



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**AGENDA**

**MONDAY, OCTOBER 28, 2024  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

**THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVaUFNkQnA2bHA4Zz09>

**MEETING ID: 820 0317 2211**

**AUDIO PASSCODE: 363170**

**Dial by your location**

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**Find your local number: <https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVaUFNkQnA2bHA4Zz09>**

**PUBLIC COMMENTS:** Members of the public may submit public comments and comments on agenda items in one of the following ways:

**SUBMIT COMMENTS BEFORE THE MEETING:**

- By emailing to our Board Secretary at [leckert@fpud.com](mailto:leckert@fpud.com)
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

**REMOTELY MAKE COMMENTS DURING THE MEETING:** The Board President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing \*9 to notify the moderator that you wish to speak during the current item.

**MAKE IN-PERSON COMMENTS DURING THE MEETING:** The Board President will inquire prior to Board discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

**THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

*If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

A. NEW EMPLOYEE ANNOUNCEMENT

1. Juan Basave, Utility Worker I
2. Brandon Salgado, Utility Worker I
3. Jim Ollerton, Information Technology Manager

**II. CONSENT CALENDAR-----**(ITEM B)****

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

B. CONSIDER APPROVAL OF MINUTES

1. September 23, 2024 Regular Meeting

*Recommendation: The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

**III. INFORMATION-----**(ITEM C)****

C. PIPELINE AND VALVE REPLACEMENT CONTRACT PRE-QUALIFICATION PROGRAM

*Presented by: Aaron Cook, Engineering Manager*

**IV. ACTION / DISCUSSION CALENDAR -----**(ITEMS D-K)****

D. CONSIDER RECOMMENDATIONS BY THE COMMUNITY BENEFIT PROGRAM COMMITTEE

Recommendation: *That the Board approve the Projects as recommended by the Committee and direct the Committee to finalize contract terms for each of these Projects using the Contract template and authorize the General Manager to execute these contracts.*

- E. CONSIDER REQUEST TO RESCHEDULE THE DECEMBER 2, 2024 COMBINED NOVEMBER / DECEMBER REGULAR BOARD MEETING TO DECEMBER 9, 2024

Recommendation: *That the Board authorize rescheduling the combined November/December Regular Board Meeting to December 9, 2024.*

- F. CONSIDER AWARD OF RATTLESNAKE TANK SITE IMPROVEMENTS PROJECT

Recommendation: *That the Board award the Rattlesnake Tank Site Improvement Project to the lowest responsible bidder, NMN Construction for \$818,000.*

- G. CONSIDER ADOPTING RESOLUTION 5083, AMENDING ADMINISTRATIVE CODE ARTICLE 5, DISTRICT PROCUREMENT PROCEDURES

Recommendation: *That the Board adopt Resolution No. 5083 amending Administrative Code Article 5, District Procurement Procedures*

- H. CONSIDER REQUEST FOR TEMPORARY SEWER SERVICE AGREEMENT FOR APN 120-010-64

Recommendation: *That the Board adopt Resolution No. 5084 authorizing a Temporary Sewer Service Agreement between the Fallbrook Public Utility District and Calhoun Family Living Trust.*

- I. CONSIDER LAKE SKINNER HYDROLOGY STUDY

Recommendation: *That the Board authorize the General Manager to sign an agreement with Stetson Engineers not to exceed \$84,750 to perform the hydrology study and conceptual runoff model for Lake Skinner to study the loss of runoff over the past 12 years. Metropolitan Water District will reimburse the District for 50% of the cost.*

- J. CONSIDER LETTER OF SUPPORT TO SAN DIEGO COUNTY BOARD OF SUPERVISORS TO APPOINT DON MCDUGAL, OR ANOTHER SUBDISTRICT 4 REGISTERED VOTER/RESIDENT, TO THE FPUD BOARD OF DIRECTORS, SUBDISTRICT 4

Recommendation: *That the Board provide direction to staff regarding submittal of a letter to the San Diego County Board of Supervisors and Supervisor Desmond supporting its appointment of Don McDougal, or another a Subdistrict 4 registered voter/resident, to the FPUD Board of Directors, Subdistrict 4.*

- K. CONSIDER REQUEST FOR BOARD APPROVAL FOR COMPLETION OF ACQUISITION OF THE FALLBROOK 3 FLOW CONTROL FACILITY FROM THE SAN DIEGO COUNTY WATER AUTHORITY

*Recommendation:* That the Board authorize the General Manager to execute the attached Bill of Sale for acquisition of the Fallbrook 3 Flow Control Facility for \$112,850 from the San Diego County Water Authority (SDCWA), which will complete the transfer of all assets as part of the detachment process.

**IV. ORAL/Written Reports------(ITEMS 1-7)**

1. General Counsel
2. General Manager
  - a. MWD/EMWD Update
  - b. Engineering and Operations Report
  - c. Federal Funding Update
3. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer's Report
  - c. Budget Status Report
  - d. Warrant List
4. Public Information Officer
5. Notice of Approval of Per Diem for Meetings Attended
6. Director Comments/Reports on Meetings Attended
7. Miscellaneous

**VI. ADJOURNMENT OF MEETING**

\* \* \* \* \*

**DECLARATION OF POSTING**

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

October 23, 2024  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant/Board Secretary



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**M E M O**

**TO:** Board of Directors  
**FROM:** Lauren Eckert, Executive Assistant/Board Secretary  
**DATE:** October 28, 2024  
**SUBJECT:** Approval of Minutes

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**Recommended Action**

That the Board approve the minutes of the following meeting of the Board of Directors of the Fallbrook Public Utility District:

1. September 23, 2024 Regular Meeting



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**MINUTES**

**MONDAY, SEPTEMBER 23, 2024  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

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**I. PRELIMINARY FUNCTIONS**

**CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM**

President DeMeo called the September Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:00 p.m.

A quorum was established, and attendance was as follows:

**Board of Directors**

**Present:** Jennifer DeMeo, Member/President  
Don McDougal, Member/Vice President  
Dave Baxter, Member  
Ken Endter, Member  
Charley Wolk, Member

**Absent:** None

**General Counsel/District Staff**

**Present:** Jack Bebee, General Manager  
Paula de Sousa, General Counsel  
Dave Shank, Assistant General Manager/CFO  
Jodi Brown, Management Analyst  
Devin Casteel, System Operations Supervisor  
Isabel Casteran, Safety & Risk Officer  
Aaron Cook, Engineering Manager  
Aaron Cox, Maintenance Technician II  
Noelle Denke, Public Information Officer  
Josh Hargrove, Senior Maintenance Technician  
Peter Marshall, Collections Supervisor  
Carl Quiram, Operations Manager  
Steve Stone, Field Services Manager  
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Jacqueline Howells and Mark Mervich

#### PLEDGE OF ALLEGIANCE

President DeMeo led the Pledge of Allegiance.

#### APPROVAL OF AGENDA

MOTION: Director McDougal moved to approve the agenda; Director Endter seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

#### PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

There were no public comments on non-agenda items.

There were no public comments on agenda items A – B.

##### A. EMPLOYEE PROMOTIONS

1. Peter Marshall, Collections Supervisor
2. Aaron Cox, Maintenance Technician II

The Board recognized Peter Marshall for his promotion to Collections Supervisor and Aaron Cox for his promotion to Maintenance Technician II.

##### B. YEARS OF SERVICE

1. Josh Hargrove – 10 years

The Board recognized Josh Hargrove for his 10 years of service to the District.

#### II. **CONSENT CALENDAR**-----**(ITEMS C–E)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

- C. CONSIDER APPROVAL OF MINUTES  
1. August 26, 2024 Regular Meeting

*Recommendation:* The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.

- D. CONSIDER ADVANCE APPROVAL TO ATTEND MEETINGS

*Recommendation:* That the Board authorize and approve, in advance, Directors' attendance to the ACWA Region 10 event addressing water quality challenges: present and future on October 15, 2024 at Yorba Linda Water District in Placentia, CA.

- E. CONSIDER NOTICE OF COMPLETION FOR PROJECT 3197, SEWER MAIN RELINING

*Recommendation:* That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

There were no public comments on Consent Calendar items.

MOTION: Director Baxter moved to approve the Consent Calendar as presented; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

**III. INFORMATION----- (ITEM F)**

- F. UPDATE ON SEPTEMBER 13<sup>TH</sup> INCIDENT AT THE UV PLANT AT RED MOUNTAIN RESERVOIR

*Presented by:* Carl Quiram, Operations Manager

There were no public comments on agenda item F.

Operations Manager Quiram provided an update on the September 13, 2024 incident at the UV plant at Red Mountain Reservoir that resulted in a boil order notice. He reported there was an equipment failure with the UPS, which resulted in a power failure at the plant. Operations Manager Quiram explained we are still working on diagnosing exactly what happened with the equipment as well as installing a secondary valve.

Director Baxter asked how staff noticed there was a problem. Operations Manager Quiram explained when it happened, it froze the SCADA system. When

the alarm went off and staff looked at their tablets, everything looked fine. One of the Operators went in anyway and found there was no power. Director Baxter asked if there was something that could be done in the SCADA system in the event of a failure. Operations Manager Quiram responded that we are weighing our options.

Director Wolk was concerned that all precautions were taken, and this still happened. He asked if there was something that could be added for the Operators to be able to manually check it. Operations Manager Quiram stated a smaller separate UPS would be able to fix that problem.

Director Baxter asked if physical cameras would help with this. Operations Manager Quiram stated this happened during the night when it was completely dark, so staff would not have been able to see much on camera.

General Manager Bebee stated once a diagnosis is made, the Board will be notified of what happened.

**IV. ACTION / DISCUSSION CALENDAR ----- (ITEM G)**

**G. CONSIDER AWARD OF KAUFMAN PRESSURE STATION REPLACEMENT PROJECT**

*Recommendation: That the Board award the Kaufman Pressure Station Replacement Project to the lowest responsible bidder, PK Mechanical for \$570,000.*

There were no public comments on agenda item G.

Director Endter reported this item went through the Engineering and Operations Committee.

**MOTION:** Director Endter moved to award the Kaufman Pressure Station Replacement Project to the lowest responsible bidder, PK Mechanical for \$570,000; Director McDougal seconded. Motion carried; **VOTE:**

**AYES:** Directors Baxter, DeMeo, Endter, McDougal, and Wolk  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**V. ORAL/WRITTEN REPORTS----- (ITEMS 1-7)**

1. General Counsel
2. General Manager
  - a. MWD/EMWD Update
  - b. Engineering and Operations Report

- c. Federal Funding Update
3. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer's Report
  - c. Budget Status Report
  - d. Warrant List
    - AGM/CFO Shank reported the District received a GFOA award for the budget. This award is focused on enhancing budgets.
4. Public Information Officer
  - President DeMeo commended PIO Denke on the recent press releases.
5. Notice of Approval of Per Diem for Meetings Attended
6. Director Comments/Reports on Meetings Attended
  - President DeMeo encouraged Directors to attend the ACWA Region 10 event on October 15<sup>th</sup>.
7. Miscellaneous

## **VII. ADJOURNMENT OF MEETING**

There being no further business to discuss, the September Regular Meeting of the Board of Directors of the Fallbrook Public Utility District was adjourned at 4:19 p.m.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors



MEMO

**TO:** Board of Directors  
**FROM:** Engineering & Operations Committee  
**DATE:** October 28, 2024  
**SUBJECT:** Pipeline & Valve Replacement – Contractor Prequalification Program

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Description

Introduction of the District’s new pipeline and valve replacement contractor prequalification program.

Purpose

Pipeline and valve replacement is a primary component of the District’s capital improvement program. In order to meet long term pipeline replacement goals, the District has been increasing the rate of pipeline replacement efforts. Larger pipeline projects are installed by contractors. To ensure quality work, staff initiated a contractor prequalification program. Prequalification packages from interested contractors were due on September 11, 2024. Twelve contractors submitted completed questionnaires, and after review, all twelve met the requirements for pre-qualification. The approved contractors are:

Filanc	CCL Contracting, Inc.
EJ Meyer Co	PK Mechanical Systems, Inc
SRK Engineering Inc.	Gentry General Engineering, Inc.
TK Construction	GCI Construction, Inc.
Bali Construction, Inc.	Southland Paving, Inc.
Norstar Plumbing and Engineering, Inc.	J.W. Fowler Co.

Over the next year, notices inviting bids for planned pipeline and valve replacement projects will be issued to this list of pre-qualified contractors. Each year, the pre-qualification process will be re-opened to allow for additional contractors to be evaluated and added to the list.

Budgetary Impact

No budgetary impact.

Recommended Action

No recommended action – for information only.

MEMO

**TO:** Board of Directors  
**FROM:** Jack Bebee, General Manager  
**DATE:** October 28, 2024  
**SUBJECT:** Board Consideration of Recommendations by the Community Benefit Program Committee

Summary

The Community Benefit Program recommends, promotes, coordinates projects, oversees funding and ensures timely completion of projects proposed by nonprofit and qualified organizations related to parks, recreation facilities, and roads and street lighting within FPU D’s service area. The program intends to benefit Fallbrook residents by using unrestricted public property tax revenue received by FPU D and allocated to the Community Benefit Program. The Committee Benefit Program is administered by the Board-appointed Community Benefit Program Committee (Committee), which is made of volunteers that are District ratepayers. The Community Benefit Program Committee has completed their review and developed recommendations for approval of projects for Fiscal Year 2024-2025 as part of the Community Benefit Program. Each Fiscal Year, the District allocates \$546,000 in property tax revenue to fund the Program. In accordance with the District’s Administrative Code, Board approval is required to complete the funding process.

Description

The Committee held numerous public workshops and public meetings to inform the public about the funding opportunity available under the Community Benefit Program (Program). The Committee received applications from 12 organizations (Attachment A), which included a total of 20 proposed projects. On October 22, 2024, the Committee held a public meeting to finalize the scoring and make recommendations for funding. The Committee completed the process, formally recommending the Board approve 16 projects for a total amount of \$821,166 (Attachment B).

Recommended Project	Brief Description	Recommended Amount
Fallbrook Center for the Arts: Mural Restoration	Restoration of murals in three public places	\$11,760
Fallbrook Community Youth Baseball: Asphalt	Full replacement of asphalt	\$281,781
Fallbrook Community Youth Baseball: Bathroom Renovations	Bathroom renovation to be able to accommodate large number of visitors during Spring and Fall baseball seasons	\$12,000
Fallbrook Land Conservancy: Save our Forest Treescape & Flower Pot	Treescape maintenance for downtown Fallbrook, the Palomares House Park and Sculpture Garden and both sides of 1.1 miles of South Mission Road	\$11,150
Fallbrook Land Conservancy: Los Jilgueros	Security, maintenance and improvements to the native habit for Los Jilgueros Preserve	\$56,700
Fallbrook Regional Health	Sidewalk installation along main	\$28,950

District: Sidewalks and 2 ADA ramps	multipurpose rooms in building A, including ADA accessible ramp adjacent to the education building	
Fallbrook Sports Association: Routine Maintenance	Normal routine maintenance of Ingold Sports Park – fixed maintenance expenses	\$73,800
Fallbrook Trails Council: Weed Abatement	Weed abatement and clearing trail pathways to make walkable spaces	\$9,500
Fallbrook Trails Council: Trail Excavation & Repairs	Repair areas that sustained damage after rains/storms	\$30,000
Fallbrook Trails Council: Maintenance & Security	Maintenance/security service during peak summer season	\$25,000
Fallbrook Village Association: Parks Preservation & Conservation Continuation	Continuing park maintenance and upkeep of Pico Promenade, Jackie Heyneman Park, Vince Ross Village Square and Railroad Heritage Park	\$16,150
Fallbrook Village Association: Parks Preservation-impact of Unhoused & Conservation	Preservation of Pico Promenade, Jackie Heyneman Park, Vince Ross Village Square and Railroad Heritage Park including repairing damage, clearing encampments and removing waste and abandoned items	\$18,400
Fallbrook Village Association: Railroad Heritage Park	Finishing the interior of the ticket booth and purchase/installation of benches, trash cans, additional safety lighting, speakers, and signage	\$24,975
Mission Resource Conservation District: Mission Medians	Continued maintenance of medians on Mission Road	\$25,000
Wildlands Conservancy: Santa Margarita River Trail Parking Lot Biofiltration	Construction of biofiltration basin to treat the stormwater for the parking lot and bring the existing parking lot into compliance	\$173,000
Wildlands Conservancy: Santa Margarita River Trail Head Improvement	Upgrading signage at Sandia Creek Trailhead and Willow Glen Trailhead and installation of fencing and gate along with an informational signage kiosk at the Rock Mountain Trailhead	\$23,000
<b>TOTAL</b>		<b>821,166</b>

Staff and District’s legal counsel worked with the Committee to develop a contract template to be completed and executed with the entities approved for funding. A copy of the agreement is included in Attachment C.

### Budgetary Impact

The District has allocated property tax revenues into the Program. At the beginning of each fiscal year, \$546,000 is transferred into the Program. The current balance in the Program is \$1,369,896.32. If the Board approves the recommended projects, the remaining balance will be \$548,730.32.

### Recommended Action

That the Board approve the Projects as recommended by the Committee and direct the Committee to finalize contract terms for each of these Projects using the Contract template and authorize the General Manager to execute these contracts.

# **Attachment A**

## **Applications Received**

1. AnimalKind Corporation
2. Fallbrook/Bonsall Rally for Children
3. Fallbrook Center for the Arts, Inc.
4. Fallbrook Community Youth Baseball
5. Fallbrook Land Conservancy
6. Fallbrook Regional Healthcare District
7. Fallbrook Riders, Inc.
8. Fallbrook Sports Association
9. Fallbrook Trails Council
10. Fallbrook Village Association
11. Mission Resource Conservation District
12. Wildlands Conservancy

## **Attachment B**

James Mendelson  
 Community Benefit Program Committee Chair  
 990 E. Mission Road  
 Fallbrook, CA 92028

October 22, 2024

Jennifer DeMeo  
 President Fallbrook Public Utility District Board of Directors  
 c/o Jack BeBee, Fallbrook Public Utility District General Manager  
 990 E. Mission Road  
 Fallbrook, CA 92028

Re: Community Benefit Program Committee Recommendations

Dear Fallbrook Public Utility District Board Members:

The Community Benefit Program Committee has solicited, received and reviewed applications for funding from non-profit organizations and a government agency. On October 22, 2024, during a regularly scheduled public meeting, the Committee made the following decisions. Please consider this letter a request for the Fallbrook Public Utility District Board to include this matter in its October 28, 2024 Agenda and to approve the recommended funding:

Organization	Project	Funding
Fallbrook Center for the Arts	Mural Restoration	11,760
Fallbrook Community Youth Baseball	Asphalt	281,781
Fallbrook Community Youth Baseball	Bathroom Renovations	12,000
Fallbrook Land Conservancy	Save our Forest Treescape & Flower Pot	11,150
Fallbrook Land Conservancy	Los Jilgeros	56,700
Fallbrook Regional Health District	Sidewalks and 2 ADA ramps	28,950
Fallbrook Sports Association	Routine Maintenance	73,800
Fallbrook Trails Council	Weed Abatement	9,500
Fallbrook Trails Council	Trail Excavation & Repairs	30,000
Fallbrook Trails Council	Maintenance & Security	25,000
Fallbrook Village Association	Parks Preservation & Conservation Continuation	16,150
Fallbrook Village Association	Parks Preservation-impact of Unhoused & Conservation	18,400
Fallbrook Village Association:	Railroad Heritage Park	24,975
Mission Resource Conservation District	Mission Medians	25,000
Wildlands Conservancy	Santa Margarita River Trail Parking Lot Biofiltration	173,000
Wildlands Conservancy	Santa Margarita River Trail Head Improvement	23,000
TOTAL		821,166



Fallbrook Public Utility District Board Members  
Re: Community Benefit Program Committee Recommendations for Funding  
October 22, 2024  
Page Two

I will attend the Fallbrook Public Utility District's October 28, 2024 Directors Board Meeting to present these recommendations and to answer any questions along with Committee Secretary Anna M. Marchand. However, please feel welcome to contact me prior to the meeting for any questions.

Sincerely,

James Mendelson, Chair

## **Attachment C**

**Fallbrook Public Utility District  
Community Benefit Program Funding Agreement**

This Community Benefit Program Grant Agreement (“Agreement”) is made and entered into as of [Insert Date] by and between the Fallbrook Public Utility District (“District”) and [Insert Community Organization Name] (“Recipient”).

**1. Purpose**

The District allocates funding each fiscal year to its Community Benefit Program, which grants funding to community organizations. Accordingly, this Agreement grants funding under the District’s Community Benefit Program to Recipient in order to [Describe project/service for which funds will be used] and the useful lifetime of the project as outlined in Recipient’s Proposal submitted on or about [Insert Date]. Recipient’s work plan for its Community Benefit Program Grant Proposal is incorporated herein by reference.

**2. CBP Funds**

The award amount of \$ [Insert Amount] (“CBP” Funds”) granted to Recipient pursuant to this Agreement may be payable in two payments if the award amount exceeds \$100,000.00. If the award amount exceeds \$100,000.00, an initial payment necessary to meet the Recipient’s needs will be made. Any remaining balance of the award amount will be made in a second payment on [Insert Date or state, is not applicable].

**3. Terms of Agreement**

The term of this Agreement is from [Insert Date] through [Insert Date], except in the event that this Agreement is terminated earlier as set forth herein.

**4. Budget and Payment Schedule**

In the event a second payment is made for award amounts exceeding \$100,000.00, those payments will be made upon the District’s receipt of an initial report with the appropriate back-up documentation as explained herein.

Recipient’s initial report is due no later than [Insert Date or state, is not applicable].

Recipient must submit a final report 13 months from the date of this contract’s execution.

The initial and final reports shall verify award funds have been spent in accordance with the purpose of the funding and shall be submitted with a cover letter, a list of expenditures and accounting, copies of documents including, but not limited to, contracts, invoices, receipts, checks, bank statements, credit card statements and payroll expense reports. If Recipient fails to provide timely reports, Recipient may be subject to discontinuance of funding or a return of CBP Funds to District. Reports shall be delivered to the District’s office.

## **5. Recipient Obligations**

Recipient shall cooperate in efforts undertaken by District to evaluate the effectiveness and use of the CBP Funds. Recipient shall participate in and comply with all on-site evaluation and contract monitoring procedures, including interviews with Recipient's staff. Recipient shall also provide written status reports to District as set forth herein. Recipient shall attend at least one (1) regular meeting of the District during the Agreement term.

## **6. Procurement Requirements**

All services and projects procured using CBP Funds shall comply with the District's procurement and competitive bidding procedures set forth in Article 5 of the District's Administrative Code, which includes but is not limited to the following bidding requirements:

- a. Purchases under \$10,000 shall be purchased in the most prudent and economical manner possible.
- b. Purchases of \$10,000 or more shall be made only after obtaining three (3) written quotations.
- c. Purchases greater than \$60,000 up to \$200,000 require compliance with the District's Informal Bid Procedures.
- d. Purchases greater than \$200,000 require compliance with the District's Formal Bid Procedures. In the event that CBP Funds exceed \$200,000, additional terms and conditions related to the use of such funds will apply.

If the services and/or project undertaken by Recipient pursuant to this Agreement constitute a "public works" or "maintenance" project, Recipient shall comply with all applicable Labor Code requirements, including but not limited to, payment of prevailing wage rates, employment of apprentices, hours of labor, submission of payroll records and registration with the Department of Industrial Relations (DIR). The performance of such services and/or project may be subject to compliance monitoring and enforcement by the DIR.

## **7. Acknowledgement Requirement**

Recipient shall provide acknowledgement to the District with an official sponsor line as well as the Fallbrook Public Utility District logo on all print and electronic materials, press releases, website references, and any other form of written and verbal publicity that relates to the funded service(s) and/or project. Recipient shall have no other permission to otherwise publicize or use the Fallbrook Public Utility District logo without the prior written consent of the District. District will provide Recipient with monthly content to be used for social media promotion of the District.

## **8. Changes or Modifications to the Use of District CBP Funds**

Recipient shall submit to District, in writing, any requests for revisions prior to implementation of any proposed changes in the use of CBP Funds. The District must receive such requests at least thirty (30) days prior to the date that requested changes are to be implemented.

## **9. Legal Responsibility/Liability**

In authorizing execution of this Agreement, the Recipient is solely responsible for ensuring that CBP Funds are allocated for the purpose or purposes for which this Agreement was intended, as outlined in Recipient's Proposal. Recipient shall be responsible for compliance with all terms of this Agreement. In no event shall District be legally responsible or liable for Recipient's performance or failure to perform under the terms of this Agreement.

In the case of physical improvements to real property paid for with CBP Funds ("CBP Funded Physical Improvements"), Recipient agrees and acknowledges that during the useful life of the CBP Funded Physical Improvements:

1. The real property upon which CBP Funded Physical Improvements were made must be accessible to the public.
2. Recipient shall be responsible for returning to the District, CBP Funds granted under this Agreement if, due to Recipient's action or inaction, the real property upon which CBP Funded Physical Improvements were made is no longer accessible for the public.

