCEDURES – No Report

H. PROPOSAL DEVELOPMENT

Workgroup Chair Hargrove reported that the workgroup will be investigating software to be used in place of the current application software to make the application process more user-friendly. This may create a cost but will be discussed further as information becomes available.

The Workgroup will be compiling Application Notebooks for each Committee Member. Each member will be responsible for picking up an Application Notebook.

Committee Secretary Marchand will send Notice to each applicant to attend the September 2024 meeting where applications and projects will be discussed.

Committee Vice Chair Sterling suggested a later meeting time for the September meeting. Committee Chair Mendelson called for public comment on this suggestion. There was no specific comment supporting a later meeting time. Limited discussion took place, with no action to change the September 9, 2024 meeting time.

Michael Griffiths made public comment on the following topics:

- A cleaner, simpler application process is necessary.
- The application, and all documents, should always be available on the website and should not be public only during the application process.
- The Committee's PowerPoint presented at the July 2024 meeting should be posted on the FPUD website.
- Links to the DIR should be posted on the FPUD website.

Further public comment was made by a representative from the Riders Guild, inquiring about the process for uploading application supplemental documents.

I. CONTRACT OVERSIGHT

Workgroup Chair Marchand reported that financial reports for each project are being timely collected. The Committee Members agreed they did not need a hard copy of each report.

J. PUBLIC OUTREACH

Committee Member Kalman reported on the status of current and future publications about current projects.

V. NEW BUSINESS – None

VI. ADJOURNMENT OF MEETING *Next meeting September 9, 2024 at 10:00 a.m.*

Committee Members shall submit September Agenda items to Committee Chair Mendelson on or before August 30, 2024.

There being no further business to discuss, Committee Chair Mendelson concluded the meeting at 10:46 a.m.

ATTEST:


Secretary, Community Benefit Committee


Chair, Community Benefit Committee