



FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING

MINUTES

THURSDAY, DECEMBER 12, 2024  
11:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125

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I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

President DeMeo called the December 12, 2024 Special Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 11:00 a.m.

A quorum was established, and attendance was as follows:

Board of Directors

Present: Jennifer DeMeo, Member/President  
Don McDougal, Member/ Vice President  
Dave Baxter, Member  
Ken Endter, Member  
Charley Wolk, Member

Absent: None

General Counsel/District Staff

Present: Jack Bebee, General Manager  
Dave Shank, Assistant General Manager/CFO  
Paula de Sousa, General Counsel  
Aaron Cook, Engineering Manager  
Noelle Denke, Public Information Officer  
John Marchetta, Human Resources Manager  
Steve Stone, Field Services Manager  
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Paul Jones, Jon Wells, and Jason Pivovaroff

PLEDGE OF ALLEGIANCE

President DeMeo led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: Director McDougal moved to approve the agenda, as presented;  
Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

**PUBLIC COMMENT**

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

There were no public comments on non-agenda items.

**II. ACTION/DISCUSSION CALENDAR -----(ITEM A)**

**A. STRATEGIC PLAN WORKSHOP**

General Manager Bebee welcomed the Board to the Strategic Plan Workshop and introduced Paul Jones of Dopudja & Wells who led the workshop.

Mr. Jones began by reviewing the various tasks and exercises for the workshop, including desired outcomes, overview of the strategic planning process and review of current and upcoming tasks, discussing strategic planning themes, discussion the long-term visioning for the organization, and discussing next steps of the strategic planning process.

The Board and staff participated in an interactive workshop collaborating together to complete tasks and exercises planned by Dopudja & Wells.

A future workshop will be scheduled once Dopudja & Wells compiles the data collected at this meeting. The future workshop will include a draft strategic plan for Board review and feedback.

**III. ADJOURNMENT OF MEETING**

There being no further business to discuss, President DeMeo adjourned the December 12, 2024 special meeting of the Board of Directors of the Fallbrook Public Utility District at 1:12 p.m.

  
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President, Board of Directors

ATTEST:

  
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Secretary, Board of Directors