## **10. Reduction of Awarded Funds**

District may reduce, suspend, or terminate the payment or amount of the CBP Funds if the Recipient is not meeting the objectives of the Agreement as determined in the District's sole discretion. Recipient understands and agrees that its failure to comply with its obligations under this Agreement, including, without limitation, paragraphs 13, 18, and 20 herein, may result in Recipient's disqualification from participation in subsequent contract cycles with the District. Recipient hereby expressly waives any and all claims against District for damages arising from the termination, suspension, or reduction of the CBP Funds.

## **11. Other Funding Sources**

Recipient shall make available, as requested by District, information regarding any other funding sources for the project or service(s) provided by Recipient.

## **12. Fund Use Description**

Recipient shall make available for prospective participants or others a description detailing the nature of the project or service(s) that are being funded by District. This written project description may be a separate document or incorporated in the overall project materials developed by Recipient. Upon request, Recipient shall provide a copy of the project or service(s) description to the District.

## **13. Independent Contractor Status**

The relationship between District and Recipient, and the agents, employees, and subcontractors of Recipient, in the performance of this Agreement shall be one of independent contractors, and no agent, employee, or subcontractor of Recipient shall be deemed an officer, employee, or agent of District.

#### **14. Use of Funds for Lobbying or Political Purposes**

Recipient is prohibited from using CBP Funds provided by District for any political campaign or to support attempts to influence legislation by any governmental body.

#### **15. Federal, State, Local Laws, Regulations, and Organizational Documents**

Recipient shall comply with all federal, state, and local laws and regulations, including but not limited to labor laws, occupational and general safety laws, and licensing laws. All licenses, permits, notices, and certificates as are required to be maintained by Recipient shall be in effect throughout the term of this Agreement. Recipient shall immediately notify District if any required licenses or permits are canceled, suspended, or otherwise become ineffective.

#### **16. Conflict of Interest/Self-Dealing**

Recipient and Recipient's officers and employees shall not have a financial interest or acquire any financial interest, direct or indirect, in any business entity or source of income that could be financially affected by, or otherwise conflict in any manner or degree with, the performance of services required under this Agreement

#### **17. Authorization and License to Use Commercial Image in Promotional Materials**

Recipient understands that District may wish to utilize Recipient's name and logo, along with any photographic or video images of Recipient's premises, operations, and activities in promotional materials designed to publicize the District's mission and service to the community served by the District. By entering into this Agreement, Recipient hereby grants permission and license to the District to utilize Recipient's name, logo, and commercial image, along with any photographs, videotape footage, or other graphic illustrations of Recipient's premises, operations, and activities, as further consideration for receipt of the CBP Funds.

#### **18. Indemnification**

To the fullest extent permitted by law, Recipient shall indemnify, defend and hold District and the CBP Committee, including past and current CBP Committee members, harmless against and from any and all claims or suits for damages or injury arising from Recipient's performance of this Agreement or from any activity, work, or thing done, permitted or suffered by Recipient in conjunction with the performance of this Agreement. Recipient shall further indemnify, defend and hold District and past and current CBP Committee members harmless against and from any and all claims or suits arising from any breach or default of any performance of an obligation of Recipient hereunder, and against and from all costs, attorneys' fees, expenses and liabilities related to any claim or any action or proceeding brought within the scope of this indemnification. This indemnification obligation shall survive termination of this Agreement.

#### **19. Documentation of Revenues and Expenses**

Recipient shall maintain an accounting system that accurately reflects and documents all fiscal transactions for which the CBP Funds are used. Recipient shall maintain full and complete documentation of all revenue and expenses (including subcontracted, overhead, and indirect

expenses) and procurement documentation associated with use of the CBP Funds. During the term of this Agreement and thereafter, District and its authorized representative(s) shall have the right to review all Recipient financial records, including records related to the use of CBP Funds.

**20. Reports and Record Retention**

All Recipient records pertaining to the use of CBP Funds shall be maintained at Recipient’s main local office for at least five (5) years following the year in which funds were granted and will be made available for District review upon request.

**21. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of California. Any action brought to enforce these terms and conditions shall be brought in a state or federal court in the County of San Diego.

**22. Assignment or Transfer**

Recipient shall not assign or transfer any interest in this Agreement or entitlement to CBP Funds without the written consent of District.

**23. Entire Agreement, Amendment**

This Agreement represents the entire understanding of the parties as to those matters contained herein and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

**24. Notices**

Any notice required or permitted thereunder may be given by a party to the other party at the address set forth in the signature block of this Agreement. Either party may change its address for purposes of notice by complying with the requirements of this section.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

**FALLBROOK PUBLIC UTILITY  
DISTRICT**

**[INSERT RECIPIENT NAME]**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Jack Bebee

Name: \_\_\_\_\_

Title: General Manager

Title: \_\_\_\_\_

990 E. Mission Rd.

Address: Fallbrook, CA 92028

Address: \_\_\_\_\_



**M E M O**

**TO:** Board of Directors  
**FROM:** Jennifer DeMeo, Board President  
**DATE:** October 28, 2024  
**SUBJECT:** Request to Reschedule the December 2, 2024 combined November / December Regular Board Meeting to December 9, 2024

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Description

To request Board approval to move the combined November/December Regular Board Meeting from December 2, 2024 to December 9, 2024.

Purpose

Due to scheduling conflicts, Staff requests moving the combined November/December Regular Board Meeting to December 9, 2024.

Recommended Action

That the Board authorize rescheduling the combined November/December Regular Board Meeting to December 9, 2024.

MEMO

**TO:** Board of Directors  
**FROM:** Engineering & Operations Committee  
**DATE:** October 28, 2024  
**SUBJECT:** Award of Rattlesnake Tank Site Improvement Project

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Description

Request for Board approval to award the Rattlesnake Tank Site Improvement Project to the lowest responsive bidder.

Purpose

Rattlesnake Tank is a 3.5 million gallon steel reservoir that was installed in the 1950’s. The tank itself is in good condition, but the site around the tank is in need of significant improvements due to erosion and storm water issues around the site. The project primarily consists of slope stabilization measures, regrading and adding a ring footing around the tank, and installing storm water drainage infrastructure. District staff prepared the design package for the project and solicited for general contractor construction bids. Bid opening was October 8, 2024. Five bids were received. A summary of the bid results is below:

Company Name	Bid Amount
NMN Construction	\$818,000
Shaw Equipment	\$821,000
PK Mechanical	\$840,000
Metro Builders	\$1,165,407
HPS Mechanical	\$1,232,943

NMN Construction was the apparent lowest responsible bidder at \$818,000. NMN Construction has not performed work for the District in the past, but has 30 years of experience successfully completing work of a similar nature for public agencies throughout Southern California.

Budgetary Impact

The work will be completed within the Board authorized total capital budget.

Recommended Action

That the Board award the Rattlesnake Tank Site Improvements Project to the lowest responsible bidder, NMN Construction for \$818,000.

**M E M O**

**TO:** Board of Directors  
**FROM:** Kevin Collins, Purchasing/Warehouse/Fleet Supervisor  
**DATE:** October 28, 2024  
**SUBJECT:** Amendment of Administrative Code Article 5 – Purchasing Procedures

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Description

In order to reduce conflicts in section 5.4 of the Administrative Code following personnel adjustments, Article 5 of the FPUD administrative code is requested to be amended.

Purpose

Section 5.4, Definitions, describes the specific job titles for General Manager “designee” for procurements. As FPUD’s personnel changes titles or role or new positions are added, such as the recent I.T. Manager position there are also updates needed each time to Section 5.4.

This information identified in the Administrative Code is already delegated to the General Manager and specific positions and amounts is updated and documented internally under the General Manager Authority. Staff is requesting that the detailed redundant information with specific positions be removed from the Administrative Code.

Budgetary Impact

There is no budgetary impact for this amendment.

Recommended Action

That the Board adopt Resolution No. 5083, amending Article 5 of the FPUD Administrative Code with the above noted changes.

Sec. 5.3 Procurement Philosophy.

Purchases of goods, materials, supplies, equipment, and capital assets shall be made from time to time, in the most economical quantity, in order to provide the District with maximum benefit for minimum expenditures. Quality and reliability of products are also important factors which may, on a case-by-case basis, cause rejection of an inferior product that does not meet specified requirements. It is also essential that purchases of all goods, materials, supplies, equipment, and capital assets be done by the District in a fair and open manner that promotes public confidence in the District and reinforces the public perception of fairness and equal opportunity for all competing vendors offering their products or services to the District. Contracts for works of construction and all services shall be made from time to time, after complying with applicable legal requirements and these procurement policies and procedures. To the extent permitted by law, and subject to the limitations established in Section 5.10, purchases should be made from vendors located within the boundaries of the District.

Sec. 5.4 Definitions.

- a. Articles. Goods, materials, supplies, equipment, capital assets, and advertising required to carry on the day-to-day operations of the District, including without limitation, office supplies, computer hardware and software, communications equipment, equipment, materials and supplies for distribution and treatment, including meters, meter parts, and pipeline materials.
- b. Commission. The California Uniform Construction Cost Accounting Commission.
- c. Designee. The General Manager may authorize ~~the following~~ persons as his designee in those areas in which they exercise budgeting control:
  - (1) ~~Assistant General Manager/Chief Financial Officer (Articles related to office equipment and supplies, all computer hardware and software, communication equipment, and contract services).~~
  - (2) ~~Operations Manager (Articles used for distribution and treatment and SCADA).~~
  - (3) ~~Field Services Manager (Construction and field equipment and materials, contract change orders).~~
  - (4) ~~Chief Plant Operator (Articles used for treatment).~~
  - (5) ~~Engineering Manager (Contract services, contract change orders).~~
  - (6) ~~Senior Accountant (Contract services, articles related to office equipment and supplies).~~
  - (7) ~~Field Supervisors (Articles such as field equipment and materials).~~

- d. Maintenance. As defined in Public Contract Code § 22002, Maintenance includes all of the following: (1) routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes (2) minor repainting (3) resurfacing of streets and highways at less than one inch (4) landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems (5) work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems, including, but not limited to, dams, reservoirs, powerplants, and electrical transmission lines of 230,000 volts and higher.
- e. Open Purchase Order. A purchase order for Articles which is effective for a specified period of time, not more than annually, and within the same budget year, i.e., office supplies and auto parts.
- f. Professional Services. Professional services, such as services involving provision of a report, study, plan, design, specification, document, program, advice, recommendation, analysis, review, inspection, investigation, audit, brokering or representation of the District before or in dealings with another party, or any other services which require a special skill or expertise of a professional, scientific or technical nature. Professional Services include architectural, landscape architectural, engineering, environmental, land surveying, construction project management services. Professional Services also include legal, financial, accounting, and planning services.
- g. Public Project. Defined in Cal. Public Contract Code § 22002, means any of the following: (1) Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operated facility and (2) Painting or repainting of any publicly owned, leased, or operated facility.

Sec. 5.5      Procedures for the Purchase of Public Projects, Maintenance, and Articles

- a. Purchase Procedures for Public Projects, Maintenance, and Articles in the Amount of \$60,000 or Less (“Small Purchase Procedures”).

The General Manager or Designee may make purchases of Public Projects, Maintenance, and Articles in an amount of \$60,000 or less, in accordance with the following Small Purchase Procedures, which the Board has imposed for such purchases, in the interests of sound business judgment.

- (1) Purchases of \$10,000 or more shall be made after obtaining three (3) written quotations. Purchases under \$10,000 shall be purchased in the most prudent and economical manner possible, but do not require multiple competitive quotations.

**RESOLUTION NO. 5083**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT AMENDING  
ADMINISTRATIVE CODE ARTICLE 5,  
DISTRICT PROCUREMENT PROCEDURES**

\* \* \* \* \*

**WHEREAS**, the purchase designee definitions to Section 5.4 of Article 5 of the Administrative Code has become outdated; and

**WHEREAS**, the General Manager may authorize persons as his designee in those areas in which they exercise budgeting control.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Fallbrook Public Utility District as follows:

1. The Board approves the proposed revisions to Section 5.4 of Article 5 of the Administrative Code as set forth in Exhibit A and incorporated herein.
2. The remaining provisions of Article 5 are unaffected and reconfirmed hereby.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 28<sup>th</sup> day of October, 2024, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

**EXHIBIT A**  
**REVISIONS TO ADMINISTRATIVE CODE ARTICLE 5**

**Article 5. District Procurement Procedures.**

Sec. 5.1 Authority.

California Public Contract Code Sections 20200-20207.7, as well as other provisions in the California Public Contract Code, certain miscellaneous statutes found in the Public Utility District Act (Public Utilities Code Section 15501 et seq.), and the California Government Code, govern procurement (purchasing and contracting) by the District of the following:

- Articles such as goods, materials, supplies, equipment, capital assets, and advertising
- Works of construction, alteration, and non-professional services (including repair and maintenance)
- Professional services

The District has elected to become subject to the provisions of the Uniform Public Construction Cost Accounting Act (the "Act"), Public Contract Code Section 22000 et seq., which provides alternative procedures for the bidding and awarding of public contracts. As provided in Public Contract Code Section 22003, these procedures may also be utilized for maintenance work and other work that does not fall within the definition of "public project." Accordingly, it is the District's intent to utilize these procedures for "public projects" and all other purchases otherwise subject to Public Contract Code Sections 20200-20207.7.

The provisions of this Article 5 shall not apply to the acquisition of land by the District.

Sec. 5.2 General.

The ongoing operation of the District requires the procurement of various items, construction and services. Since it is necessary to procure these items, construction and services on a regular basis to carry on the day-to-day operations of the District, and since the Board of Directors reviews and approves all procurements through the budgeting process, or otherwise approves procurements by separate action from time to time, the following formal procurement policies and procedures are provided for implementation by District staff. These formal procedures are intended to implement the above-listed requirements of the California Public Contract Code, California Government Code, and California Public Utilities Code, which are mandatory for Public Utility Districts located within the State of California. State law forbids any director or other officer of the District from being interested, directly or indirectly, in any contract awarded or to be awarded by the Board, or in the profits to be derived from it.



Sec. 5.3      Procurement Philosophy.

Purchases of goods, materials, supplies, equipment, and capital assets shall be made from time to time, in the most economical quantity, in order to provide the District with maximum benefit for minimum expenditures. Quality and reliability of products are also important factors which may, on a case-by-case basis, cause rejection of an inferior product that does not meet specified requirements. It is also essential that purchases of all goods, materials, supplies, equipment, and capital assets be done by the District in a fair and open manner that promotes public confidence in the District and reinforces the public perception of fairness and equal opportunity for all competing vendors offering their products or services to the District. Contracts for works of construction and all services shall be made from time to time, after complying with applicable legal requirements and these procurement policies and procedures. To the extent permitted by law, and subject to the limitations established in Section 5.10, purchases should be made from vendors located within the boundaries of the District.

Sec. 5.4      Definitions.

- a.      Articles. Goods, materials, supplies, equipment, capital assets, and advertising required to carry on the day-to-day operations of the District, including without limitation, office supplies, computer hardware and software, communications equipment, equipment, materials and supplies for distribution and treatment, including meters, meter parts, and pipeline materials.
- b.      Commission. The California Uniform Construction Cost Accounting Commission.
- c.      Designee. The General Manager may authorize persons as his designee in those areas in which they exercise budgeting control.
- d.      Maintenance. As defined in Public Contract Code § 22002, Maintenance includes all of the following: (1) routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes (2) minor repainting (3) resurfacing of streets and highways at less than one inch (4) landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems (5) work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems, including, but not limited to, dams, reservoirs, powerplants, and electrical transmission lines of 230,000 volts and higher.
- e.      Open Purchase Order. A purchase order for Articles which is effective for a specified period of time, not more than annually, and within the same budget year, i.e., office supplies and auto parts.
- f.      Professional Services. Professional services, such as services involving provision of a report, study, plan, design, specification, document, program, advice, recommendation, analysis, review, inspection, investigation, audit, brokering or

representation of the District before or in dealings with another party, or any other services which require a special skill or expertise of a professional, scientific or technical nature. Professional Services include architectural, landscape architectural, engineering, environmental, land surveying, construction project management services. Professional Services also include legal, financial, accounting, and planning services.

- g. Public Project. Defined in Cal. Public Contract Code § 22002, means any of the following: (1) Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operated facility and (2) Painting or repainting of any publicly owned, leased, or operated facility.

Sec. 5.5      Procedures for the Purchase of Public Projects, Maintenance, and Articles

- a. Purchase Procedures for Public Projects, Maintenance, and Articles in the Amount of \$60,000 or Less (“Small Purchase Procedures”).

The General Manager or Designee may make purchases of Public Projects, Maintenance, and Articles in an amount of \$60,000 or less, in accordance with the following Small Purchase Procedures, which the Board has imposed for such purchases, in the interests of sound business judgment.

- (1) Purchases of \$10,000 or more shall be made after obtaining three (3) written quotations. Purchases under \$10,000 shall be purchased in the most prudent and economical manner possible, but do not require multiple competitive quotations.
- (2) The requirement for three (3) quotations is not required in those cases where the Board has approved the purchase as a “standardized item” such as meters, or for Open Purchase Orders as provided below.
- (3) Small Purchase Procedures specific to Articles. All purchases shall be made by purchase order after a properly authorized Purchase Order Requisition (POR) has been completed, signed and forwarded in the required manner. The only exceptions to this requirement are purchases made under a pre-existing Open Purchase Order, purchase of small routine items from suppliers with open purchase order or accounts, or purchases made during emergency. The purchase order must indicate the name of the suggested vendor and an exact description and price of each Article. Shipping charges, if any, and applicable taxes must also be included in the total price. The purchase order shall be reviewed and signed by the General Manager or Designee.

Open Purchase Orders shall generally be utilized for the purchase of repetitive need, low-valued Articles or for the purchase of Articles (such as

automotive supplies) which must be available on short notice. Open Purchase Orders shall not be utilized as a substitute for the normal requisition and purchase order process described in this section. Open Purchase Orders may be written for a single class of consumable Articles i.e., office supplies, without listing specific, exact descriptions of each Article, but not to exceed the authority listed above and cannot span a period of time which includes more than one fiscal year.

- (4) Small Purchase Procedures specific to Public Projects and Maintenance. All purchases shall be made by written contract. Any such contracts shall be awarded on the basis of price and such other criteria established by the General Manager or Designee, as may be in the best interest of the District, in light of the type of work involved. Contracts for Public Projects shall require the successful bidder to execute a bond, in a form approved by the Board, for the faithful performance of the contract. Additionally if the contract exceeds \$25,000 and involves erection, construction, alteration, repair or improvement of any public structure, building, road or other public improvement of any kind, the successful bidder shall execute a payment bond, as required by the provisions of the California Civil Code.
- (5) Petty cash. Occasionally purchases of minor items may be required. Payments for such items may be authorized from petty cash funds by the General Manager or Designee. In no case will approval exceed \$50.00.
- (6) Quote information shall be retained until completion of the annual audit for the fiscal year in which purchased, or as otherwise established in the District's Records Retention Schedule.
- (7) Nothing in these Small Purchase Procedures shall prevent the General Manager, or Designee, from obtaining multiple quotations or from implementing the Informal Bid Procedures or Formal Bid Procedures if it is in the best economic interests of the District to do so. This judgment shall be made in the sole discretion of the General Manager or Designee.
- (8) Nothing in these Small Purchase Procedures shall prohibit the District from doing or causing to be done directly by the District, and without any contract, any or all work necessary or proper in or about the making of all current and ordinary repairs or in or about current and ordinary upkeep or maintenance.
- (8) Under no circumstances shall purchases be split or separated into multiple purchases in order to avoid the Small Purchase Procedures, Informal Bid Procedures and/or Formal Bid Procedures set forth herein

- b. Purchase Procedures for Public Projects, Maintenance, and Articles in Excess of \$60,000 and \$200,000 or Less ("Informal Bid Procedures").

In accordance with Public Contract Code Section 22034, the District adopts the following Informal Bid Procedures, applicable to purchases of Public Projects, Maintenance, and Articles in excess of \$60,000 and \$200,000 or less. Contract award shall be made by the Board.

- (1) The District shall maintain a list of qualified contractors, identified according to categories of work. Minimum criteria for development and maintenance of the contractors list shall be as required by the Commission.
- (2) All contractors on the list for the category of work being bid or all construction trade journals pursuant to in Public Contract Code Section 22036, or both all contractors on the list for the category of work being bid and all construction trade journals pursuant to in Public Contract Code Section 22036, shall be mailed, faxed or emailed, a notice inviting informal bids unless the product or service is proprietary.
- (3) All delivery of notices inviting informal bids to contractors and construction trade journals shall be completed not less than 10 calendar days before bids are due. The notice inviting informal bids may also be published in in a newspaper of general circulation.
- (4) The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.
- (5) If all bids received are in excess of \$200,000, the Board may, by adoption of a resolution by a four-fifths (4/5) vote, award the contract, at one \$212,500 or less, to the lowest responsible bidder, if it determines the cost estimate of the District is reasonable.
- (6) If awarded, a contract will be awarded to the lowest responsible bidder, consistent with the quality and delivery requirements.
- (7) All contracts for Public Projects shall require the successful bidder to execute a bond, in a form approved by the Board, for the faithful performance of the contract. Additionally if the contract involves erection, construction, alteration, repair or improvement of any public structure, building, road or other public improvement of any kind, the successful bidder shall execute a payment bond, as required by the provisions of the California Civil Code.
- (8) The Board shall have the right to reject all or any of the bids received.

- c. Purchase Procedures for Public Projects, Maintenance, and Articles in Excess of \$200,000 (“Formal Bid Procedures”).

Purchases of Public Projects, Maintenance, and Articles in an amount exceeding \$200,000 shall be procured pursuant to the following Formal Bid Procedures. Contract award shall be made by the Board. Additionally, all plans and specifications for Public Projects shall be adopted by the Board or General Manager/ Designee.

- (1) In accordance with Public Contract Code Section 22037, a notice inviting formal bids shall be published in a newspaper of general circulation, printed and published, at least 14 calendar days before the date of opening the bids, in the jurisdiction of the District and any such other newspaper publications deemed appropriate by the General Manager or Designee. Notice inviting formal bids shall state the time and place for the receiving and opening of sealed bids and distinctly describe the project.

If applicable, the notice inviting formal bids shall also be sent electronically, if available, by either facsimile or electronic mail and mailed to all construction trade journals. The notice shall be sent at least 15 calendar days before the date of opening the bids.

- (2) All bids for shall be presented under sealed cover. If awarded, a contract will be awarded to the responsible bidder who submits the lowest responsive bid.
- (3) All bids for Public Projects shall be accompanied by one of the following forms of bidder's security:
  - i. Cash
  - ii. A cashier's check made payable to the District
  - iii. A certified check made payable to the District
  - iv. A bidder's bond executed by an admitted surety insurer made payable to the District in the form provided by the District

Upon an award to the lowest bidder, the security of an unsuccessful bidder shall be returned in a reasonable period of time, but in no event shall that security be held by the District beyond 60 days from the time the award is made.

- (4) All contracts for Public Projects shall require the successful bidder to execute a bond, in a form approved by the Board, for the faithful performance of the contract. Additionally if the contract involves erection, construction, alteration, repair or improvement of any public structure, building, road or other public improvement of any kind, the successful bidder shall execute a payment bond, as required by the provisions of the California Civil Code.

- (5) The Board shall have the right to reject all or any of the bids received.
- d. Nothing in this Section shall preclude the District from utilizing the design-build project delivery method where authorized by and in accordance with the provisions and requirements set forth in California Public Contract Code Section 22160 et seq., as it may be amended from time to time.
- e. Any federally funded project shall comply with Uniform Guidance for Procurement.

Sec. 5.6 Procedures for Procurement of Professional Services.

- a. Pursuant to California Government Code Section 4526 et seq., the District shall secure professional services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. When specific technical expertise or experience is required, the District may negotiate the scope and fee for these services with an individual firm with this specific expertise.
- b. The District may, for procurement of architectural, landscape architectural, engineering, environmental, land surveying, and construction management services, utilize the Qualification-Based Selection procedures adopted by the Architects and Engineers Conference Committee of California, as deemed appropriate by the General Manager or Designee.
- c. If the value of the services are estimated to be \$60,000 or more, the District shall issue a formal Request for Proposals for the services. Additionally, if deemed in the best interests of the District as determined by the General Manager or Designee, the District may first issue a Request for Qualifications to solicit firms with the necessary qualifications for the services.
- d. If the value of the services are estimated to be less than \$60,000, where practical, three proposals shall be obtained unless the General Manager or Designee deems otherwise appropriate.
- e. Award of Professional Services Contracts may be made by the General Manager for contracts in the amount of \$60,000 or less. Contracts in excess of \$60,000 shall be awarded by the Board.
- f. The contract amendment procedures outlined in this Article apply to Professional Services Contracts.

Sec. 5.7 Prequalification.

The District may prequalify contractors, pursuant to the provisions and requirements of California Public Contract Code Section 20101, as determined appropriate

in the reasonable discretion of the General Manager or District Engineer. Prequalification shall be through a uniform system of rating bidders on the basis of completed questionnaires and financial statements in a form specified by the Board. The District may accordingly limit bids or proposals it receives to those contractors who are prequalified.

Sec. 5.8      Emergencies.

California Public Contract Code Section 22050 authorizes special contracting procedures in cases of “emergency.” An “emergency” for purposes of Section 22050 is defined as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.

In the case of an emergency, as defined herein, the General Manager or Designee, may repair or replace a public facility, take any directly related and immediate action required by the emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. The General Manager, or Designee, must report to the Board at its next meeting required pursuant to this Section 5.8, the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids and why the action is necessary to respond to the emergency.

If the General Manager or Designee, orders any action specified herein, the Board shall initially review the emergency action not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than 14 days after the action, and at least at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action, unless the General Manager or Designee, has terminated that action prior to the Board reviewing the emergency action and making a determination. When the Board reviews the emergency action, it shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts.

Sec. 5.9      Exceptions to Procurement Requirements.

a.      Sole Source Exception.

Notwithstanding any provision in this Article 5, the procurement requirements set out in this Article 5 shall not apply to the procurement of Articles, Professional Services, Public Projects, or Maintenance that can only be obtained from one supplier or contractor and for which obtaining quotes or bids is therefore impossible or not in the public interest, such that no competitive advantage can be gained by soliciting quotes or bids. Sole source contracts or agreements up to \$60,000 may be procured by the General Manager or Designee. The Board must approve any source contracts or agreements of \$60,000 or more.

b.      Purchases when Price Controlled by an Official Rate-Making Body.

Whether approved by the General Manager or Designee, or the Board, the District is authorized to procure services or Articles without quotation or bid if the price is controlled by an official rate-making body such as is the case with wholesale water from Eastern Municipal Water District, electricity, gas and telephone, and the services are provided for in the operating budget.

Sec. 5.10 Local Procurements.

- a. It is the District's policy to encourage local businesses to provide goods and services to the District in order to maintain a healthy local economy, to increase local competition, and to lower core costs of goods and services. Local preference for the procurement of eligible contracts may be allowed, so long as it is not otherwise prohibited by funding sources, by providing a 5% local preference where the purchase or contracts with a respective local vendor or business during any fiscal year do not exceed \$60,000. In order to qualify for this local preference, a vendor or business must either (a) be a District rate payer in good standing for the past six months, or (b) receive District utility services at its business location for the past six months, paid by a third party.
- b. Eligible procurements include those contracts which are not otherwise subject to competitive bidding, including contracts for the following:
  - (1) Purchases of Public Projects, Maintenance, and Articles in the amount of \$60,000 or less, pursuant to Section 5.5(a).

Sec. 5.11 Sale of Surplus Property/Equipment and Scrap Metal.

- a. Surplus Property/Equipment. When it has been determined by the General Manager that equipment is no longer appropriate because of capability, size, age, etc., to fulfill the District's mission or if a particular piece of equipment is more costly to maintain than to replace, the item will be disposed of through the next scheduled San Diego County auction. Should property become surplus through obsolescence or through a change in operating methodology, the excess property will be disposed of, as determined by District staff, as follows:
  - (1) To other public agencies on a bid basis;
  - (2) San Diego County Auction, or
  - (3) Internet-based inline auction services.
- b. Scrap Metal. The scrap metal which accumulates through the replacing of damaged and/or unserviceable items in the course of District operations, shall be sold as scrap to local scrap dealers at prevailing rates. Sales receipts shall be miscellaneous revenues of the District.

Sec. 5.12 Use of District Credit Card.



- a. There are certain transactions that are more efficient using a credit card transaction. Examples include small purchases that are lower cost on-line, travel arrangements, registration for training and other similar services.
- b. The credit card shall never be used to circumvent established competitive purchasing procedures. The credit card is prohibited from being used to purchase items for personal use under all circumstances. Personal use of the credit card will result in disciplinary action.
- c. Authorized cardholders and credit card use shall be per the District Credit Card Users Guide as approved by the General Manager.

Sec. 5.13 Contract Amendment Procedures.

As delegated by the Board of Directors of the District pursuant to the provisions of the Public Utility District Act, the General Manager is authorized to issue amendments to contracts as follows:

- a. A purchase order or contract may be amended by the issuance of a change order or amendment, provided the change which is the subject of the change order or amendment is reasonably related to the scope of the original contract. The General Manager may issue a change order or amendment which results in a total contract price of \$60,000 or less. The General Manager may request approval authority from the Board to issue contract amendments for up to 10% of the total contract value for specific projects with an initial contract value of greater than \$60,000.
- b. When the cumulative sum of amendments to a contract would exceed the limits in (a) above, a report of such amendments will be presented to the Board at its next meeting. Upon acceptance of the amendments by the Board, the General Manager shall have additional authorization to issue amendments as if the original contract amount were the total of the original amount and all accepted amendments.

<b>ARTICLE 14 (Renumbered as Article 5 by Resolution 5006)</b>
Sec. 14.7 - Rev. 4/95
Sec. 14.10 – Rev. 3/96
Sec. 14.5(a), 14.6(a) & (d), 14.7(d) – Rev. 6/99
Sec. 14.11 – Added 10/05
Sec. 14.4e(2), 14.10(c) & 14.12(g) – Rev. 6/06
Sec. 14.5(g) – Rev. 8/08
Sec. 14.4(e), Rev 01/09
Secs. 14.4(e)1,3,4,5,(f); 14.5(a)(d); 14.6(c)(d); 14.7(d); 14.9(b); 14.11(c) – Rev. 2/10

Add Sec. 14.12 – Rev. 2/11  
Secs. 14.4; 14.9 – Rev. 1/13  
Secs. 14.4; 14.13 – Rev. 7/13  
Sec. 14.4 – Rev. 5/15  
Sec. 14.4(f), 14.9(c) – Rev. 1/16  
All Secs. Repealed and Replaced  
- Rev. 6/17  
Sec. 14.4 – Rev. 5/19  
Sec. 5.5 – Rev. 3/21  
Secs. 5.4; 5.5; 5.6; 5.9; 5.10;  
5.13 – Rev. 7/22  
Sec. 5.9(b) – Rev. 5/24

**M E M O**

**TO:** Board of Directors  
**FROM:** Engineering & Operations Committee  
**DATE:** October 28, 2024  
**SUBJECT:** Request for Temporary Sewer Service Agreement for APN 123-010-64

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Description

To request the Board approve a Temporary Sewer Service Agreement (TSSA) between Calhoun Family Living Trust and the Fallbrook Public Utility District to allow a sewer service lateral to be remote from the owner's property.

Purpose

The property owner for parcel 123-010-64, also owns the adjacent parcel where the nearest existing sewer main is located. The private sewer lateral will be crossing their own property to the subject parcel. The owner is required to record an easement for any future property owner. In the event the sewer collection system were expanded in the future, adding infrastructure on the south side of the parcel, the property owner would be required to connect to that future main line.

The attached figure shows the parcel and the location of the private easement where the lateral will cross the adjacent property.

Budgetary Impact

None.

Recommended Action

That the Board adopt Resolution No. 5084 authorizing a Temporary Sewer Service Agreement between the Fallbrook Public Utility District and Calhoun Family Living Trust.

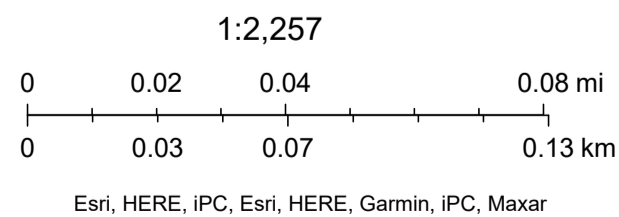


# Calhoun TSSA



10/10/2024, 1:41:59 PM

- |                      |              |               |
|----------------------|--------------|---------------|
| World Transportation | DROP         | SEWER LATERAL |
| MANHOLE              | CLEANOUT     | SEWER MAIN    |
| SMART COVER AND DROP | SEWER AIRVAC | FORCE         |
| SMART COVER          | SEWER VALVE  | GRAVITY       |
| DISTRICT CO          | WYE          | FPUD PARCELS  |
| MANHOLE              |              |               |





**RESOLUTION NO. 5084**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT AUTHORIZING AN  
AGREEMENT RESPECTING TEMPORARY SEWER SERVICE  
CONNECTION TO SERVE FOR APN 123-010-64**

\* \* \* \* \*

**WHEREAS**, Calhoun Family Living Trust(“Owner”) are the owners and in occupancy of a certain parcel of real property situated in the County of San Diego, State of California and within the boundaries of the Fallbrook Public Utility District (“District”), which parcel is particularly described in the attached EXHIBIT “A”; and

**WHEREAS**, said real property is not adjacent to any sewer main of the District and the Owners have applied for permission to connect with a District main at a location not adjoining said property for the purpose of providing sewer service; and

**WHEREAS**, the District is willing to grant a temporary connection at its nearest main provided the Owners agree to and accept the terms and conditions of the following:

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Directors of the Fallbrook Public Utility District pursuant to the foregoing recitals and in consideration for the grant of such temporary connection, the Owners hereby agree for themselves, and their successors in interest in the ownership of the attached described real property as follows:

(1) The Owners will pay for the installation of a sewer service lateral and cleanout connection to the District's existing main and acquire any easement which might be necessary over which to run a connecting line. The cost of acquiring such easement and the installation and subsequent maintenance of the connecting line between the service installed by the District and the attached described real property to be entirely at the expense of the Owners, or their successors without any liability to the District. The operation of the temporary sewer service connection shall be maintained in such a manner as to be free of odors or other nuisances. Application and payment for sewer service and the payment of fees to service the above described property shall be made at the time this agreement is executed.

(2) The temporary connection shall be available to serve sewer service to the attached described real property so long as it shall serve only one parcel, but may be terminated by the District upon written notice and disconnected in the event the service is extended to any subdivision of the parcel of real property into two or more separate parcels to be served from such connection or in the event of construction of two or more residences thereon.

(3) Should the District, or others, hereafter install, or provide, a District sewer main adjacent to the above described real property, the temporary service connection

permitted by this Agreement shall, upon demand of the District, be terminated and discontinued. Thereafter, any future sewer service shall be provided by a connection to the new District main upon payment to the District by Owners, or their successor, of the connection fee then established by the District's Board of Directors, together with such other reasonable charges as the Board of Directors may determine, including a pro-rata share of the cost of installation of such new sewer main.

(4) In the event that a District sewer main is to be installed adjacent to the attached described real property, the Owners, or their successors, shall grant an easement through for pipeline purposes to the District across the attached described real property as a condition of having service re-established.

(5) The Owners specifically agree that a violation of the terms and conditions herein recited shall terminate right to the temporary connection and in the event the District may disconnect the line without further obligation to the Owners or without any liability to them or to their successors in interest.

(6) Upon change of ownership, any parcel receiving sewer service and under a Temporary Sewer Service Agreement, will be required, as a condition of continued service, for the new owner to enter into a new Temporary Sewer Service Agreement with the District.

**BE IT FURTHER RESOLVED THAT** the Board of Directors does hereby authorize its President and Secretary to execute the above described documents and consents to recordation of same.

**BE IT FURTHER RESOLVED THAT** the Temporary Sewer Service Agreement must be executed by the legal owner(s) of the property described herein and the conditions set forth herein met within 180 days commencing October 29, 2024, otherwise this authorization is automatically rescinded.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 28<sup>th</sup> day of October, 2024, by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

(APN 123-010-64-00)

**EXHIBIT "A"**

PARCEL 4 OF PARCEL MAP 19717 RECORDED APRIL 29, 2005 AS FILE NUMBER 2005-0360081 IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA.

## M E M O

**TO:** Board of Directors  
**FROM:** Engineering & Operations Committee  
**DATE:** October 28, 2024  
**SUBJECT:** Lake Skinner Hydrology Study

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### Purpose

To award a Hydrology Study and Conceptual runoff model for Lake Skinner to study the loss of runoff over the past 12 years.

### Background

Lake Skinner is a manmade lake constructed by Metropolitan Water District (MET) to impound potable water for treatment at the Lake Skinner Advanced Water Treatment Plant. When MET built the dam, to create the lake, there was a court settlement (1247-SD-C) approved on May 8, 1963, which assured Fallbrook Utility District water rights into the future. Following the court settlement there was an MOU developed between MET and Fallbrook, which addressed how Fallbrook would receive its allocated runoff from storm events. Over the years, FPUD & MET have tried various methods to measure runoff into the lake. The historical graph (2005 to present) in Attachment 1 shows that from 2005 to 2011, the diversions to Fallbrook were fairly regular. Since then, there has only been one diversion in 2019; despite the fact that there had been large precipitation events. For the past two winters, we have received very above normal precipitation but no surface water runoff has been noted. FPUD engaged the Watermaster, for the Santa Margarita Watershed, to look at the situation with MET and the District. The WM staff (Tech Memo dated 8-21-24) concluded that the ground water table has dropped due to the installation of residential wells up gradient in the watershed. During the review of that TM it was concluded that a more in depth hydrologic review would be in order.

### Budgetary Impact

The work will be completed within the existing budget.

### Recommended Action

That the Board authorize the General Manager to sign an agreement with Stetson Engineers not to exceed \$84,750 to perform the hydrology study and conceptual runoff model for Lake Skinner to study the loss of runoff over the past 12 years. Metropolitan Water District will reimburse the District for 50% of the cost.



## M E M O

**TO:** Board of Directors  
**FROM:** Jack Bebee, General Manager  
**DATE:** October 28, 2024  
**SUBJECT:** Consider Letter of Support to San Diego County Board of Supervisors to Appoint Don McDougal, or another Subdistrict 4 registered voter/ resident, to the FPUD Board of Directors, Subdistrict 4

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Purpose

For the Board to consider submitting a letter supporting Mr. Don McDougal to be appointed to the FPUD Board of Directors, Subdistrict 4, by the San Diego County Board of Supervisors.

Summary

No candidate filed paperwork to run for the Subdistrict 4 Director position with the San Diego County Registrar of Voters. Director McDougal's current term as the Director for Subdistrict 4 will expire at noon on December 6, 2024.

Pursuant to Elections Code section 10515 and Board of Supervisors Policy A-77, the County Board of Supervisors must appoint someone to the Subdistrict 4 office prior to the last Monday before the first Friday in December rather than conduct an election. The appointee shall take office upon the expiration of Director McDougal's current term and serve for a full four-year term expiring in December 2028. Pursuant to Board of Supervisors Policy A-77, the Board of Supervisors will appoint the person recommended by the member of the Board of Supervisors in whose district Subdistrict 4 is located, which in this case would be Supervisor Jim Desmond. Director McDougal has expressed an interest in continuing to serve as a Director on the FPUD Board.

Given that the County has broad discretion to appoint any registered voter within FPUD's boundaries who is a resident of Subdistrict 4 but may not have a strong opinion on who to appoint, the FPUD Board could recommend a candidate, including current Director McDougal, to the County Board of Supervisors and Supervisor Desmond so that Supervisor Desmond can recommend FPUD's nominee for appointment by the Board of Supervisors.

Recommended Action

That the Board provide direction to staff regarding submittal of a letter to the San Diego County Board of Supervisors and Supervisor Desmond supporting its appointment of Don McDougal, or another a Subdistrict 4 registered voter/ resident, to the FPUD Board of Directors, Subdistrict 4.

Attachments

San Diego County Board of Supervisors Policy A-77

**COUNTY OF SAN DIEGO, CALIFORNIA  
BOARD OF SUPERVISORS POLICY**

**Subject**

Appointment to Fill Vacancies and Cancellation of Election where Insufficient Nominations Filed Prior to Uniform District Election and Citizen Planning Group Election

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**Purpose**

To provide a procedure for the Board of Supervisors to fill vacancies on governing boards of districts and on citizen planning groups where insufficient nominations have been filed prior to the election and by law no election need therefore be held.

**Background**

Prior to the enactment of Division 10, Part 4, of the Elections Code (commencing with Section 10500), vacancies in elective offices of a district were filled either by appointment made by the remaining members of the governing boards of such districts or by district elections held pursuant to the applicable principal act.

Section 10515 of the Elections Code now provides that no election need be held if on the 83rd day prior to the day fixed for a general district election there are insufficient nominees. The Registrar of Voters upon such insufficiency is required to file a certificate of these facts with the Board of Supervisors. At a regular or special meeting held prior to the Monday before the first Friday in December, the Board of Supervisors is then required to appoint to such office or offices the person or persons, if any, who have been nominated. If no person has been nominated, Section 10515 further provides that the Board shall appoint to such office or offices a person or persons who are qualified on the date when the election would have been held.

Board of Supervisors Policy I-1 provides that elections of citizen planning groups shall be administered according to the Elections Code. Policy I-1 provides for canceling the election if the number of nominations does not exceed the number of members of such planning group to be elected at such election; it provides for appointments of members thereto under such circumstances.

**Policy**

It is the policy of the Board of Supervisors that:

1. No election shall be held either to fill vacancies on the governing boards of districts governed by the Uniform District Election Law (Elections Code Section 10500 et. seq.) or to fill vacancies on citizen planning groups governed by Board of Supervisors Policy I-1 whenever by 5:00 p.m. on the 83rd day prior to the day fixed for the general district election or for the election to fill vacancies on any citizen planning group any of the following as applicable shall occur:

**COUNTY OF SAN DIEGO, CALIFORNIA  
BOARD OF SUPERVISORS POLICY**

**Subject**

Appointment to Fill Vacancies and Cancellation of Election where Insufficient Nominations Filed Prior to Uniform District Election and Citizen Planning Group Election

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- a. Only one person has been nominated for any elective office in a district or elective membership in a planning group to be filled at such election.
  - b. No one has been nominated for such office or planning group.
  - c. The number of nominees does not exceed the number of offices to be filled at such election or in the case of citizen planning groups the number of nominees does not exceed the number of members to be elected at such election.
  - d. In the case of directors to be nominated by division and elected at large, the number of nominees from such division does not exceed the number required to be elected from it and a petition signed by the required number of voters, requesting that the general election be held has not been presented to the officer conducting the election.
2. The Registrar of Voters upon notice of facts within any of the above applicable contingencies shall submit such written notice to the Board of Supervisors within forty- five days after the completion of the nomination process pursuant to Elections Code Section 10515 and 10516. This notice shall include the name of the district or planning group affected, the number of vacancies to be filled, the names of the candidates who have qualified for the ballot, and the names of any persons who have taken out nomination papers, but did not return them for qualification. The Registrar shall further notify the member or members of the Board whose Supervisorial district or districts encompass the special district or citizen planning group where such applicable contingencies may occur and advise such member or members that recommendations to fill vacancies as herein prescribed may be timely presented to the Board.
3. If no person has been nominated for an office of a district or for election to a citizen planning group, the member or members of the Board whose Supervisorial district or districts encompass the special district or citizen planning group where such insufficiency may occur shall timely recommend to the Board a person or persons to fill such vacancy or vacancies. Prior to making such recommendation to the Board, the Supervisor making the recommendation shall direct the Clerk of the Board of Supervisors Office to inform the person who has been recommended to fill the vacancy of the requirements of the Political Reform Act.
4. When a district or citizen planning group spans multiple districts through its geographic boundaries and the applicable law, bylaws, or formation regulations do not describe which Supervisorial District has the nominating authority, the Supervisor whose District has a preponderance of the population shall submit the nomination. If more than one Supervisorial District has an equal amount of the population, the Clerk of the Board shall identify a rotation for the nominations.

**COUNTY OF SAN DIEGO, CALIFORNIA  
BOARD OF SUPERVISORS POLICY**

**Subject**

Appointment to Fill Vacancies and Cancellation of Election where Insufficient Nominations Filed Prior to Uniform District Election and Citizen Planning Group Election

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5. At a regular or special meeting held prior to the last Monday before the first Friday in December the Board of Supervisors shall:
  - a. Appoint to the office or offices of the district or districts the person or persons, if any, who have been nominated thereto.
  - b. Appoint to the planning group or groups the person or persons, if any, who have been nominated thereto.
  - c. If no person has been nominated for an office of a district, the Board shall appoint the person recommended to fill the vacancy in such office by the member of the Board in whose Supervisorial district such elective office is located. The person so appointed shall qualify and take office and serve exactly as if elected at a general district election for such office.
  - d. If no person has been nominated for election to fill a vacancy for membership in a planning group, the Board shall appoint the person recommended to fill the vacancy of such planning group by the member of the Board of Supervisors in whose Supervisorial district such planning group is located. The person so appointed shall qualify and become a member of the planning group, and serve exactly as if elected at the election for such planning group.

**Sunset Date**

This policy will be reviewed for continuance by 12-31-29.

**Board Action**

4-4-78 (57)

10-6-82 (58)

10-30-84 (96)

1-22-86 (12)

10-18-88 (48)

11-3-92 (32)

4-4-95 (28)

12/8/98 (53)

3-12-2002 (10)

12-09-08 (33)

04-07-09 (7)

11-15-16 (15)

11-15-22 (22)

REVISION DATE

**COUNTY OF SAN DIEGO, CALIFORNIA  
BOARD OF SUPERVISORS POLICY**

**Subject**

Appointment to Fill Vacancies and Cancellation of Election where Insufficient Nominations Filed Prior to Uniform District Election and Citizen Planning Group Election

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**CAO Reference**

1. Registrar of Voters
2. Clerk of the Board

**M E M O**

**TO:** Board of Directors  
**FROM:** Jack Bebee, General Manager  
**DATE:** October 28, 2024  
**SUBJECT:** Request for Board approval for completion of Acquisition of the Fallbrook 3 Flow Control Facility from the San Diego County Water Authority

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Description

For the Board to consider authorizing the General Manager to execute the attached Bill of Sale for acquisition of the Fallbrook 3 Flow Control Facility for \$112,850 from the San Diego County Water Authority (SDCWA), which will complete the transfer of all assets as part of the detachment process.

Purpose

On December 21, 2023, the Fallbrook Settlement Agreement was executed between the District, SDCWA and San Diego Local Agency Formation Commission, which laid out an agreement for the completion of the detachment process for the District from SDCWA. As part of this agreement the District agreed to acquire the Fallbrook 3 Flow Control Facility which is owned and operated by SDCWA at the Market value of the facility. An appraisal was completed that was reviewed by both parties that identified the value at \$112,850.

Fallbrook 3 Flow Control facility is used to meet peak summer demands in periods with limited local supplies and provides additional redundancy for the District in case of an outage on the second aqueduct. This facility is the only asset that was owner by SDCWA that was required to be transferred as part of the detachment process.

Budgetary Impact

The acquisition will be completed within the Board authorized capital budget.

Recommended Action

That the Board authorize the General Manager to execute the attached Bill of Sale for acquisition of the Fallbrook 3 Flow Control Facility for \$112,850 from the San Diego County Water Authority (SDCWA), which will complete the transfer of all assets as part of the detachment process.

PLEASE RECORD THIS DOCUMENT AT  
NO FEE AS IT IS TO THE BENEFIT OF  
THIS DISTRICT (GOV. CODE §6103)

RECORDING REQUESTED BY AND  
WHEN RECORDED, PLEASE MAIL TO:

San Diego County Water Authority  
Engineering Department  
4677 Overland Avenue  
San Diego, CA 92123

(Space above this line for Recorder's use)

DOCUMENTARY TRANSFER TAX: \$0.00  
R&T Code 11922 (Government agency acquiring title)

#### BILL OF SALE

This Bill of Sale (Bill of Sale) is entered into between San Diego County Water Authority (Seller) and Fallbrook Public Utility District (Purchaser). This Bill of Sale is entered into in furtherance of that certain Fallbrook Settlement Agreement by and between Seller and Purchaser, executed in December of 2023, (Fallbrook Settlement Agreement), to transfer the Property (as defined herein) from Seller to Buyer.

1. **PROPERTY:** As used herein, the "Property" shall mean the pipeline, metering, valves, appurtenances, and facilities as more particularly described and shown on Exhibit A which is incorporated herein. The Property is situated at the facility known as Fallbrook 3/Rainbow 1 Flow Control Facility ("Facility") within the Metropolitan Water District Easements as described in the Joint Use Agreement Between the Metropolitan Water District of Southern California and the San Diego County Water Authority, recorded in the Official Records of San Diego County at DOC # 1998-0077307.
2. **CONVEYANCE:** For good and valuable consideration in the amount of \$112,850, the receipt and adequacy of which Seller hereby acknowledges, Seller hereby irrevocably sells, assigns, transfers, conveys, grants, and delivers to Purchaser, all of its right, title, and interest in the Property. Purchaser shall transfer the funds to Seller by electronic funds transfer.
3. **AS IS CONDITION:** The Purchaser acknowledges that the Property is transferred to Purchaser in 'as-is' condition. The Purchaser accepts the Property in its existing "as-is" condition given that the Purchaser has either inspected the Property or was given the opportunity to inspect the Property but chose not to inspect it.

4. REPRESENTATIONS AND WARRANTIES: Seller warrants that the Property is free of any liens and encumbrances and Seller is the legal owner of the Property. Seller warrants that Seller has the full right and authority to sell and deliver the Property.
5. DISCLAIMER OF WARRANTIES. EXCEPT FOR THE WARRANTIES SET FORTH ABOVE, SELLER MAKES NO REPRESENTATION OR WARRANTY WHATSOEVER WITH RESPECT TO THE PROPERTY, INCLUDING ANY (a) WARRANTY OF MERCHANTABILITY; (b) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; OR (c) WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; WHETHER ARISING BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE. BY ACCEPTING THIS BILL OF SALE, PURCHASER ACKNOWLEDGES THAT IT HAS NOT RELIED ON ANY REPRESENTATION OR WARRANTY MADE BY SELLER, OR ANY OTHER PERSON ON SELLER'S BEHALF.
6. LIABILITIES: The Seller does not assume, nor does the Seller authorize any other person on behalf of the Seller to assume, any liability in connection with the sale or delivery of the Property.
7. SELLER ACCESS: Seller retains and hereby reserves all necessary access rights to maintain and operate its SCADA and related equipment and related equipment to and from, and within the Facility. Seller shall not exercise such access rights in a manner which interferes with the Purchaser's access to or use of the Property or Facility.
8. GOVERNING LAW: This Bill of Sale and all related documents including all exhibits attached hereto, and all matters arising out of or relating to this Bill of Sale, whether sounding in contract, tort, or statute are governed by, and shall be construed in accordance with, the laws of the State of California, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of California.
9. DOCUMENTS: Seller grants, sells, sets over, assigns, transfers, conveys and delivers to Purchaser all of Seller's right, title and interest, if any, in and to any and all plans, drawings, renderings, maps and engineering studies used in connection with, or related to the Property. Upon request, Seller will provide Purchaser with maintenance records related to the Property and/or the Facility.
10. ACCEPTANCE: Purchaser accepts the Property subject to the terms and conditions in this Bill of Sale and the Fallbrook Settlement Agreement.
11. INCORPORATION OF SETTLEMENT AGREEMENT: This Bill of Sale incorporates by reference all of the terms of the Fallbrook Settlement Agreement. In the event of conflict between the terms of the Fallbrook Settlement Agreement and the terms of this Bill of Sale, the terms of the Fallbrook Settlement Agreement shall govern and control.



12. COUNTERPARTS: This Bill of Sale may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Bill of Sale delivered by email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Bill of Sale.

By signing this Bill of Sale, Purchaser and Seller each acknowledge that they have read, understand, accept and have received a copy of this Bill of Sale.

Seller: \_\_\_\_\_  
San Diego County Water Authority

Date: \_\_\_\_\_

Purchaser: \_\_\_\_\_  
Fallbrook Public Utility District

Date: \_\_\_\_\_

## Metropolitan Water District Board Meeting Report

The Metropolitan Water District of Southern California (Metropolitan) held its monthly Board and committee meetings on October 7-8, 2024. At these meetings, the Metropolitan Board:

- Unanimously re-elected Chair Adán Ortega for a second term. EMWD sent a letter of congratulations and posted words of congratulations on social media.
- Approved the nomination and naming of the Joseph Jensen Water Treatment Plant Ozone Facility in honor of former Metropolitan Director Ina S. Roth.
- Approved the nomination and naming of Metropolitan’s Water Quality Laboratory in honor of former Metropolitan Water Quality Manager and Director of Water Quality, Dr. Michael J. McGuire.
- Heard an update on outreach and engagement activities for the Climate Adaptation Master Plan (CAMP) for Water. EMWD’s recent Agricultural Customer Listening Session was acknowledged by Chair Ortega during the presentation. Metropolitan is developing a working group with member agencies public information officers and plans to strengthen tribal engagement on CAMP.
- Voted to defer for another month, the Reverse Cyclic Program agreements with participating agencies to defer deliveries of purchased supplies under various water supply conditions. The Board expressed that there are outstanding questions that needs to be addressed between the member agencies and Metropolitan staff.
- Awarded a \$589,957 procurement contract to Vogt Valves for one sleeve valve to be installed at the Red Mountain Pressure Control Structure in the Skinner service area. This is a replacement valve project that is based upon Metropolitan’s asset management program. EMWD utilizes similar metrics when deciding to repair/refurbish or replace equipment and facilities.
- Awarded a \$1,833,650 construction contract to Power Engineering Construction Company for San Diego Canal Concrete Liner Rehabilitation. Cracking in water bearing/conveyance structures will only get worse with time. This project is not covered by the Project Labor Agreement.
- Awarded a \$448,000 contract to Heed Engineering to provide construction materials to support the construction of the helicopter hydrant facility at the Robert B. Diemer Water Treatment Plant. EMWD has been inquiring about grants to fund similar facilities to support fire operations. This is an excellent benefit for the local communities.

- Authorized on-call agreements with Black & Veatch Corporation, Burns & McDonnell Western Enterprises Inc., HDR Inc., and Stantec Consulting Services Inc., in amounts not to exceed \$3 million each, for a maximum of three years, for engineering services to support zero-emission vehicle (ZEV) infrastructure upgrades at Metropolitan facilities. Metropolitan has many large and small facilities to where ZEV infrastructure is necessary. The authorized contract allows multiple firms to provide flexibility and streamline the design of ZEV infrastructure upgrades. Services will focus on three key areas: ZEV infrastructure improvements, hydrogen fueling systems, and enterprise visualization analytics. The Board expressed concerns about the mandate's cost implications and suggested that the committee explore sponsoring legislation to address these concerns. Staff will prepare a report outlining potential exemptions from the mandate and cost-reduction measures ahead of pursuing any legislative solutions.
- Heard an update on the district housing and property improvements program, including efforts to develop a long-term housing strategy for the next 75 years. The Board appreciated the staged approach to planning. Staff reported refurbishment of 69 homes in the preliminary phase, noting that Stage 1 will not include new home construction. The Board expressed interest in further details regarding modular costs. In November, the Board is scheduled to vote on a consultant design agreement for Stage 1 and review findings from the Intake Village site report.
- Heard a presentation on construction and shop services to ensure Metropolitan's readiness and resilience, including an overview of the construction and manufacturing services unit in water system operations, as well as ongoing planning and emergency preparedness for responding to two simultaneous pipe breaks. The construction and shop services work in close collaboration on the projects. However, these services are facing challenges as demand on their services remains high and staff is limited. Current vacancy rate is 15 percent. In addition, inflationary pressures and contract limits present hurdles to maintain and replace equipment. There is a \$25,000 limit for public work and \$250,000 limits on procuring materials. Managing the shift to zero emissions vehicles is also an additional challenge to ensure resilience. Board made comments and reminded staff to address any staffing issues for the construction and manufacturing services during the next budget cycle.
- Heard updates on engineering services, information technology, and water system operations activities. Of note, a federal judge ruled that water fluoridated at levels typical in U.S. poses unreasonable risk of injury to public health. Metropolitan would coordinate with regulators and industry groups to monitor any regulatory responses. In the past, Metropolitan has received funds from American Dental Association for fluoridation to offset costs. Report on the fluoridation ruling was discussed briefly during the legal committee.
- Heard an update on workforce development which highlighted the progress made so far, identified additional opportunities through data analysis, and outlined a comprehensive

workforce development plan aimed at driving ongoing improvement. The presentation also discussed the importance of succession planning.

- Authorized resolutions to support two applications selected to receive United States Department of the Interior, Bureau of Reclamation WaterSMART: Water and Energy Efficiency Grant Program funding for Fiscal Year 2024 totaling \$2 million; and authorized the General Manager to accept this funding and enter contracts with the United States Department of the Interior, Bureau of Reclamation. These projects include:

**Residential Direct Install Program for Disadvantaged Communities (Reclamation Funding: \$1,750,000)**

Metropolitan will install water and energy efficient appliances and hardware such as showerheads, toilets and irrigation controllers in disadvantaged communities throughout the Los Angeles and San Diego regions at no cost to qualified participants in approximately 3,200 dwellings. The project is expected to result in annual water savings of 232 acre-feet resulting in lower water costs for affected residents. Water saved will reduce strain on the Lower Colorado system.

**Residential Direct Install Turf Replacement Program for Disadvantaged Communities (Reclamation Funding: \$250,000)**

Metropolitan will convert up to 40 water-intensive turfgrass lawns into drought-tolerant alternatives in the greater Los Angeles and San Diego areas. The conversion will be provided at no cost to income-qualified homeowners and affordable housing properties in communities more prone to drought and climate change impacts. Each converted landscape will include a stormwater retention feature, an authorized plant, and conversion to high-efficiency irrigation systems such as drip irrigation. The project is expected to result in annual water savings of six acre-feet and will alleviate current stress on the Lower Colorado River Basin.

- Reviewed and considered the Lead Agency's certified 2022 Final Environmental Impact Report for the Chino Basin Program and took related CEQA actions and authorized the General Manager to enter into an exchange agreement with Inland Empire Utilities Agency to assist in the implementation of the program. EMWD has been supportive of IEUA's initiative and continues to do so.
- Authorized the General Manager to enter into agreements with Western Canal Water District and Richvale Irrigation District for water transfer options and first rights of refusal during 2025 through 2027. Board discussed the water transfer, weighing the costs against the reliability benefits of maintaining this option. Some members noted that SWP dependent areas would benefit from this investment in the long term, as it acts as an insurance policy during dry years. There is also strategic benefit of having first rights water.
- Heard a comprehensive presentation on managing risks and ensuring water supply reliability in the Bay-Delta and Conveyance from Nina Hawk and Dr. Maureen Martin. The State Water

Project (SWP) is a critical part of Metropolitan's supply portfolio, with its infrastructure designed to benefit from deliveries from SWP. The SWP is essential for surface and groundwater storage, water quality, and affordability. In addition, Recycled water and treatment facilities rely on the high-quality water from the SWP. The presentation outlined key risks to the Bay-Delta, including seismic activity, regulatory changes, and climate impacts. Metropolitan is proactively addressing these risks through levee modernization, emergency preparedness, the Bay-Delta science program, and ongoing evaluations of storage and conveyance solutions. The Delta Conveyance Project (DCP) is now a single tunnel project. Examples of SWP performance with DCP includes higher storage in San Luis Reservoir Storage. According to estimates by Department of Water Resources (DWR), if DCP was online there would have been direct deliveries of an additional 300 TAF during drought years. DCP would also provide enhanced reliability in wet and dry conditions. In 2020, Metropolitan Board took action for \$160 million which helped DWR continue to fund activities up to 2025. Currently, DWR has requested additional resources for a total of \$300 million for 2026-2027. The funds would be used for engineering and geotechnical investigation. Metropolitan would pay \$141.6 million and other participants would pay the remaining \$158.4 million. The final decision would come in 2027. Within 15 years there is a likelihood of a 22 percent decline in supplies from SWP. Board had a thorough discussion following the presentation:

- On climate change board suggested to look at the intersection of wildfire impacts and water quality, risks associated with sea-level rise and develop better understanding of ecosystem health over the last 30-50 years. Requested the staff to include estimates of evaporation due to climate change as Metropolitan evaluates surface storage.
  - When can Metropolitan expect with certainty on the level of deliveries from this project?
  - Board member inquired which permit applications have been submitted for the project in addition how much percentages are being committed by each of the other contractors who have committed thus far.
  - Where would Metropolitan share of money come from? bonding or any other options from financial standpoint?
  - Board member requested gap analysis in terms of needs and demands. How would Metropolitan take delivers with other projects such after PURE water and other local projects come online.
  - What other projects can Metropolitan invest in to make up for the 22 percent loss in SWP?
  - During the appeals process if the bonds get approved does Metropolitan get the reimbursed?
- Adopted a resolution authorizing the reimbursement of capital expenditures from bond proceeds for fiscal years 2024/25 and 2025/26. This is a standard, non-controversial item and a standard practice. The Metropolitan Board is required to adopt a Reimbursement

Resolution to be able to reimburse itself for capital expenditures that occur prior to the issuance of debt. This resolution allows for that reimbursement in the future. Also heard a presentation on the background for the reimbursement resolution and its application to the current biennium budget period. In the FY 2024/25 and 2025/26 Biennial Budget, the Board approved \$630 million of CIP expenditures of which \$280 million is allocated to be bond funded. In addition, the Board approved bond funding of \$177.9 million for the AVEK High Desert Water Program and \$48.2 million for the Conservation Program.

- Recommended a project funding in an amount not to exceed \$35 million over the next two years (Fiscal Years 2024/2025 and 2025/2026), to support the zero-emission vehicle transition at Metropolitan and partially mitigate high operational risk. Subject to Finance & Asset Management Committee approval and authorization of specific terms of debt issuance.
- Authorized the General Manager to acquire 0.33 acres of property located in Los Angeles County in the city of La Verne from Charles J. Arballo and Margaret R. Arballo, as Trustees of The Arballo Family Trust, dated December 9, 1991, as amended; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [Conference with real property negotiator; property identified as Los Angeles County Assessor's Parcel No. 8381-005-002; agency negotiator: Seyou Oh; negotiating parties: Patrick Arballo and Mark Arballo; under negotiation: price and terms; to be heard in closed session pursuant to Gov. Code Section 54956.8].

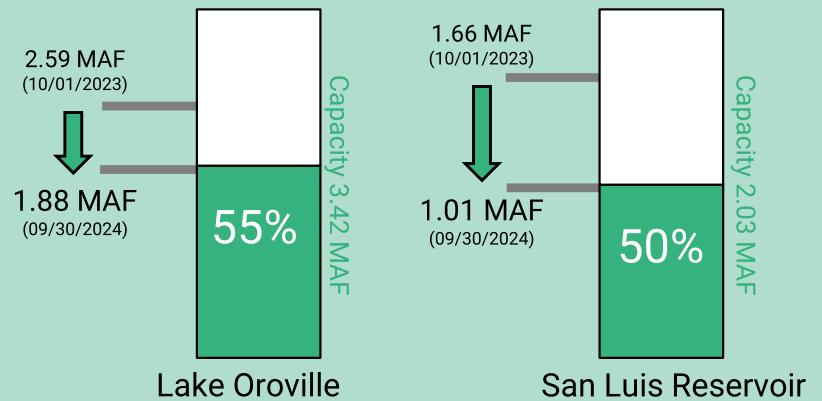
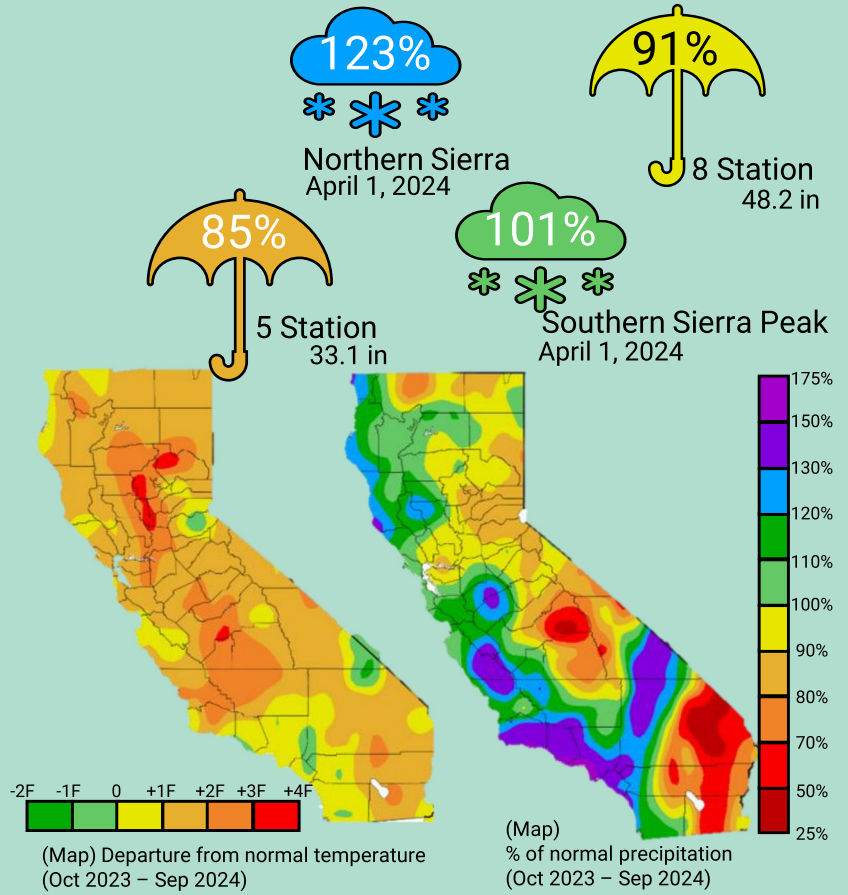
**Attachment(s):**

*Exhibit A - Hydrology Report*

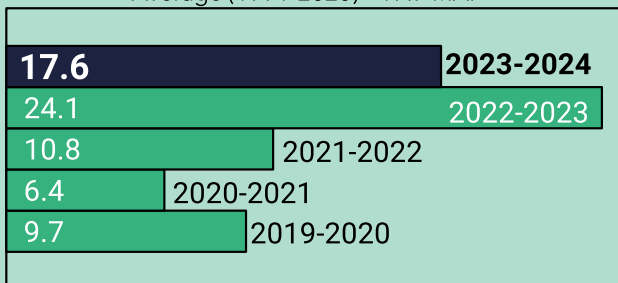


### State Water Project

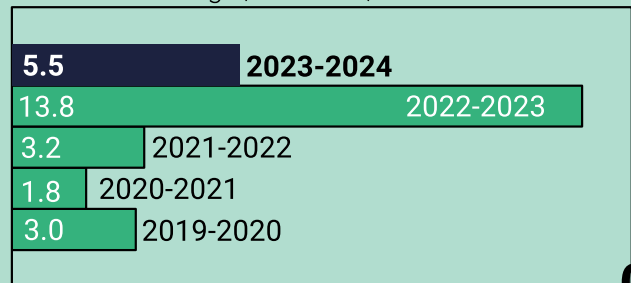
- DEC 2023**
  - Dry fall
  - Initial SWP allocation is 10% Table A
- JAN 2024**
  - 4 atmospheric rivers reach the West Coast
  - Highest 10-day precipitation totals over Northern Sierra
- FEB 2024**
  - SWP allocation increases to 15%
- MAR 2024**
  - 43 atmospheric rivers reached California from Oct to Mar – only 2 strong
  - SWP allocation increases to 30%
- APR 2024**
  - Endangered fish impacted SWP exports in spring
  - SWP allocation increases to 40%
- AUG 2024**
  - 2<sup>nd</sup> wettest Aug at 8 Station since 2004
- OCT 2024**
  - Fish & Wildlife approved amendment to off-ramp X2 requirement for Oct 2024



Sacramento River Index Runoff (MAF)  
Average (1991-2020) - 17.7 MAF



San Joaquin Valley Runoff (MAF)  
Average (1991-2020) - 5.9 MAF







### Colorado River

**DEC 2023**

- Dry fall
- 17.5 million acre-feet stored in Powell and Mead – same as May 2021

**JAN 2024**

- Precipitation as rain and snow above normal for the first time this water year

**MAY 2024**

- Secretary of Interior signed the Record of Decision for the Colorado River Interim Guidelines covering 2023-2026
- Reclamation indicates creation of 1.18 million acre-feet of reservoir protection volume in 2023

**AUG 2024**

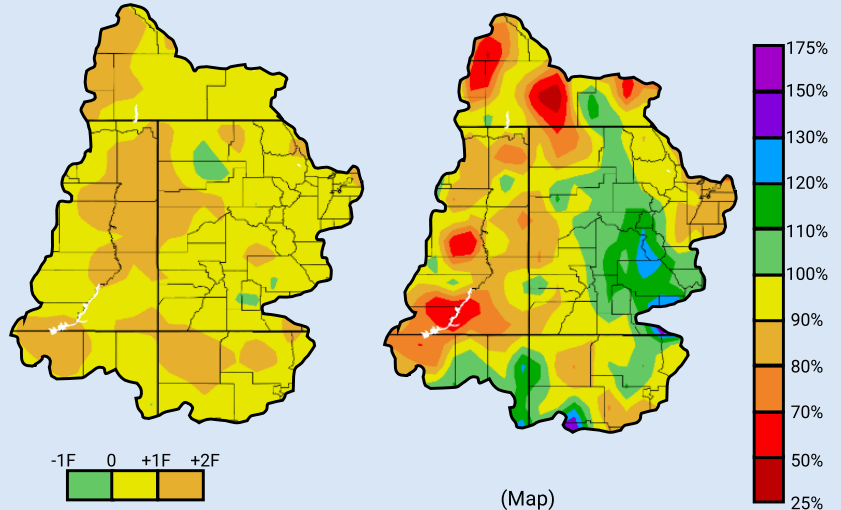
- Level 1 shortage for Arizona, Nevada and Mexico set for calendar year 2025
- Imperial Irrigation District implemented a new Deficit Irrigation Program to conserve additional water for system conservation in California

**114%**  
\* \* \*

Basin-wide  
April 1, 2024

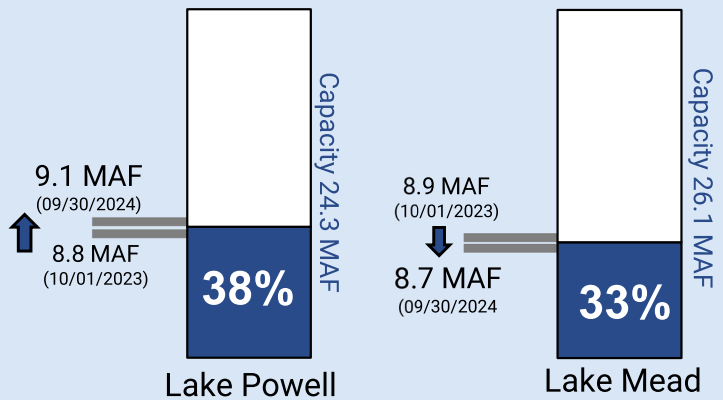
**99%**

Basin-wide  
29.6 in

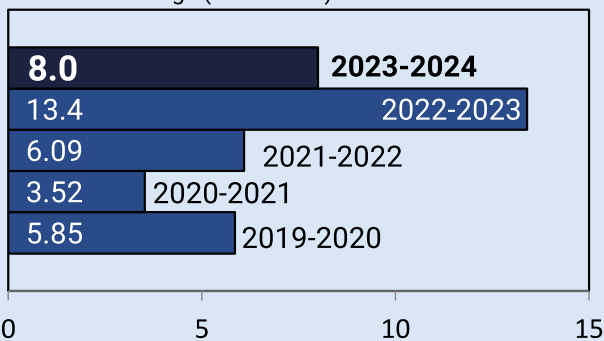


(Map) Departure from normal temperature (Oct 2023 – Sep 2024)

(Map) % of normal precipitation (Oct 2023 – Sep 2024)



**Powell Unregulated Inflow (MAF)**  
Average (1991-2020) – 9.6 MAF



**Lake Mead – Operating Condition**  
(August 2024 CRMSS ESP Projections)

		2025	2026	2027*	2028*	2029*
<b>Shortage</b>	Surplus (above 1,145 ft)	0%	0%	0%	0%	3%
	Normal Year (between 1,075 and 1,145 ft)	0%	7%	17%	20%	23%
	1st Level (between 1,050 and 1,075 ft)	100%	93%	57%	53%	50%
	2nd Level (between 1,025 and 1,050 ft)	0%	0%	27%	13%	13%
	3rd Level (below 1,025 ft)	0%	0%	0%	13%	10%

\* Years beyond 2026 assume continuation of 2007 Interim Guidelines



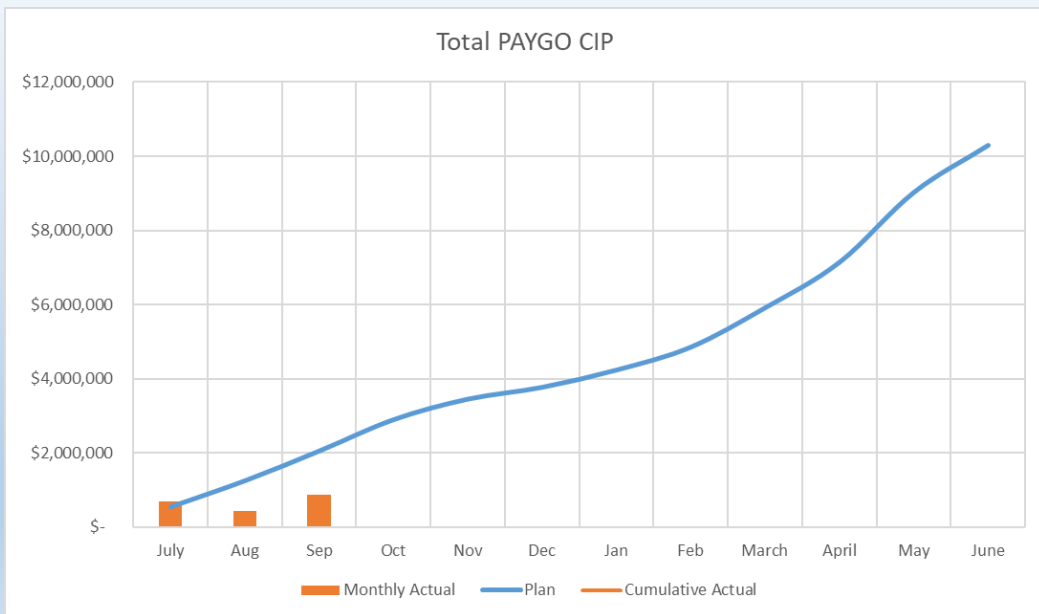


# Fallbrook Public Utility District

## Engineering and Operations

Board Meeting OCT 2024

### Total CIP FY25



# Wastewater Treatment

Reclamation Plant

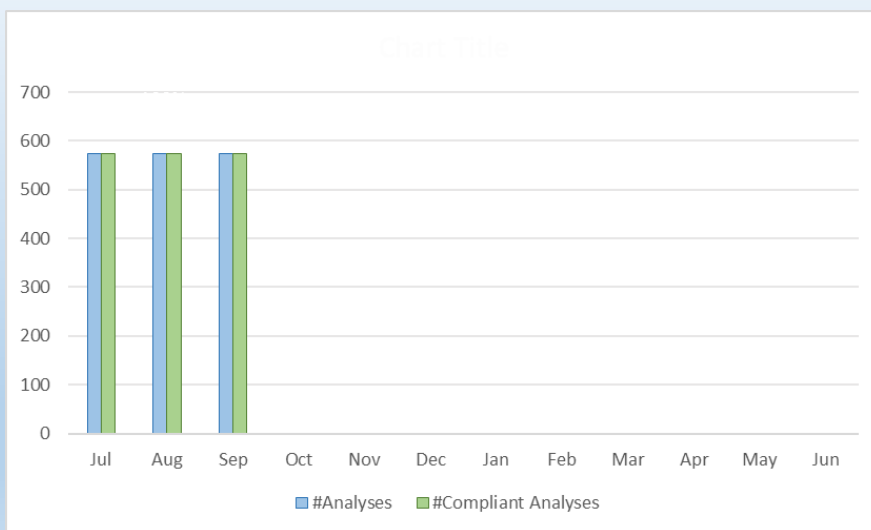
Recycled Water

- Wastewater System Violations
- Reclamation Plant PMs Completed
- Energy Cost per MG
- Cost per Unit of Water Treated
- Recycled Water – Time Out of Service

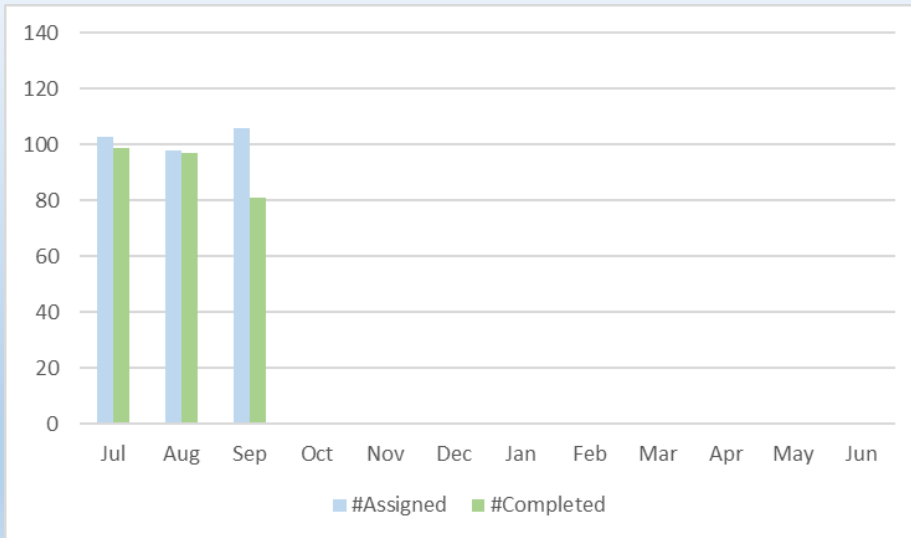
## Wastewater Treatment System Regulatory Compliance

**SRWQCB  
Compliance:**  
NPDES  
WDR

**Analyses  
performed:**  
Daily  
Monthly  
Quarterly  
Semi-annually  
Annually



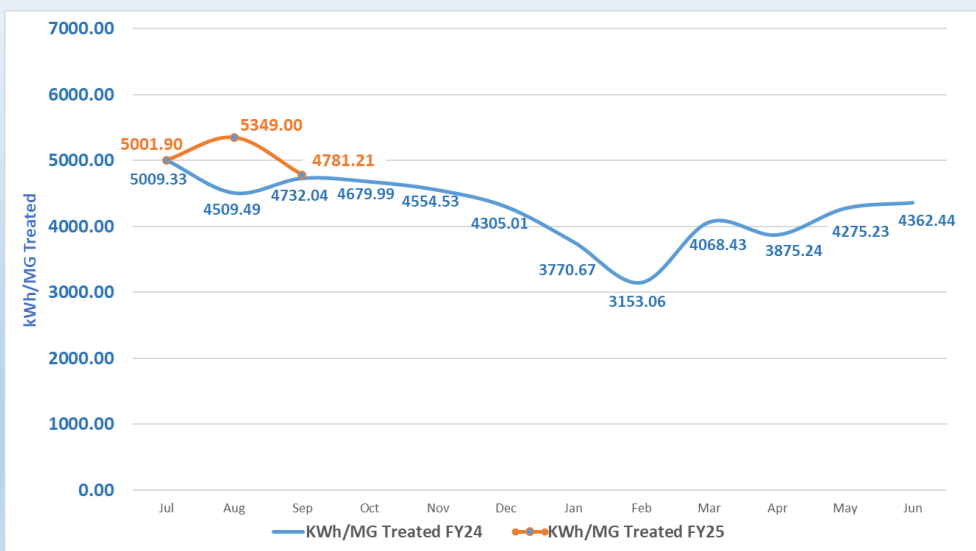
## Reclamation Plant – Wastewater PMs



5

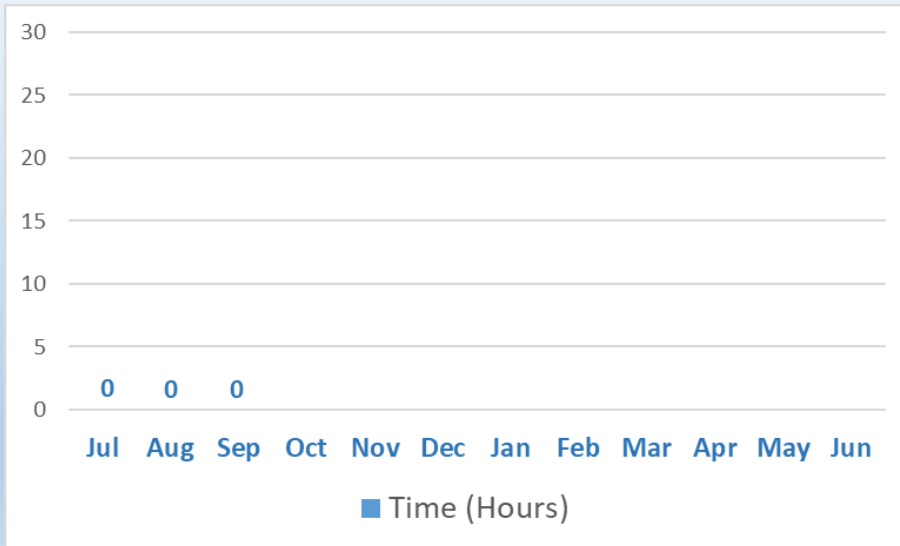
Formula =  
 $\frac{\text{Total Plant Energy Demand}}{\text{MG Treated Flow}}$

## Reclamation Plant – Energy Usage (KWh/MG Treated)



6

## Recycled Water – Time Out of Service (Hours)



7

# Water Operations

Regulatory Compliance

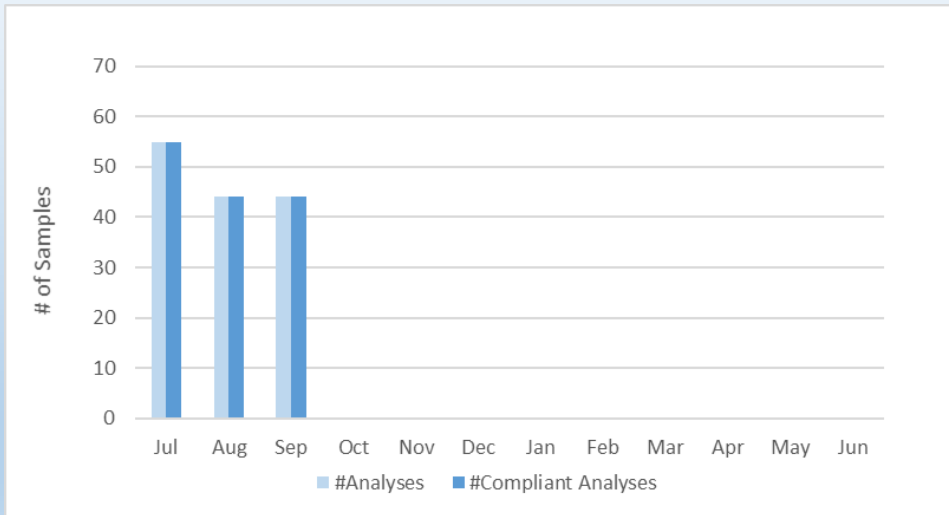
Preventative Maintenance Work Orders

CUP Deliveries/SMGTP Flows

Unit Water Supply Costs

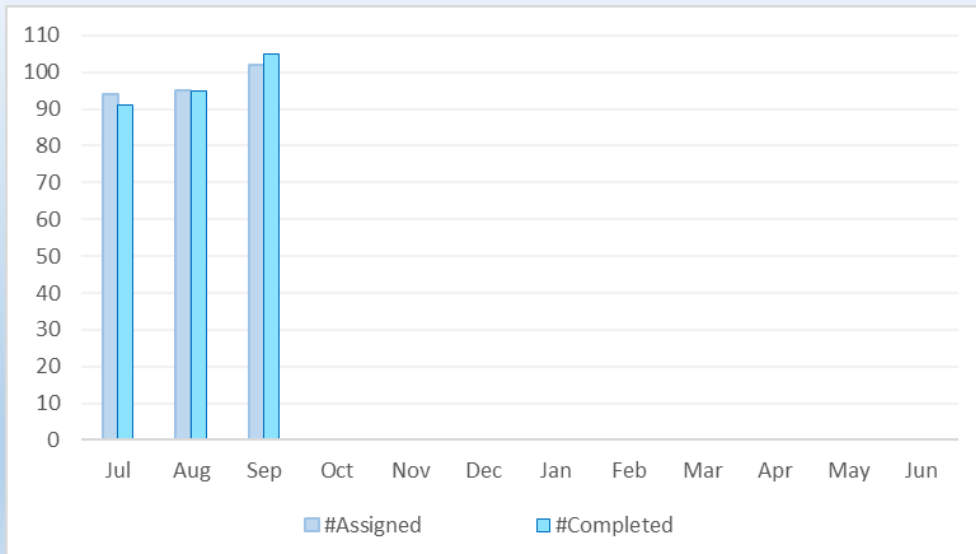
8

## Water System Regulatory Compliance

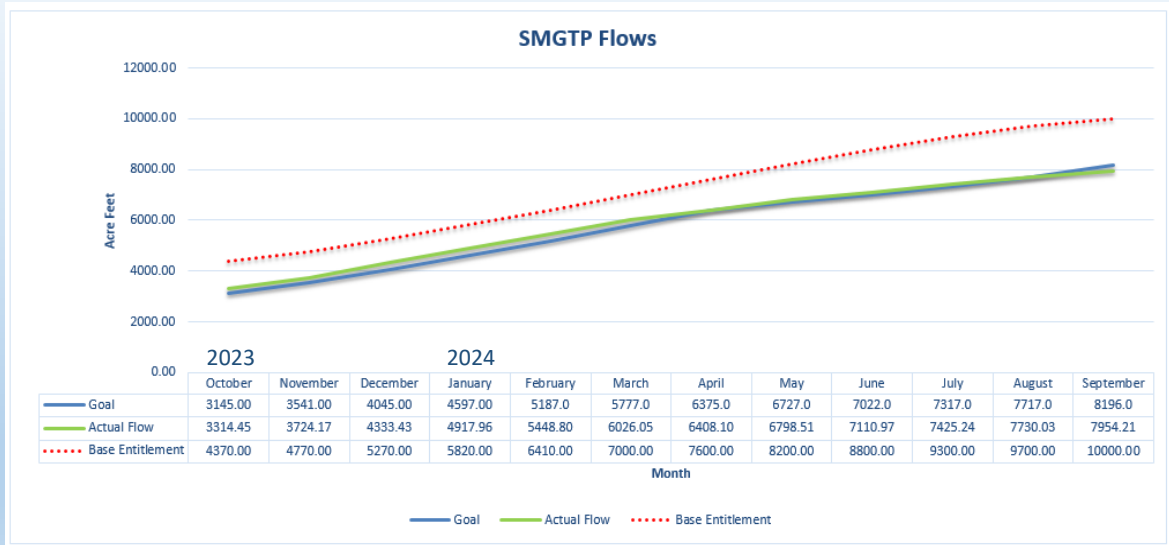


Routine Bacteriological Sampling

## Water System PMs



# SMGTP Flows



# Meter Services

Meter Testing  
Valve Exercising

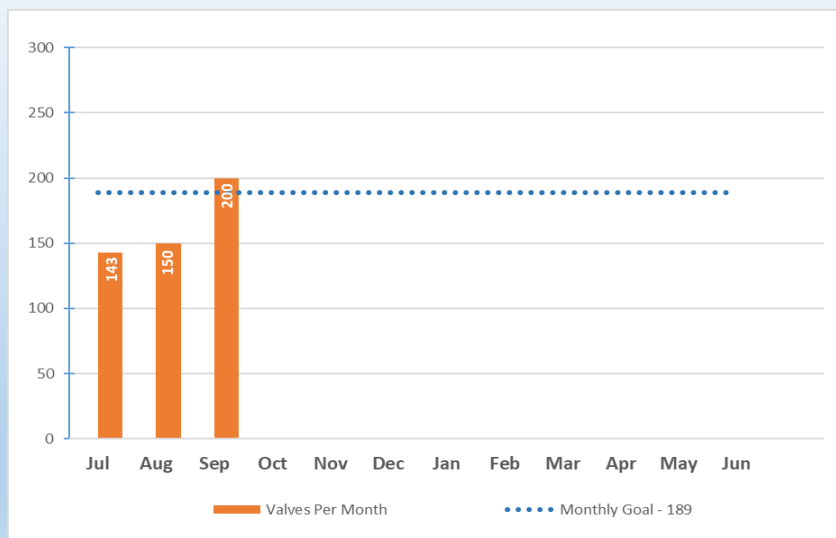
## Meter Testing by Month



13

## Main Line Valve Exercise Program

- Improve reliability
- Reduce impact of planned and emergency shutdowns
- **Total valves exercised FY24: 2,060**

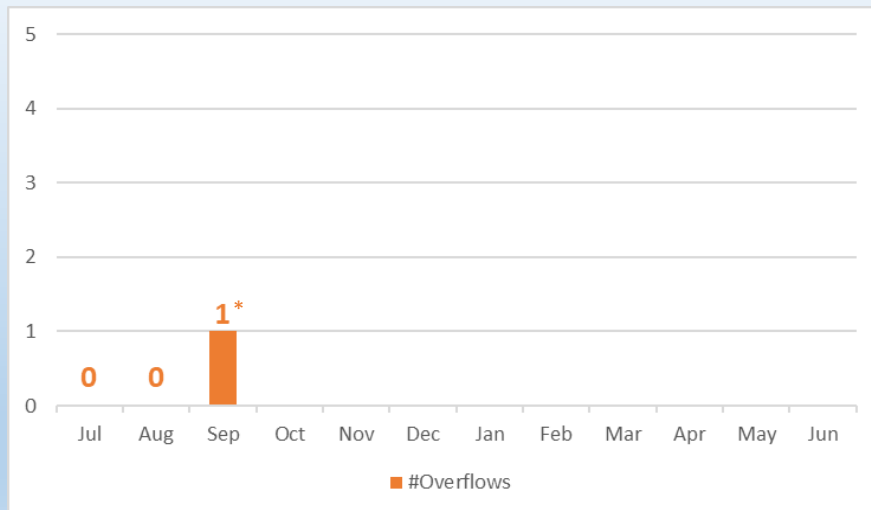


14

# Wastewater Collections

**Total Wastewater Spilled**  
**Non-Recovered Wastewater Spilled**  
**Odor Complaints**

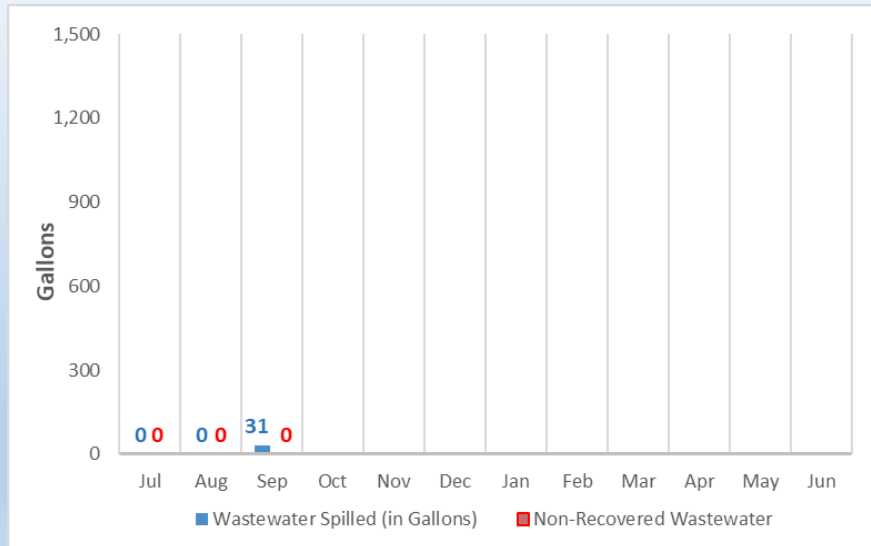
## Wastewater Collections - Sewer Overflows



\*Private lateral spill, 31 gal, 100% recovery

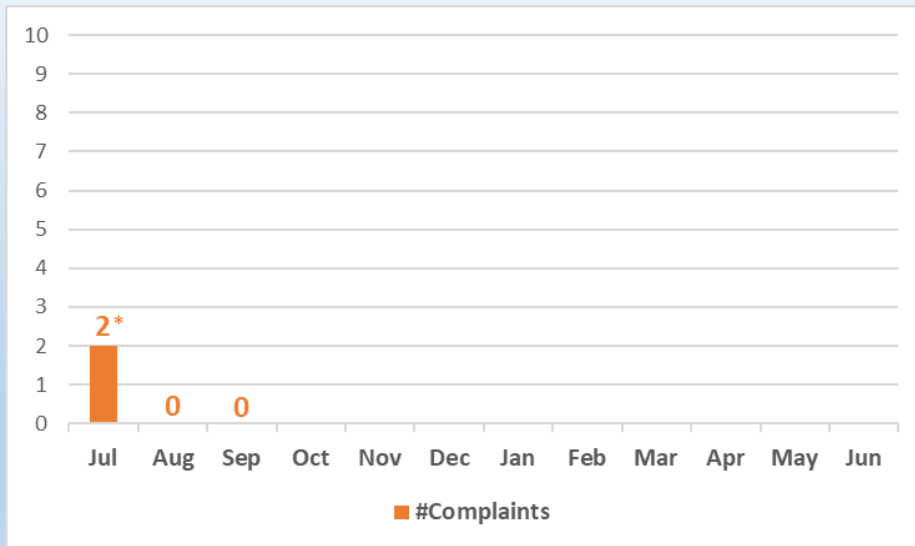


## Wastewater Collections - Wastewater Spilled



17

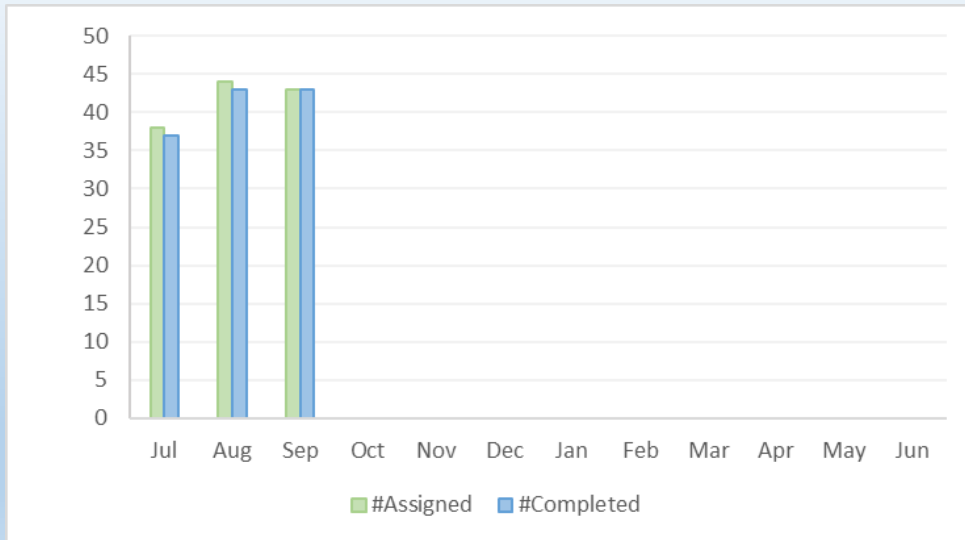
## Reclamation Plant & Wastewater Collections Odor Complaints



\* Not FPUD-related, storm drain issue

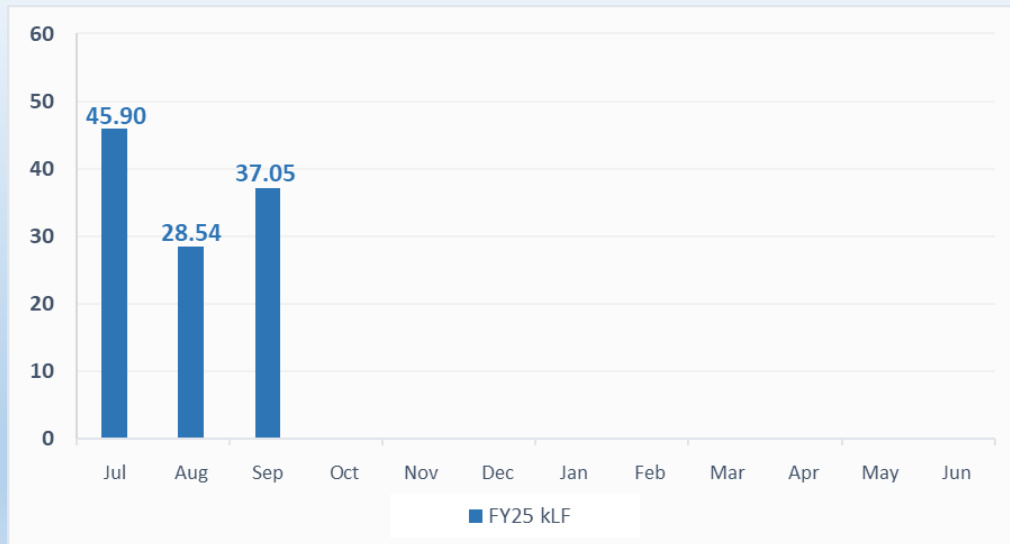
18

## Wastewater - Collections PMs



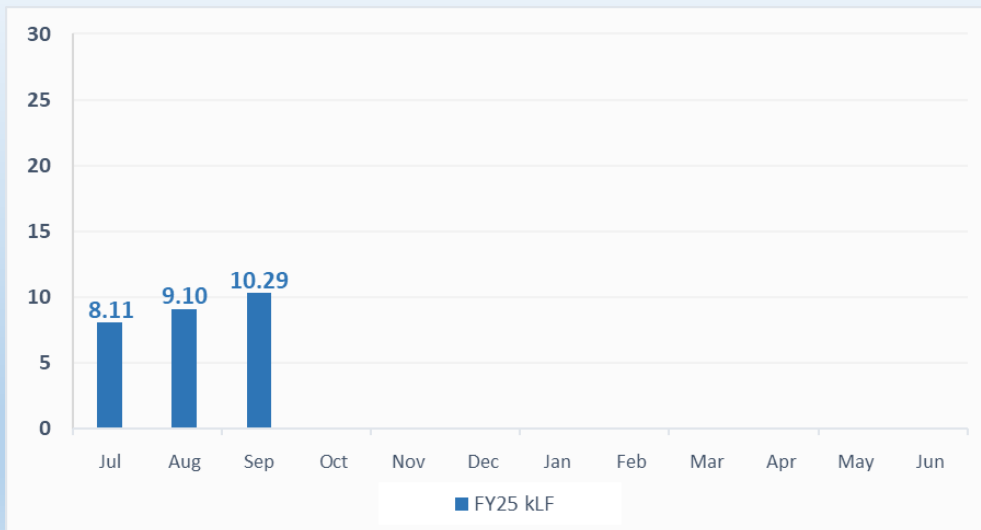
19

## Wastewater - Collections Flushing 1,000 LF



20

## Wastewater - Collections CCTV 1,000 LF



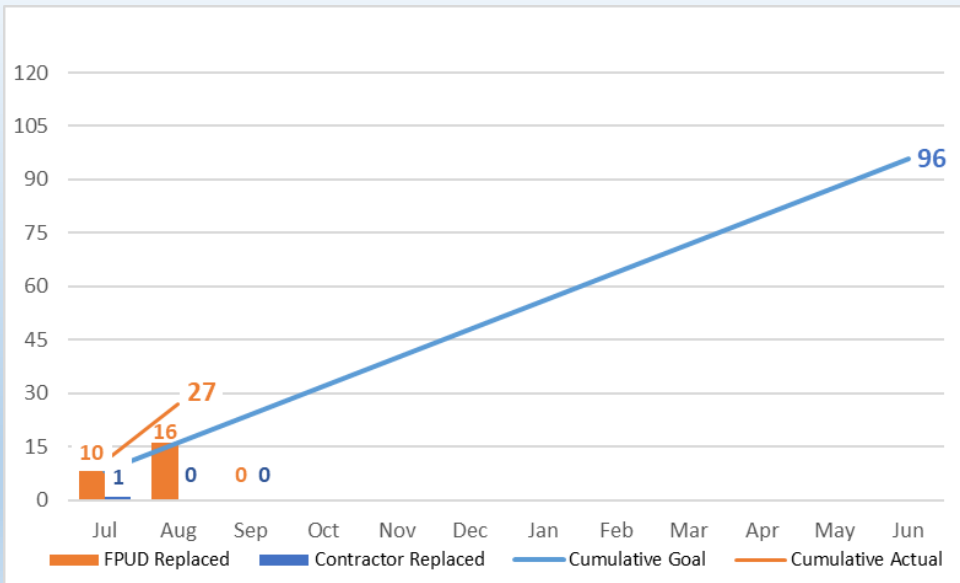
21

## Construction/Maintenance

- Efforts continue in replacing valves with the greatest impact on water loss and customer outages during large main breaks.
- With new valves, crews will be capable of shutting down smaller controlled areas faster, impacting fewer customers while losing less water and completing repairs sooner.
- Our goal is to replace 100 valves per year. FY24, 101 valves were replaced by in-house field crews and 63 by pipeline contractors. We currently have 6,804 valves in the system with 423 known to be broken.
- We have a goal to perform maintenance on 3,000 linear feet of easement roads. In FY24 we completed 7,794 linear feet.

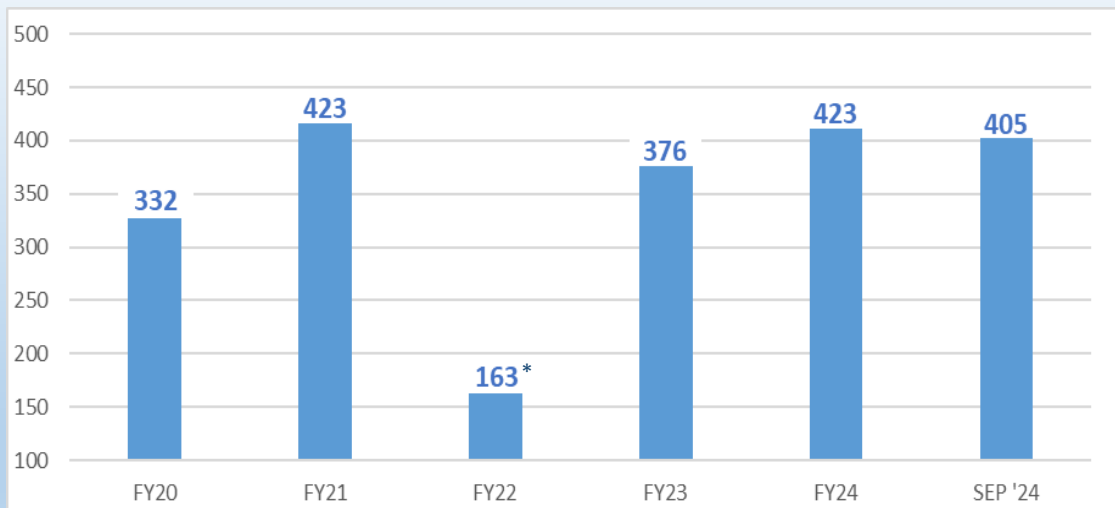
22

## Main Line Valves Replaced by FPUD Crew



23

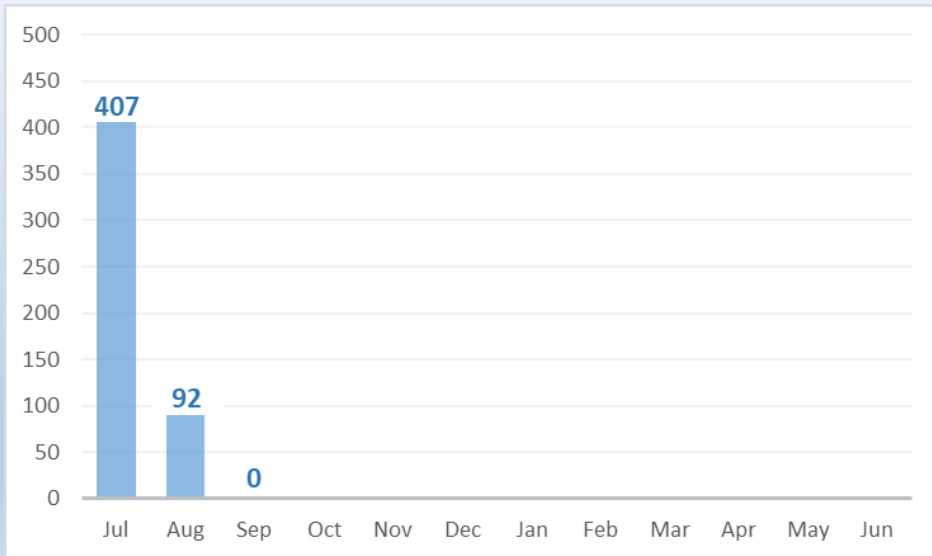
## Rolling Total Broken Valves



\*FY22 does not include Leak By or Poor Turn Counts

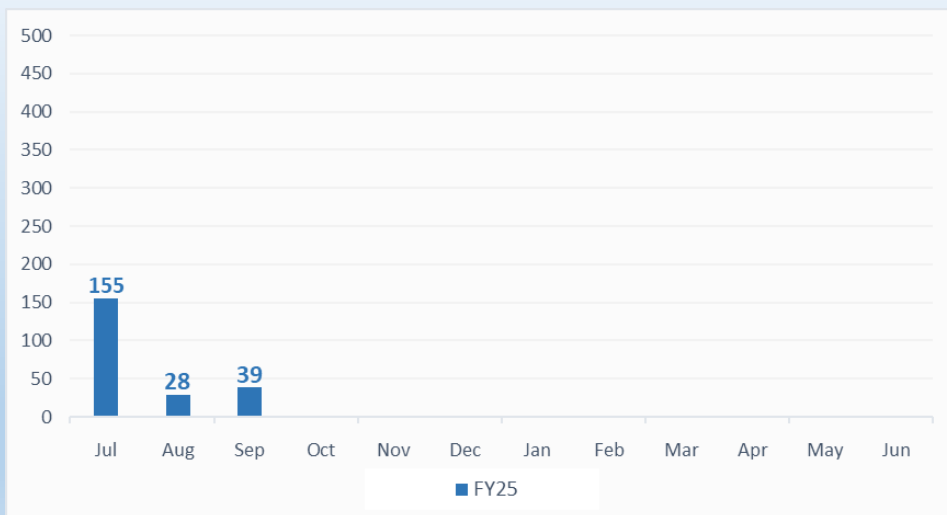
24

### Planned Outages > 4 Hours Customers Affected by Month



25

### Emergency Outages > 4 Hours Customers Affected by Month



26

**M E M O**

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** October 28, 2024  
**SUBJECT:** Financial Summary Report – September

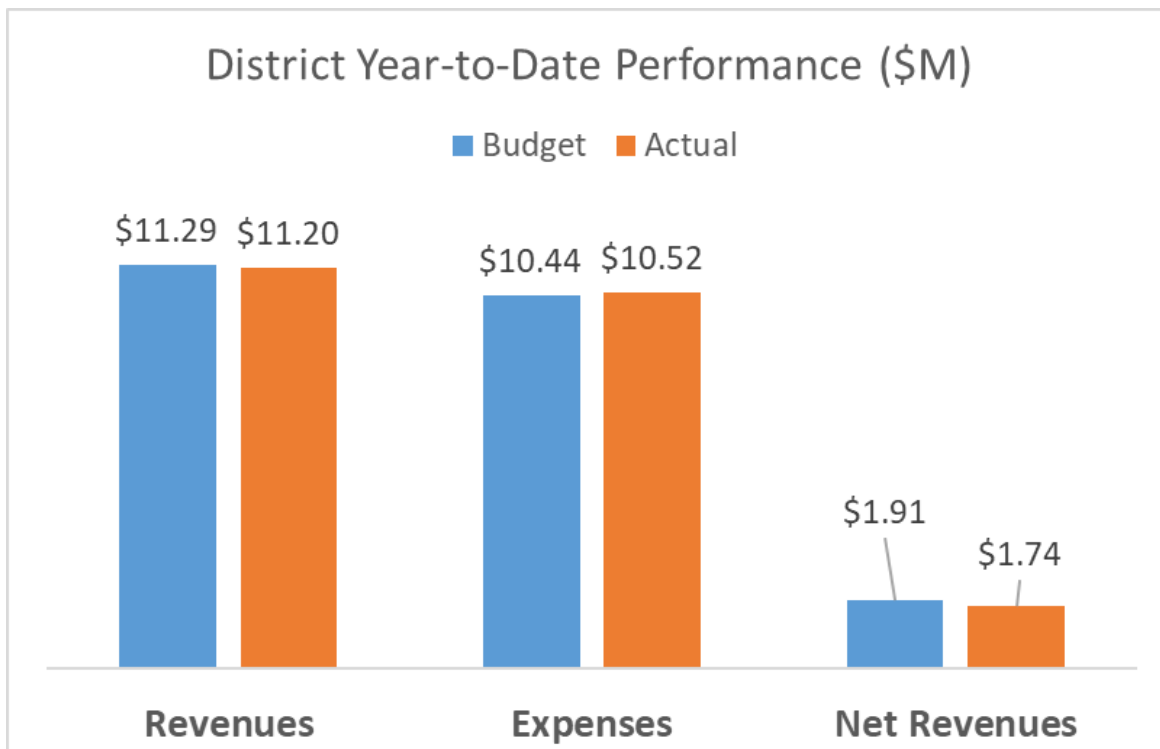
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Purpose

Provide an overview of changes in the District’s financial position.

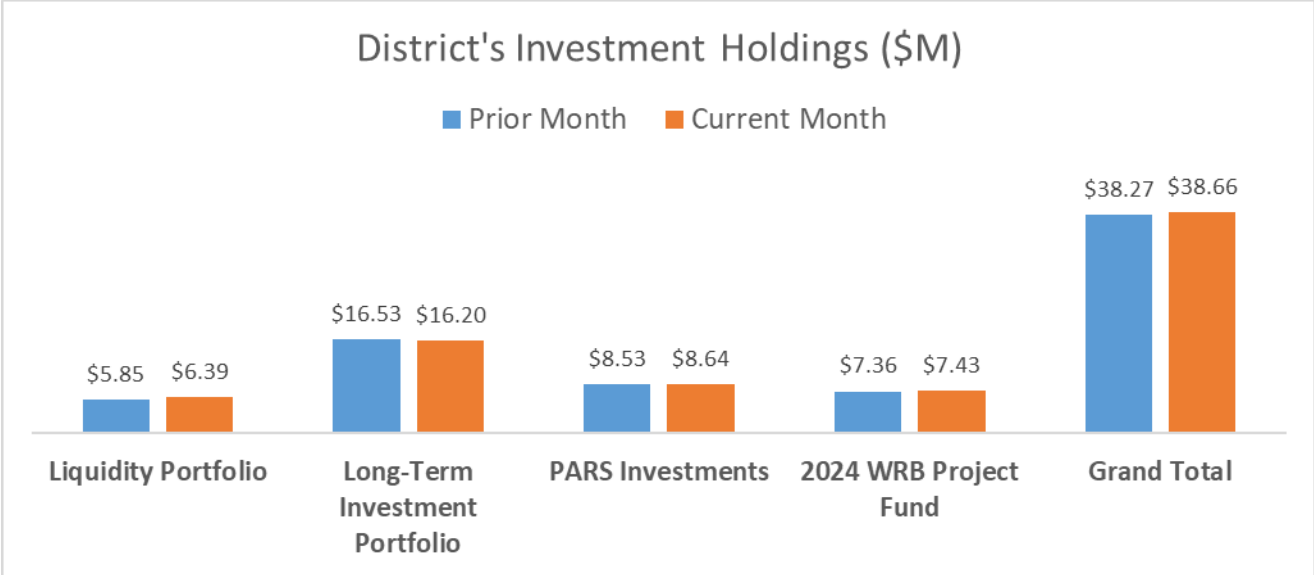
Summary

The graph below shows the District’s year-to-date Revenues, Expenditures and Net revenues.



Revenues and expenditures are in-line with the budget. Since this is early in the fiscal year, only limited conclusions can be drawn at this time. Staff are carefully tracking the District’s financial position to identify any budget shortfalls early.

The graph below shows the District’s bank holdings reported in the Treasurer’s Report at the end of the current and prior month.



Overall the District's financial holdings increased slightly this month. Overall the Long-term Portfolio and PARS investments continue to perform in line with the capital markets. The District continues to actively manage its funds and is prepared to make the Detachment Fee in March.

Recommended Action

This item is for discussion only. No action is required.

**M E M O**

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** October 28, 2024  
**SUBJECT:** Treasurer's Report

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Purpose

Provide the September 2024 Treasurer's Report, which is the end of the fiscal year. Confirm that the District's investment portfolio is in compliance with the Investment Policy and that the District is able to meet the expenditure requirements for the next 6-months.

Notes

Overall the District's financial holdings increased slightly this month. Overall the Long-term Portfolio and PARS investments continue to perform in line with the capital markets. The District continues to carefully manage its working capital to ensure its ability to meet its financial commitments.

Summary

**Treasurer's Report September 2024**

<b>Account</b>	<b>Beginning Balance</b>	<b>Ending Balance</b>
Operating Fund	\$ 5,171	\$ 5,508
Money Market	\$ 620,236	\$ 780,839
CAMP Account	\$ 5,225,666	\$ 5,600,133
<b><i>District's Liquidity Portfolio</i></b>	<b><i>\$ 5,851,073</i></b>	<b><i>\$ 6,386,480</i></b>
PFM Managed Long-term Investment Portfolio**	\$ 16,520,261	\$ 16,192,829
LAIF (Long-term Reserves)	\$ 7,001	\$ 7,001
PARS (OPEB & Pension Trust)***	\$ 8,527,806	\$ 8,644,790
Revenue Bonds 2024 Project Fund	\$ 7,362,509	\$ 7,426,712
<b><i>District Accounts Total</i></b>	<b><i>\$ 38,268,650</i></b>	<b><i>\$ 38,657,811</i></b>

\*\*\$6.21M of funds are from the sale of the Santa Margarita properties.  
The beginning balance is updated to reflect corrected August'24 ending balance

\*\*\*\$3.78M of funds are from the sale of the Santa Margarita Properties.



David Shank  
October 28, 2024





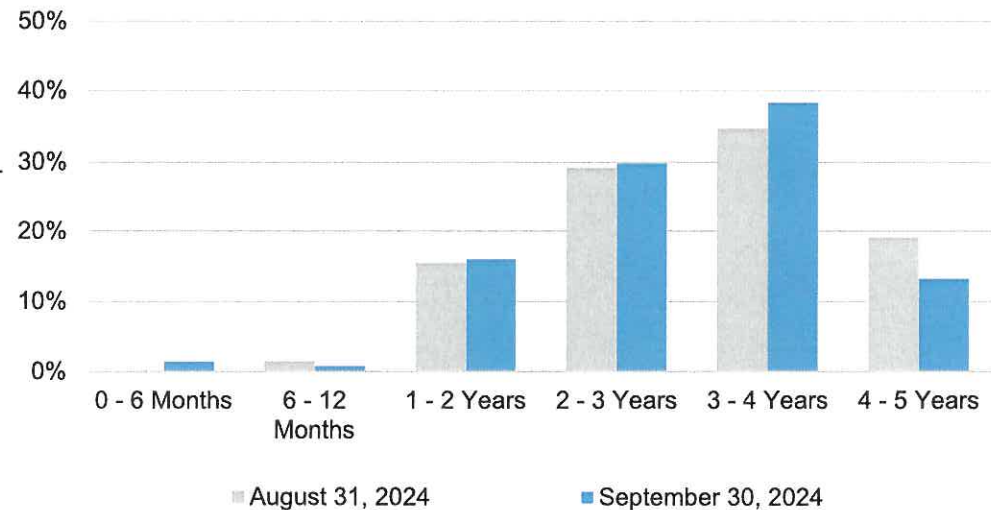
## Fallbrook Public Utilities District - Holdings Summary

Security Type	August 31, 2024	September 30, 2024	Change (\$)	Change (%)
U.S. Treasury	\$6,604,233.25	\$6,803,780.26	\$199,547.01	3.0%
Municipal	\$211,257.25	\$212,635.53	\$1,378.28	0.7%
Federal Agency CMBS	\$2,852,749.79	\$2,862,557.42	\$9,807.63	0.3%
Corporate Note	\$4,353,341.31	\$4,385,423.63	\$32,082.32	0.7%
Negotiable CD	\$103,110.70	\$103,302.20	\$191.50	0.2%
Asset-Backed Security	\$1,878,409.75	\$1,791,233.22	(\$87,176.53)	-4.6%
<b>Securities Total</b>	<b>\$16,003,102.05</b>	<b>\$16,158,932.26</b>	<b>\$155,830.21</b>	<b>1.0%</b>
Money Market Fund	\$517,158.64	\$33,896.85	(\$483,261.79)	-93.4%
<b>Total Investments</b>	<b>\$16,520,260.69</b>	<b>\$16,192,829.11</b>	<b>(\$327,431.58)</b>	<b>-2.0%</b>

### Summary

FY 24-25 Accrual Earnings	\$68,053.84
Yield to Maturity at Cost	4.02%
Weighted Average Maturity (Years)	2.98

### Maturity Distribution



Security market values, excluding accrued interest, as on last day of month.

**Managed Account Security Transactions & Interest**

For the Month Ending **September 30, 2024**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>BUY</b>										
08/29/24	09/03/24	US TREASURY N/B DTD 02/15/2018 2.750% 02/15/2028	9128283W8	900,000.00	(871,101.56)	(1,277.85)	(872,379.41)			
09/26/24	09/27/24	TREASURY BILL DTD 10/05/2023 0.000% 10/03/2024	912797GW1	150,000.00	(149,885.75)	0.00	(149,885.75)			
<b>Transaction Type Sub-Total</b>				<b>1,050,000.00</b>	<b>(1,020,987.31)</b>	<b>(1,277.85)</b>	<b>(1,022,265.16)</b>			
<b>INTEREST</b>										
09/01/24	09/25/24	FHMS KJ46 A1 DTD 07/01/2023 4.777% 06/01/2028	3137HAD45		0.00	474.15	474.15			
09/01/24	09/25/24	FHMS K511 A2 DTD 12/01/2023 4.860% 10/01/2028	3137HB3G7		0.00	344.25	344.25			
09/01/24	09/25/24	FHMS K061 A2 DTD 01/01/2017 3.347% 11/01/2026	3137BTUM1		0.00	274.15	274.15			
09/01/24	09/25/24	FHMS K058 A2 DTD 11/01/2016 2.653% 08/01/2026	3137BSP72		0.00	221.08	221.08			
09/01/24	09/25/24	FHMS K743 A2 DTD 06/01/2021 1.770% 05/01/2028	3137H14B9		0.00	250.75	250.75			
09/01/24	09/25/24	FHMS K510 A2 DTD 11/01/2023 5.069% 10/01/2028	3137HB3D4		0.00	232.33	232.33			
09/01/24	09/25/24	FHMS K505 A2 DTD 07/01/2023 4.819% 06/01/2028	3137HACX2		0.00	602.38	602.38			
09/01/24	09/25/24	FNA 2023-M6 A2 DTD 07/01/2023 4.190% 07/01/2028	3136BODE6		0.00	523.75	523.75			
09/01/24	09/25/24	FHMS KJ47 A1 DTD 09/01/2023 5.272% 08/01/2028	3137HAMN3		0.00	367.85	367.85			
09/01/24	09/25/24	FHMS KJ48 A1 DTD 12/01/2023 4.858% 05/01/2028	3137HBC69		0.00	500.19	500.19			
09/01/24	09/25/24	FHMS K066 A2 DTD 08/01/2017 3.117% 06/01/2027	3137F2LJ3		0.00	428.59	428.59			
09/01/24	09/25/24	FHMS K063 A2 DTD 03/01/2017 3.430% 01/01/2027	3137BVZ82		0.00	414.46	414.46			
09/01/24	09/25/24	FHMS K733 A2 DTD 11/01/2018 3.750% 08/01/2025	3137FJX07		0.00	450.27	450.27			

**Managed Account Security Transactions & Interest**

For the Month Ending **September 30, 2024**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>INTEREST</b>										
09/01/24	09/25/24	FHMS K064 A2 DTD 05/01/2017 3.224% 03/01/2027	3137BXOY1		0.00	429.87	429.87			
09/01/24	09/25/24	FHMS K507 A2 DTD 09/01/2023 4.800% 09/01/2028	3137HAMS2		0.00	600.00	600.00			
09/01/24	09/25/24	FHMS K508 A2 DTD 10/01/2023 4.740% 08/01/2028	3137HA074		0.00	592.50	592.50			
09/01/24	09/25/24	FHMS K734 A2 DTD 04/01/2019 3.208% 02/01/2026	3137FLN34		0.00	401.00	401.00			
09/01/24	09/25/24	FHMS K046 A2 DTD 06/01/2015 3.205% 03/01/2025	3137BJP64		0.00	264.73	264.73			
09/01/24	09/25/24	FHMS K506 A2 DTD 09/01/2023 4.650% 08/01/2028	3137HAMH6		0.00	581.25	581.25			
09/01/24	09/25/24	FHMS K509 A2 DTD 10/01/2023 4.850% 09/01/2028	3137HAST4		0.00	464.79	464.79			
09/01/24	09/25/24	FHMS K522 A2 DTD 06/01/2024 4.803% 05/01/2029	3137HDJJ0		0.00	600.38	600.38			
09/01/24	09/25/24	FHMS K065 A2 DTD 07/01/2017 3.243% 04/01/2027	3137F1G44		0.00	418.89	418.89			
09/02/24	09/02/24	TRUIST FINANCIAL CORP (CALLABLE) DTD 03/02/2021 1.267% 03/02/2027	89788MAD4		0.00	538.48	538.48			
09/03/24	09/03/24	MONEY MARKET FUND DTD 01/01/2010 0.000% --	MONEY0002		0.00	882.49	882.49			
09/14/24	09/14/24	HOME DEPOT INC (CALLABLE) DTD 09/14/2017 2.800% 09/14/2027	437076BT8		0.00	1,960.00	1,960.00			
09/14/24	09/14/24	BLACKROCK FUNDING INC (CALLABLE) DTD 03/14/2024 4.700% 03/14/2029	09290DAA9		0.00	5,287.50	5,287.50			
09/15/24	09/15/24	CHAIT 2023-A1 A DTD 09/15/2023 5.160% 09/15/2028	161571HT4		0.00	516.00	516.00			
09/15/24	09/15/24	DTRT 2023-1 A3 DTD 09/27/2023 5.900% 03/15/2027	233868AC2		0.00	417.92	417.92			
09/15/24	09/15/24	CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1		0.00	201.91	201.91			
09/15/24	09/15/24	NY ST URBAN DEV CORP DTD 10/21/2021 1.310% 03/15/2026	64985TDC2		0.00	753.25	753.25			



Managed Account Security Transactions & Interest

For the Month Ending September 30, 2024

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>INTEREST</b>										
09/15/24	09/15/24	FORDO 2023-B A3 DTD 06/26/2023 5.230% 05/15/2028	344930AD4		0.00	196.13	196.13			
09/15/24	09/15/24	NAROT 2023-B A3 DTD 10/25/2023 5.930% 03/15/2028	65480MAD5		0.00	148.25	148.25			
09/15/24	09/15/24	DCENT 2023-A2 A DTD 06/28/2023 4.930% 06/15/2028	254683CZ6		0.00	410.83	410.83			
09/15/24	09/15/24	MBART 2022-1 A3 DTD 11/22/2022 5.210% 08/16/2027	58768PAC8		0.00	419.34	419.34			
09/15/24	09/15/24	FITAT 2023-1 A3 DTD 08/23/2023 5.530% 08/15/2028	31680EAD3		0.00	483.88	483.88			
09/15/24	09/15/24	HART 2022-A A3 DTD 03/16/2022 2.220% 10/15/2026	448977AD0		0.00	53.29	53.29			
09/15/24	09/15/24	DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8		0.00	33.83	33.83			
09/15/24	09/15/24	NATIONAL RURAL UTIL COOP (CALLABLE) DTD 12/16/2022 4.800% 03/15/2028	63743HFG2		0.00	2,040.00	2,040.00			
09/15/24	09/15/24	WOART 2021-D A3 DTD 11/03/2021 0.810% 10/15/2026	98163KAC6		0.00	7.96	7.96			
09/15/24	09/15/24	DCENT 2022-A3 A3 DTD 08/09/2022 3.560% 07/15/2027	254683CW3		0.00	207.67	207.67			
09/15/24	09/15/24	BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0		0.00	199.58	199.58			
09/15/24	09/15/24	HART 2023-C A3 DTD 11/13/2023 5.540% 10/16/2028	44918CAD4		0.00	207.75	207.75			
09/15/24	09/15/24	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4		0.00	8.27	8.27			
09/15/24	09/15/24	HART 2023-B A3 DTD 07/19/2023 5.480% 04/17/2028	44933XAD9		0.00	228.33	228.33			
09/15/24	09/15/24	COMET 2023-A1 A DTD 05/24/2023 4.420% 05/15/2028	14041NGD7		0.00	534.08	534.08			
09/15/24	09/15/24	COPAR 2023-2 A3 DTD 10/11/2023 5.820% 06/15/2028	14044EAD0		0.00	533.50	533.50			

**Managed Account Security Transactions & Interest**

For the Month Ending **September 30, 2024**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L	Realized G/L	Sale
Trade	Settle							Cost	Amort Cost	Method
<b>INTEREST</b>										
09/15/24	09/15/24	COMET 2021-A3 A3 DTD 11/30/2021 1.040% 11/15/2026	14041NFY2		0.00	60.67	60.67			
09/15/24	09/15/24	BACCT 2022-A2 A2 DTD 11/23/2022 5.000% 04/15/2028	05522RDF2		0.00	604.17	604.17			
09/15/24	09/15/24	FORDO 2022-A A3 DTD 01/24/2022 1.290% 06/15/2026	345286AC2		0.00	15.63	15.63			
09/15/24	09/15/24	ALLYA 2023-1 A3 DTD 07/19/2023 5.460% 05/15/2028	02007WAC2		0.00	386.75	386.75			
09/16/24	09/16/24	GMCAR 2023-3 A3 DTD 07/19/2023 5.450% 06/16/2028	36267KAD9		0.00	227.08	227.08			
09/16/24	09/16/24	GMCAR 2023-4 A3 DTD 10/11/2023 5.780% 08/16/2028	379930AD2		0.00	264.92	264.92			
09/16/24	09/16/24	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1		0.00	6.21	6.21			
09/16/24	09/16/24	GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4		0.00	9.32	9.32			
09/18/24	09/18/24	HAROT 2023-3 A3 DTD 08/22/2023 5.410% 02/18/2028	43815OAC1		0.00	428.29	428.29			
09/18/24	09/18/24	NATIXIS NY BRANCH DTD 09/20/2023 5.610% 09/18/2026	63873OP65		0.00	5,672.33	5,672.33			
09/21/24	09/21/24	HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3		0.00	8.05	8.05			
09/21/24	09/21/24	HAROT 2023-4 A3 DTD 11/08/2023 5.670% 06/21/2028	438123AC5		0.00	118.13	118.13			
09/25/24	09/25/24	BMWOT 2023-A A3 DTD 07/18/2023 5.470% 02/25/2028	05592XAD2		0.00	182.33	182.33			
09/25/24	09/25/24	BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3		0.00	41.63	41.63			
09/26/24	09/26/24	MASTERCARD INC (CALLABLE) DTD 03/26/2020 3.300% 03/26/2027	57636OAR5		0.00	1,072.50	1,072.50			
09/29/24	09/29/24	CITIBANK NA (CALLABLE) DTD 09/29/2023 5.803% 09/29/2028	17325FBB3		0.00	7,253.75	7,253.75			
09/30/24	09/30/24	US TREASURY N/B DTD 09/30/2020 0.375% 09/30/2027	91282CAL5		0.00	375.00	375.00			

Managed Account Security Transactions & Interest

For the Month Ending September 30, 2024

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	09/30/24	09/30/24	US TREASURY N/B DTD 09/30/2021 1.250% 09/30/2028	91282CCY5		0.00	937.50	937.50			
	09/30/24	09/30/24	US TREASURY N/B DTD 03/31/2022 2.375% 03/31/2029	91282CEE7		0.00	5,937.50	5,937.50			
	09/30/24	09/30/24	HORMEL FOODS CORP (CALLABLE) DTD 03/08/2024 4.800% 03/30/2027	440452AK6		0.00	3,232.00	3,232.00			
	09/30/24	09/30/24	US TREASURY N/B DTD 03/31/2021 0.750% 03/31/2026	91282CBT7		0.00	937.50	937.50			
	09/30/24	09/30/24	US TREASURY N/B DTD 03/31/2020 0.625% 03/31/2027	912828ZE3		0.00	859.38	859.38			
<b>Transaction Type Sub-Total</b>						<b>0.00</b>	<b>54,338.49</b>	<b>54,338.49</b>			
<b>PAYDOWNS</b>											
	09/01/24	09/25/24	FHMS K061 A2 DTD 01/01/2017 3.347% 11/01/2026	3137BTUM1	190.52	190.52	0.00	190.52	5.87	3.74	
	09/01/24	09/25/24	FHMS K046 A2 DTD 06/01/2015 3.205% 03/01/2025	3137BJP64	182.06	182.06	0.00	182.06	1.36	0.29	
	09/01/24	09/25/24	FHMS KJ46 A1 DTD 07/01/2023 4.777% 06/01/2028	3137HAD45	76.36	76.36	0.00	76.36	0.00	0.00	
	09/01/24	09/25/24	FHMS K734 A2 DTD 04/01/2019 3.208% 02/01/2026	3137FLN34	913.30	913.30	0.00	913.30	39.53	23.22	
	09/01/24	09/25/24	FHMS K733 A2 DTD 11/01/2018 3.750% 08/01/2025	3137FJX07	64.82	64.82	0.00	64.82	1.79	0.87	
	09/01/24	09/25/24	FHMS KJ47 A1 DTD 09/01/2023 5.272% 08/01/2028	3137HAMN3	158.69	158.69	0.00	158.69	0.00	0.00	
	09/01/24	09/25/24	FHMS KJ48 A1 DTD 12/01/2023 4.858% 05/01/2028	3137HBC69	237.99	237.99	0.00	237.99	0.00	0.00	
	09/01/24	09/25/24	FNA 2023-M6 A2 DTD 07/01/2023 4.190% 07/01/2028	3136BODE6	6,666.38	6,666.38	0.00	6,666.38	113.02	88.45	
	09/15/24	09/15/24	MBART 2022-1 A3 DTD 11/22/2022 5.210% 08/16/2027	58768PAC8	6,392.21	6,392.21	0.00	6,392.21	1.27	0.78	
	09/15/24	09/15/24	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	2,348.33	2,348.33	0.00	2,348.33	0.39	0.14	



**Managed Account Security Transactions & Interest**

For the Month Ending **September 30, 2024**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>PAYDOWNS</b>										
09/15/24	09/15/24	HART 2022-A A3 DTD 03/16/2022 2.220% 10/15/2026	448977AD0	2,863.42	2,863.42	0.00	2,863.42	0.12	0.05	
09/15/24	09/15/24	FORDO 2022-A A3 DTD 01/24/2022 1.290% 06/15/2026	345286AC2	1,733.56	1,733.56	0.00	1,733.56	0.20	0.08	
09/15/24	09/15/24	CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	4,181.00	4,181.00	0.00	4,181.00	0.10	0.06	
09/15/24	09/15/24	DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	70,000.00	70,000.00	0.00	70,000.00	14.99	6.04	
09/15/24	09/15/24	WOART 2021-D A3 DTD 11/03/2021 0.810% 10/15/2026	98163KAC6	1,408.17	1,408.17	0.00	1,408.17	0.19	0.08	
09/16/24	09/16/24	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	1,184.35	1,184.35	0.00	1,184.35	0.03	0.01	
09/16/24	09/16/24	GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4	885.12	885.12	0.00	885.12	0.08	0.04	
09/21/24	09/21/24	HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	1,466.07	1,466.07	0.00	1,466.07	0.31	0.10	
09/25/24	09/25/24	BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3	1,539.94	1,539.94	0.00	1,539.94	0.08	0.03	
<b>Transaction Type Sub-Total</b>				<b>102,492.29</b>	<b>102,492.29</b>	<b>0.00</b>	<b>102,492.29</b>	<b>179.33</b>	<b>123.98</b>	
<b>SELL</b>										
08/29/24	09/03/24	US TREASURY N/B DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	500,000.00	478,945.31	532.79	479,478.10	(11,777.35)	(18,691.65)	FIFO
08/29/24	09/03/24	JPMORGAN CHASE & CO (CALLABLE) DTD 03/23/2016 3.300% 04/01/2026	46625HOW3	115,000.00	112,978.30	1,602.33	114,580.63	3,290.15	1,088.74	FIFO
08/29/24	09/03/24	US TREASURY N/B DTD 11/02/2020 0.250% 10/31/2025	91282CAT8	25,000.00	23,880.86	21.40	23,902.26	(545.90)	(965.86)	FIFO
08/29/24	09/03/24	BANK OF AMERICA CORP DTD 04/19/2016 3.500% 04/19/2026	06051GFX2	160,000.00	157,600.00	2,084.44	159,684.44	6,942.40	3,622.71	FIFO
08/29/24	09/03/24	NATIONAL RURAL UTIL COOP DTD 05/04/2022 3.450% 06/15/2025	63743HFE7	20,000.00	19,769.80	149.50	19,919.30	(224.80)	(228.84)	FIFO
<b>Transaction Type Sub-Total</b>				<b>820,000.00</b>	<b>793,174.27</b>	<b>4,390.46</b>	<b>797,564.73</b>	<b>(2,315.50)</b>	<b>(15,174.90)</b>	

**Managed Account Security Transactions & Interest**

For the Month Ending **September 30, 2024**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L	Realized G/L	Sale Method
Trade	Settle							Cost	Amort Cost	
<b>Managed Account Sub-Total</b>					<b>(125,320.75)</b>	<b>57,451.10</b>	<b>(67,869.65)</b>	<b>(2,136.17)</b>	<b>(15,050.92)</b>	
<b>Total Security Transactions</b>					<b>(\$125,320.75)</b>	<b>\$57,451.10</b>	<b>(\$67,869.65)</b>	<b>(\$2,136.17)</b>	<b>(\$15,050.92)</b>	





**Account Statement - Transaction Summary**

For the Month Ending **September 30, 2024**

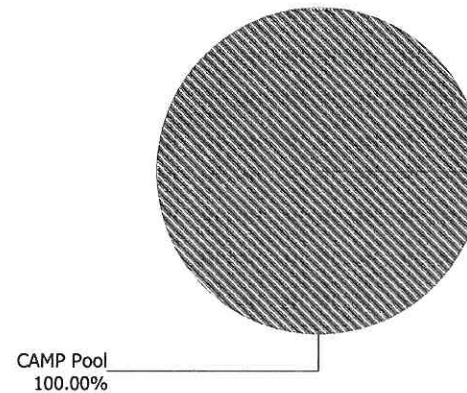
Fallbrook Public Utility District - Liquidity - 6050-004

<b>CAMP Pool</b>	
Opening Market Value	5,225,665.82
Purchases	1,324,467.57
Redemptions	(950,000.00)
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$5,600,133.39</b>
Cash Dividends and Income	24,467.57

<b>Asset Summary</b>		
	<b>September 30, 2024</b>	<b>August 31, 2024</b>
<b>CAMP Pool</b>	5,600,133.39	5,225,665.82
<b>Total</b>	<b>\$5,600,133.39</b>	<b>\$5,225,665.82</b>

<b>Asset Allocation</b>	
CAMP Pool	100.00%





**Account Statement**

For the Month Ending **September 30, 2024**

Fallbrook Public Utility District - Liquidity - 6050-004

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CAMP Pool</b>					
<b>Opening Balance</b>					<b>5,225,665.82</b>
09/12/24	09/12/24	Purchase - Incoming Wires	1.00	700,000.00	5,925,665.82
09/18/24	09/18/24	Redemption - Outgoing Wires	1.00	(300,000.00)	5,625,665.82
09/19/24	09/19/24	Purchase - Incoming Wires	1.00	600,000.00	6,225,665.82
09/25/24	09/25/24	Redemption - Outgoing Wires	1.00	(650,000.00)	5,575,665.82
09/30/24	10/01/24	Accrual Income Div Reinvestment - Distributions	1.00	24,467.57	5,600,133.39
<b>Closing Balance</b>					<b>5,600,133.39</b>

	Month of September	Fiscal YTD July-September		
Opening Balance	5,225,665.82	6,617,162.12	Closing Balance	5,600,133.39
Purchases	1,324,467.57	3,827,971.27	Average Monthly Balance	5,649,814.74
Redemptions (Excl. Checks)	(950,000.00)	(4,845,000.00)	Monthly Distribution Yield	5.29%
Check Disbursements	0.00	0.00		
<b>Closing Balance</b>	<b>5,600,133.39</b>	<b>5,600,133.39</b>		
Cash Dividends and Income	24,467.57	77,971.27		

FALLBROOK PUBLIC UTILITY DISTRICT  
PARS Post-Employment Benefits Trust

Account Report for the Period  
9/1/2024 to 9/30/2024

David Shank  
Assistant General Manager/CFO  
Fallbrook Public Utility District  
990 East Mission Road  
Fallbrook, CA 92028

### Account Summary

Source	Balance as of 9/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 9/30/2024
OPEB	\$1,220,642.77	\$0.00	\$17,300.35	\$555.62	\$0.00	\$0.00	\$1,237,387.50
PENSION	\$7,307,163.10	\$0.00	\$103,565.53	\$3,326.09	\$0.00	\$0.00	\$7,407,402.54
<b>Totals</b>	<b>\$8,527,805.87</b>	<b>\$0.00</b>	<b>\$120,865.88</b>	<b>\$3,881.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,644,790.04</b>

### Investment Selection

Source	
OPEB	Moderate - Strategic Blend
PENSION	Moderate - Strategic Blend

### Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

### Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.42%	5.59%	21.67%	3.80%	6.87%	-	2/16/2017
PENSION	1.42%	5.59%	21.70%	3.81%	6.87%	-	2/16/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

October 15, 2024

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

FALLBROOK PUBLIC UTILITY DISTRICT

TREASURER  
990 E MISSION ROAD  
FALLBROOK, CA 92028

[Tran Type Definitions](#)

**Account Number:** 85-37-001

September 2024 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	7,000.75
Total Withdrawal:	0.00	Ending Balance:	7,000.75



1524  
058129834- 2-N-01  
709967313-241001-5659-058129232- 01

Account Name: Fallbrook Public Utility District Water Revenue Refunding Bonds 2024 Project Fund  
Account Number: 219614005

Page 3 of 10  
September 1, 2024 to September 30, 2024

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**ASSET SUMMARY**

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<b>Assets</b>	<b>Current Period Market Value</b>	<b>% of Total</b>	<b>Estimated Annual Income</b>
Cash and Cash Equivalents	64,211.72	0.86	2,991.44
Fixed Income	7,362,500.00	99.14	351,593.00
<b>Total Market Value</b>	<b>\$7,426,711.72</b>	<b>100.00</b>	<b>\$354,584.44</b>

## M E M O

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** October 28, 2024  
**SUBJECT:** Budget Status Report for Fiscal Year 2024-2025

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### Purpose

Provide a Budget Status Report (BSR) to the Board.

### Summary

The BSR shows the District's financial performance compared to the amended budget for the month of September, Year-to-Date and the annual budgeted amount. This is the first reporting period for the new fiscal year.

Total revenues are 0.8% under budget due to lower than budget operating revenues. Since this is early in the new fiscal year, no trends can be concluded from this limited amount of data. As the year progresses, the revenues are expected to trend to the Budgeted levels.

Non-operating revenues are over budget due largely to higher than Budget Investment Earnings, Facility Rents and Other Non-Operating revenues. As the year progresses, Non-Operating Revenues are expected to trend towards the Budget.

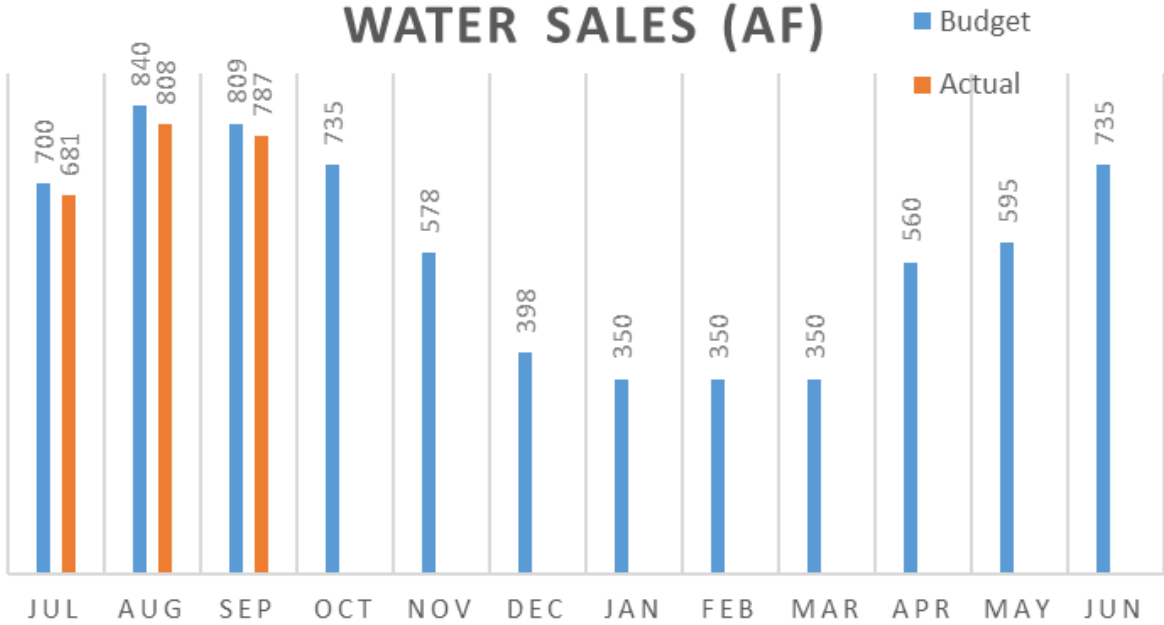
The District's year-to-date total expenditures are 1.8% over Budget largely due to purchased water expenditures. The higher purchased water expenditures is being driven by recent reductions in Camp Pendleton water deliveries due to operational issues on the base. The District's operating costs, excluding purchased water expenditures and the Community Benefit Program, are under Budget but expected to trend towards Budget as the year progresses and available local water supply increases.

Total revenue is \$11,197,270 or 0.8% under budget and total expenditures are \$8,042,607 or 1.4% under the Budget. PAYGO CIP expenditures are over budget for the year-to-date. It should be noted that this will change as Bond proceeds are available for drawn down to fund the District's Water CIP. After adjusting for the PAYGO expenditures year-to-date net revenues are slightly under Budget.

### Recommended Action

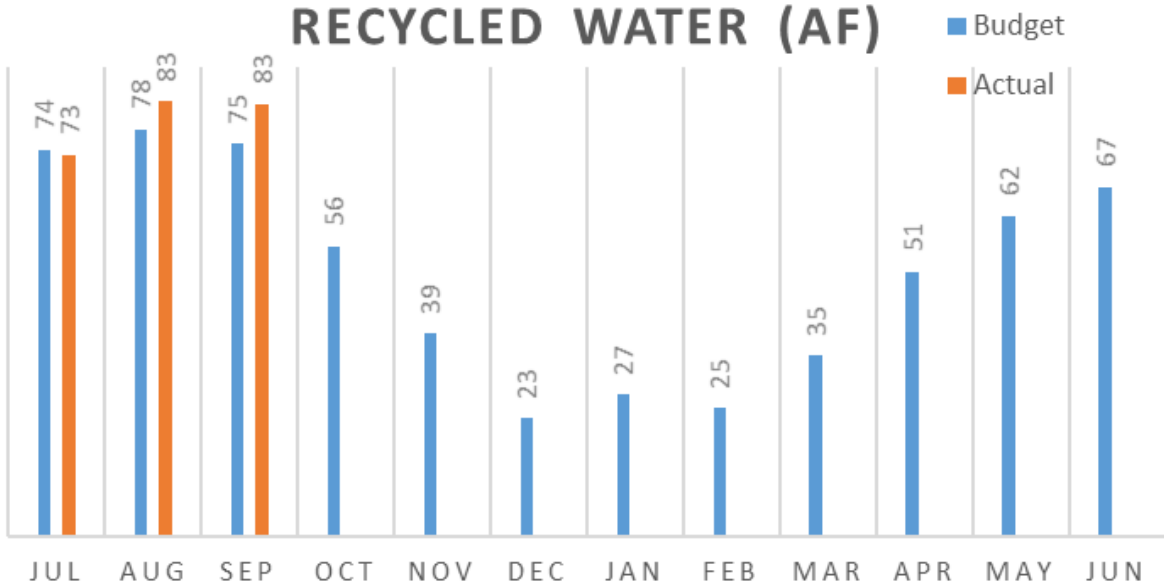
This item is for discussion only. No action is required.

## WATER SALES (AF)



Year-to-Date Actual 2,276 AF Year-to-Date Budget 2,349 AF

## RECYCLED WATER (AF)



Year-to-Date Actual 240 AF Year-to-Date Budget 227 AF

# Monthly Budget Report for September

Favorable Variance Shown as a positive number

	Current Month		Year-To-Date				Annual Budget		
	Actual	Budget	Actual	Budget	Variance	%	Budget	Remaining Balance	%
<b>Operating Revenues:</b>								Year remaining	75.0%
Water Sales <sup>(1)</sup>	1,905,322	1,934,957	5,482,031	5,617,402	(135,371)	-2.4%	17,022,775	11,540,744	67.8%
Water Meter Service Charges	701,902	721,960	2,103,087	2,165,879	(62,792)	-2.9%	8,813,396	6,710,309	76.1%
Wastewater Service Charges	617,425	635,336	1,852,466	1,906,008	(53,543)	-2.8%	7,480,829	5,628,364	75.2%
Recycled Water Revenues	173,656	159,736	505,891	482,546	23,344	4.8%	1,332,131	826,241	62.0%
Other Operating Revenue	-	-	-	-	-	NA	-	-	NA
Total Operating Revenue	3,398,306	3,451,990	9,943,474	10,171,836	(228,362)	-2.2%	34,649,132	24,705,658	71.3%
<b>Non Operating Revenues:</b>									
Water Capital Improvement Charge	152,099	151,695	456,297	455,086	1,211	0.3%	1,820,346	1,364,048	74.9%
Wastewater Capital Improvement Charge	113,318	116,217	339,942	348,652	(8,710)	-2.5%	1,394,608	1,054,666	75.6%
Property Taxes	16,548	18,624	62,710	55,747	6,963	12.5%	2,710,462	2,647,751	97.7%
Water Standby/Availability Charge	-	-	-	-	-	NA	200,000	200,000	100.0%
Water/Wastewater Capacity Charges	-	10,850	10,679	32,549	(21,870)	-67.2%	130,196	119,517	91.8%
Portfolio Interest	146,941	50,069	275,759	150,207	125,553	83.6%	600,827	325,068	54.1%
Federal Interest Rate Subsidy	-	-	-	-	-	NA	55,178	55,178	100.0%
Grant Funds	-	-	-	-	-	NA	240,000	240,000	100.0%
Gain/(Loss) on Sale of Asset	-	-	-	-	-	NA	-	-	NA
Facility Rents	16,989	19,714	69,916	59,141	10,775	18.2%	236,565	166,649	70.4%
Fire Hydrant Service Fees	-	-	-	-	-	NA	-	-	NA
Other Non-Operating Revenues	15,444	6,250	38,492	18,750	19,742	105.3%	75,000	36,508	48.7%
Total Non Operating Revenues	461,339	373,419	1,253,796	1,120,133	133,663	11.9%	7,463,181	6,209,385	83.2%
<b>Total Revenues</b>	<b>3,859,645</b>	<b>3,825,409</b>	<b>11,197,270</b>	<b>11,291,969</b>	<b>(94,698)</b>	<b>-0.8%</b>	<b>42,112,313</b>	<b>30,915,043</b>	<b>73.4%</b>
<b>Expenditures</b>									
Purchased Water Expense <sup>(2)</sup>	692,993	389,096	1,683,238	1,299,874	(383,364)	-29.5%	3,433,211	1,749,973	51.0%
Water Services	464,503	579,958	1,657,405	1,867,571	210,166	11.3%	7,648,968	5,991,563	78.3%
Wastewater Services	209,624	293,495	786,569	945,107	158,538	16.8%	3,870,852	3,084,284	79.7%
Recycled Water Services	18,825	46,491	88,175	149,710	61,535	41.1%	613,163	524,988	85.6%
Administrative Services	680,420	662,183	2,193,897	2,132,352	(61,545)	-2.9%	8,733,428	6,539,531	74.9%
Community Benefit Program	332	41,399	1,557	133,311	131,754	98.8%	546,000	544,443	99.7%
Total Operating Expenses	2,066,696	2,012,621	6,410,841	6,527,924	117,084	1.8%	24,845,623	18,434,782	74.2%
<b>Debt Service &amp; Extraordinary Expenses</b>									
SMRCUP SRF	-	-	-	-	-	NA	2,814,795	2,814,795	100.0%
Red Mountain SRF	-	-	197,925	197,925	-	0.0%	395,851	197,925	50.0%
W Rev Bonds	-	-	-	-	-	NA	675,782	675,782	100.0%
WW Rev Refunding Bonds	1,433,841	1,433,841	1,433,841	1,433,841	-	0.0%	1,733,575	299,734	17.3%
QECB Solar Debt	-	-	-	-	-	NA	521,362	521,362	100.0%
Total Debt Service	1,433,841	1,433,841	1,631,766	1,631,766	-	0.0%	6,141,364	4,509,598	73.4%
Total Expenses	3,500,537	3,446,462	8,042,607	8,159,691	117,084	1.4%	30,986,987	22,944,380	74.0%
<b>Net Revenue/(loss) From Operations and Debt Service</b>	<b>359,108</b>	<b>378,947</b>	<b>3,154,663</b>	<b>3,132,278</b>	<b>22,385</b>	<b>0.7%</b>	<b>11,125,326</b>	<b>7,970,663</b>	<b>71.6%</b>
<b>Capital Investment</b>									
<b>Capital Investment <sup>(3)</sup></b>									
Construction Expenditures-Admin	82,056	83,667	310,232	100,750	(209,482)	-207.9%	582,000	271,768	46.7%
Construction Expenditures-Water	811,208	563,667	1,637,092	1,622,000	(15,092)	-0.9%	8,508,750	6,871,658	80.8%
Construction Expenditures-Recycled	-	-	-	-	-	NA	124,000	124,000	100.0%
Construction Expenditures-Wastewater	436,324	58,167	526,244	562,500	36,256	6.4%	2,511,250	1,985,006	79.0%
Construction Expenditures-PAYGO TOTAL	1,329,589	705,500	2,473,569	2,285,250	(188,319)	-8.2%	11,726,000	9,252,431	78.9%
<b>Capital Expenditures Funded by Water Bond Proceeds</b>	<b>-</b>	<b>-</b>	<b>(1,060,582)</b>	<b>(1,060,582)</b>	<b>-</b>	<b>0.0%</b>	<b>(1,060,582)</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenue/(Loss)</b>	<b>(970,481)</b>	<b>(326,553)</b>	<b>1,741,676</b>	<b>1,907,610</b>	<b>(165,934)</b>	<b>-8.7%</b>	<b>459,908</b>	<b>1,281,768</b>	<b>-278.7%</b>

(1) Includes Local Resource Credit of \$234,362

(2) RTS and Capacity fees have not been finalized

(3) Detailed CIP Summary Table attached



## CIP Summary Table

### FY25 PAYGO CIP Summary Table

<b>Water Capital Projects</b>	<b>Annual Budget</b>	<b>September Expenditures</b>	<b>Year-to-Date</b>
Pipelines and Valve Replacement Projects by District	\$ 630,000	\$ 221,571	\$ 438,220
Pipeline Replacement Projects by Contractors	\$ 4,725,000	\$ 470,987	\$ 813,351
Deluz ID Projects	\$ 100,000	\$ 1,270	\$ 47,937
Pump Stations	\$ 1,250,000	\$ 68,584	\$ 248,982
Meter Replacement	\$ -	\$ -	\$ -
Pressure Reducing Stations	\$ 250,000	\$ 3,677	\$ 11,994
Red Mountain Reservoir Improvements	\$ 90,000	\$ -	\$ -
Steel Reservoir Improvements	\$ 840,000	\$ 11,807	\$ 18,278
Treatment Plant R&R	\$ 310,000	\$ -	\$ 4,909
SCADA Upgrades/ Security/Telemetry	\$ 150,000	\$ 6,189	\$ 26,299
Vehicles and Heavy Equipment	\$ 163,750	\$ 27,123	\$ 27,123
Total Water Capital Projects	\$ 8,508,750	\$ 811,208	\$ 1,637,092

#### **Recycled Water Capital Projects**

Recycled Water Improvements	\$ 124,000	\$ -	\$ -
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#### **Wastewater Capital Projects**

WRP Improvements	\$ 1,280,000	\$ 2,113	\$ 59,506
Collection System Improvements	\$ 690,000	\$ 36,416	\$ 43,106
Outfall Improvements	\$ 50,000	\$ 2,783	\$ 28,619
Vehicles and Heavy Equipment	\$ 491,250	\$ 395,013	\$ 395,013
Total Wastewater Capital Projects	\$ 2,511,250	\$ 436,324	\$ 526,244

#### **Administrative Capital Projects**

Administrative Upgrades	\$ 180,000	\$ 9,632	\$ 31,528
Engineering and Operations Information Systems	\$ -	\$ -	\$ -
Facility Improvements/Upgrades/Security	\$ 65,000	\$ 9,537	\$ 15,417
District Yard Improvements	\$ 312,000	\$ 62,887	\$ 263,287
Total Administrative Capital Projects	\$ 557,000	\$ 82,056	\$ 310,232

<b>Capital Projects Total</b>	\$ 11,701,000	\$ 1,329,589	\$ 2,473,569
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09/30/2024

Treasurer Warrant No. September

TO: Treasurer of the Fallbrook Public Utility District

The bills and claims listed below are approved as authorized by resolution no. 3538 of the Board of Directors dated July 8, 1985. You are hereby authorized and directed to pay said prospective claims for the amounts stated (less discounts in instances where discounts are allowed).

**Payroll - 09/2024**

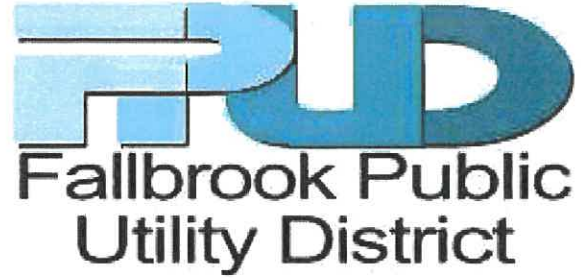
**Computer Check Register**

Payroll #1	\$189,057.36
Payroll #2	<u>\$184,505.39</u>
	<u>\$373,562.75</u>

# Accounts Payable

## Checks by Date - Summary by Check Date

User: annaleceb  
 Printed: 10/14/2024 8:19 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00152	FPUD EMPL ASSOCIATION	09/05/2024	741.50
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	09/05/2024	23,579.86
ACH	06758	UNITED STATES TREASURY	09/05/2024	73,833.58
ACH	06759	STATE OF CA - PR TAXES	09/05/2024	12,204.63
ACH	06760	STATE OF CA - SDI	09/05/2024	3,281.90
ACH	06763	PERS - PAYROLL	09/05/2024	50,874.90
Total for 9/5/2024:				164,516.37
95222	91887	POLYDYNE, INC.	09/12/2024	19,702.09
95223	01460	AFLAC	09/12/2024	446.72
95224	91286	AMAZON CAPITAL SERVICES, INC.	09/12/2024	2,794.64
95225	91490	AMAZON WEB SERVICES, INC.	09/12/2024	1,516.47
95226	02805	ASBURY ENVIRONMENTAL SERVICES	09/12/2024	4,525.49
95227	91724	ASPHALT & CONCRETE ENTERPRISES	09/12/2024	74,288.00
95228	05088	AT&T	09/12/2024	623.30
95229	91608	AT&T MOBILITY LLC	09/12/2024	4,138.32
95230	06020	BABCOCK LABORATORIES, INC	09/12/2024	10,866.18
95231	91503	BACKGROUNDS ONLINE	09/12/2024	58.50
95232	05958	BAMM! PROMOTIONAL PRODUCTS, II	09/12/2024	8,010.55
95233	91440	BP BATTERY INC	09/12/2024	172.67
95234	04178	CALOLYMPIC SAFETY CO., INC.	09/12/2024	611.11
95235	03978	CAMERON WELDING SUPPLY	09/12/2024	770.86
95236	91819	COMPLETE OFFICE OF CALIFORNIA, I	09/12/2024	481.38
95237	91594	CONCENTRA MEDICAL CENTERS	09/12/2024	170.00
95238	02176	CORELOGIC SOLUTIONS, LLC	09/12/2024	206.00
95239	05714	COUNTY OF SD DEPT PUBLIC WORKS	09/12/2024	630.50
95240	91143	CULLY REPAIR LLC	09/12/2024	323.24
95241	91243	CUSTOM UPHOLSTERY UNLIMITED	09/12/2024	375.00
95242	02925	DATA NET SOLUTIONS	09/12/2024	4,756.75
95243	91959	DEPARTMENT OF INDUSTRIAL RELAT	09/12/2024	14,835.00
95244	06422	DHK ENGINEERS, INC	09/12/2024	3,510.00
95245	04944	DLT SOLUTIONS LLC	09/12/2024	8,447.78
95246	04122	EVOQUA WATER TECHNOLOGIES LLC	09/12/2024	10,860.38
95247	91611	FALLBROOK ACE HARDWARE	09/12/2024	1,790.55
95248	09523	FALLBROOK EQUIP RENTALS	09/12/2024	9,230.65
95249	05987	FALLBROOK GARAGE & QWIK LUBE	09/12/2024	134.95
95250	01099	FALLBROOK IRRIGATION INC	09/12/2024	652.11
95251	00169	FALLBROOK OIL COMPANY	09/12/2024	6,836.22
95252	00170	FALLBROOK WASTE & RECYCLING	09/12/2024	1,055.30
95253	06497	FASTENAL COMPANY	09/12/2024	1,233.74
95254	04494	FEDERAL EXPRESS CORPORATION	09/12/2024	63.04
95255	01432	FERGUSON WATERWORKS #1083	09/12/2024	21,743.94
95256	02972	FISHER SCIENTIFIC COMPANY LLC	09/12/2024	32.50
95257	91837	GEOTAB USA, INC.	09/12/2024	1,002.50
95258	02170	GRAINGER, INC.	09/12/2024	2,310.91
95259	03174	HAAKER EQUIPMENT COMPANY	09/12/2024	4,371.40

Check No	Vendor No	Vendor Name	Check Date	Check Amount
95260	05380	HACH CO	09/12/2024	1,388.33
95261	06329	HILL BROTHERS CHEMICAL COMPAN	09/12/2024	1,800.01
95262	03276	HOME DEPOT CREDIT SERVICES	09/12/2024	172.21
95263	91536	ICONIX WATERWORKS (US) INC.	09/12/2024	953.20
95264	06577	INFOSEND INC	09/12/2024	2,843.69
95265	90953	JR FILANC CONSTRUCTION CO., INC.	09/12/2024	73,237.15
95266	06479	KNOCKOUT PEST CONTROL & TERMI	09/12/2024	650.00
95267	91515	LABORATORY CALIBRATION SERVICI	09/12/2024	125.00
95268	91304	LEARNSOFT ENTERPRISE TRAINING I	09/12/2024	1,912.50
95269	06555	LIEBERT CASSIDY WHITMORE	09/12/2024	7,423.00
95270	91130	LINCOLN NATIONAL LIFE INSURANC	09/12/2024	3,803.60
95271	90887	LLOYD PEST CONTROL	09/12/2024	163.00
95272	91751	MANAGED MOBILE INC	09/12/2024	5,558.47
95273	91798	MORGAN STANLEY GLOBAL BANKIN	09/12/2024	2,500.00
95274	03201	NATIONAL SAFETY COMPLIANCE INC	09/12/2024	47.45
95275	00370	NUTRIEN AG SOLUTIONS, INC.	09/12/2024	522.00
95276	91674	O'REILLY AUTO ENTERPRISES, LLC	09/12/2024	1,008.90
95277	01267	PACIFIC PIPELINE	09/12/2024	7,549.26
95278	00216	PINE TREE LUMBER	09/12/2024	142.96
95279	91953	PURE AIR FILTRATION, LLC	09/12/2024	29,425.00
95280	91779	RINGCENTRAL, INC.	09/12/2024	1,447.34
95281	91826	RS AMERICAS, INC.	09/12/2024	3,126.31
95282	00232	SAN DIEGO GAS & ELECTRIC	09/12/2024	125,834.78
95283	05403	SAN DIEGO UNION-TRIBUNE CO.	09/12/2024	524.88
95284	06491	SIEMENS INDUSTRY, INC	09/12/2024	4,909.09
95285	05656	SLOAN ELECTROMECHANICAL SERV	09/12/2024	148.70
95286	91636	SOLV - BUSINESS SOLUTIONS, CONNI	09/12/2024	169.56
95287	06401	SONSRAY MACHINERY LLC	09/12/2024	2,610.11
95288	91723	SPECIALTY MOWING SERVICES, INC	09/12/2024	24,658.18
95289	91860	SPECTRUM ENTERPRISE	09/12/2024	4,268.59
95290	00159	SUPERIOR READY MIX	09/12/2024	1,003.15
95291	06735	TCN, INC.	09/12/2024	41.48
95292	06045	THE CENTER FOR ORGANIZATION EF	09/12/2024	962.05
95293	06512	ULINE SHIPPING SUPPLIES	09/12/2024	331.13
95294	00724	UNDERGROUND SERVICE ALERT	09/12/2024	628.57
95295	91929	VESTIS SERVICES, LLC	09/12/2024	297.07
95296	04290	VILLAGE NEWS, INC.	09/12/2024	358.00
95297	91871	WALTERS WHOLESALE ELECTRIC CO	09/12/2024	2,336.81
95298	00233	WAXIE SANITARY SUPPLY	09/12/2024	1,851.98
95299	91284	WM CORPORATE SERVICES, INC	09/12/2024	3,001.62
95300	91286	AMAZON CAPITAL SERVICES, INC.	09/12/2024	76.67
95301	04995	AMERICAN MESSAGING	09/12/2024	231.73
95302	91487	BADGER METER, INC.	09/12/2024	6,288.00
95303	03134	CALIFORNIA WATER ENVIRONMENT	09/12/2024	350.00
95304	03134	CALIFORNIA WATER ENVIRONMENT	09/12/2024	239.00
95305	00709	COUNTY OF SAN DIEGO	09/12/2024	708.00
95306	05719	ENVIRONMENTAL SYSTEMS RESEAR	09/12/2024	28,400.00
95307	06303	EXECUTIVE LANDSCAPE INC.	09/12/2024	1,260.00
95308	00161	FALLBROOK CHAMBER OF COMMER	09/12/2024	25.00
95309	01099	FALLBROOK IRRIGATION INC	09/12/2024	823.51
95310	91833	FAMILY SUPPORT REGISTRY	09/12/2024	100.15
95311	91848	FERNANDEZ GOVERNMENT SOLUTIC	09/12/2024	8,000.00
95312	91954	FIRE SMART FIRE PROTECTION	09/12/2024	1,766.51
95313	91957	FOSTER & FOSTER, INC.	09/12/2024	5,500.00
95314	05560	FRANCHISE TAX BOARD	09/12/2024	50.00
95315	02974	GOLDEN BELL PRODUCTS, INC.	09/12/2024	3,089.73
95316	91473	HARRIS & ASSOCIATES	09/12/2024	3,555.00

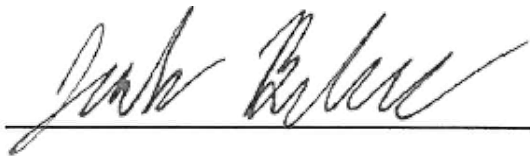


Check No	Vendor No	Vendor Name	Check Date	Check Amount
95317	06561	HOWELLS GOVERNMENT RELATIONS	09/12/2024	7,500.00
95318	05901	KENNETH HUBBARD	09/12/2024	175.00
95319	06380	JANI-KING OF CALIFORNIA, INC - SA	09/12/2024	3,440.56
95320	91901	PDQ EQUIPMENT LLC	09/12/2024	1,252.36
95321	91601	QUADIENT LEASING USA, INC	09/12/2024	686.14
95322	04075	RAYNE WATER SYSTEMS	09/12/2024	195.00
95323	91486	CONNECTA SATELLITE SOLUTIONS L	09/12/2024	78.28
95324	06401	SONSRAY MACHINERY LLC	09/12/2024	377.27
95325	90929	SOUTHWEST ANSWERING SERVICE, I	09/12/2024	935.00
95326	05415	STATE WATER RESOURCE CONTROL I	09/12/2024	60.00
95327	05415	STATE WATER RESOURCE CONTROL I	09/12/2024	105.00
95328	91082	TELETRAC, INC	09/12/2024	1,963.71
95329	91929	VESTIS SERVICES, LLC	09/12/2024	288.19
95330	01359	WATERMASTER	09/12/2024	32,846.00
Total for 9/12/2024:				653,679.68
ACH	00152	FPUD EMPL ASSOCIATION	09/19/2024	741.50
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	09/19/2024	23,579.86
ACH	06758	UNITED STATES TREASURY	09/19/2024	72,562.58
ACH	06759	STATE OF CA - PR TAXES	09/19/2024	11,856.16
ACH	06760	STATE OF CA - SDI	09/19/2024	3,244.53
ACH	06763	PERS - PAYROLL	09/19/2024	51,878.11
95332	91882	EASTERN MUNICIPAL WATER DISTRI	09/19/2024	263,445.10
Total for 9/19/2024:				427,307.84
ACH	91223	STERLING ADMINISTRATION	09/26/2024	125.00
95333	91437	COUNTY OF SAN DIEGO REGISTRAR	09/26/2024	262,168.00
95334	91930	ARDURRA GROUP, INC.	09/26/2024	4,600.00
95335	06374	BOOT BARN INC.	09/26/2024	181.05
95336	06115	CDW GOVERNMENT INC.	09/26/2024	107.46
95337	91594	CONCENTRA MEDICAL CENTERS	09/26/2024	170.00
95338	05953	CORODATA RECORDS MANAGEMENT	09/26/2024	772.92
95339	06675	CORODATA SHREDDING, INC	09/26/2024	67.32
95340	02170	GRAINGER, INC.	09/26/2024	1,426.48
95341	05380	HACH CO	09/26/2024	673.65
95342	00159	SUPERIOR READY MIX	09/26/2024	3,903.09
95343	04313	USA BLUEBOOK	09/26/2024	259.81
95344	00101	ACWA JPIA	09/26/2024	128,077.26
95345	91958	ADVEXURE LLC	09/26/2024	5,111.99
95346	91888	ALTERTECH SOLUTIONS, LLC	09/26/2024	3,500.00
95347	91286	AMAZON CAPITAL SERVICES, INC.	09/26/2024	4,272.04
95348	02805	ASBURY ENVIRONMENTAL SERVICES	09/26/2024	585.24
95349	91724	ASPHALT & CONCRETE ENTERPRISES	09/26/2024	201,390.50
95350	91866	ATS COMMUNICATIONS	09/26/2024	1,230.00
95351	91708	B2B SECURITY	09/26/2024	3,000.00
95352	06235	JACK BEBEE	09/26/2024	204.99
95353	91440	BP BATTERY INC	09/26/2024	988.83
95354	91069	BRENNTAG PACIFIC INC.	09/26/2024	6,076.97
95355	03134	CALIFORNIA WATER ENVIRONMENT	09/26/2024	448.00
95356	03134	CALIFORNIA WATER ENVIRONMENT	09/26/2024	239.00
95357	91272	KEVIN COLLINS	09/26/2024	60.00
95358	91594	CONCENTRA MEDICAL CENTERS	09/26/2024	527.00
95359	00709	COUNTY OF SAN DIEGO	09/26/2024	603.00
95360	06299	D & H WATER SYSTEMS, INC	09/26/2024	4,253.31
95361	05192	DIAMOND ENVIRONMENTAL SERVIC	09/26/2024	950.20

Check No	Vendor No	Vendor Name	Check Date	Check Amount
95362	91936	DOPUDJA & WELLS CONSULTING, INC	09/26/2024	8,097.50
95363	91305	DXP ENTERPRISES, INC.	09/26/2024	27,122.89
95364	91891	ESTATE OF HELADIO RUIZ SOTO	09/26/2024	16,042.00
95365	02647	FALLBROOK AWARDS	09/26/2024	624.95
95366	01099	FALLBROOK IRRIGATION INC	09/26/2024	151.93
95367	00169	FALLBROOK OIL COMPANY	09/26/2024	4,272.07
95368	91833	FAMILY SUPPORT REGISTRY	09/26/2024	100.15
95369	06497	FASTENAL COMPANY	09/26/2024	2,079.58
95370	04494	FEDERAL EXPRESS CORPORATION	09/26/2024	317.96
95371	01432	FERGUSON WATERWORKS #1083	09/26/2024	7,050.66
95372	91200	FIRST BANKCARD	09/26/2024	3,934.76
95373	91202	FIRST BANKCARD	09/26/2024	1,924.00
95374	91225	FIRST BANKCARD	09/26/2024	2,649.34
95375	91313	FIRST BANKCARD	09/26/2024	19.99
95376	91540	FIRST BANKCARD	09/26/2024	28.95
95377	91678	FIRST BANKCARD	09/26/2024	1,865.40
95378	91847	FIRST BANKCARD	09/26/2024	45.29
95379	91895	FIRST BANKCARD	09/26/2024	380.00
95380	05560	FRANCHISE TAX BOARD	09/26/2024	50.00
95381	02170	GRAINGER, INC.	09/26/2024	4,259.11
95382	03174	HAAKER EQUIPMENT COMPANY	09/26/2024	389,770.54
95383	05380	HACH CO	09/26/2024	2,921.21
95384	06329	HILL BROTHERS CHEMICAL COMPAN	09/26/2024	6,752.63
95385	06426	INDUSTRIAL SAFETY PROFESSIONAL	09/26/2024	3,780.00
95386	06577	INFOSEND INC	09/26/2024	3,130.60
95387	05065	JOHNSON CONTROLS SECURITY SOL	09/26/2024	819.29
95388	91648	KING LEE CHEMICAL COMPANY	09/26/2024	3,819.71
95389	06479	KNOCKOUT PEST CONTROL & TERMI	09/26/2024	200.00
95390	04926	KONICA MINOLTA PREMIER FINANCE	09/26/2024	2,182.20
95391	91890	LANCE E ANDERSON	09/26/2024	1,700.00
95392	06555	LIEBERT CASSIDY WHITMORE	09/26/2024	6,112.50
95393	91130	LINCOLN NATIONAL LIFE INSURANC	09/26/2024	4,006.71
95394	90887	LLOYD PEST CONTROL	09/26/2024	163.00
95395	91892	JUSTIN LOERA-HANSEN	09/26/2024	78.90
95396	91029	MALLORY SAFETY AND SUPPLY CO	09/26/2024	5,242.63
95397	91751	MANAGED MOBILE INC	09/26/2024	1,342.49
95398	91940	MEXICO CITY CUISINE CATERING	09/26/2024	1,335.93
95399	90932	NAPA AUTO PARTS	09/26/2024	25.84
95400	91854	NU LINE TECHNOLOGIES LLC	09/26/2024	14,585.35
95401	01267	PACIFIC PIPELINE	09/26/2024	7,841.01
95402	91535	PAYMENTUS CORPORATION	09/26/2024	5,256.27
95403	91546	QUADIENT FINANCE USA, INC.	09/26/2024	800.00
95404	UB*00568	ROY QUINN	09/26/2024	94.25
95405	91077	RED WING BUSINESS ADVANTAGE AC	09/26/2024	2,233.10
95407	91665	SAFETYNET INC.	09/26/2024	4,111.00
95408	UB*00569	VANESSA SIEMBAB	09/26/2024	94.89
95409	06401	SONSRAY MACHINERY LLC	09/26/2024	52.90
95410	91860	SPECTRUM ENTERPRISE	09/26/2024	90.00
95411	05415	STATE WATER RESOURCE CONTROL I	09/26/2024	150.00
95412	02927	TIM STERGER	09/26/2024	60.00
95413	05319	T.S. INDUSTRIAL SUPPLY	09/26/2024	406.67
95414	91385	VERONICA TAMZIL	09/26/2024	120.00
95415	91802	TECHNICAL SYSTEMS, INC.	09/26/2024	3,232.50
95416	91752	TEMECULA VALLEY BUICK GMC	09/26/2024	1,136.13
95417	91530	TRANSENE COMPANY, INC.	09/26/2024	1,021.36
95418	06211	UNITED IMAGING	09/26/2024	158.38
95419	91703	UNIVAR SOLUTIONS	09/26/2024	9,271.12

Check No	Vendor No	Vendor Name	Check Date	Check Amount
95420	91929	VESTIS SERVICES, LLC	09/26/2024	287.89
95421	06231	WESTERN WATER WORKS SUPPLY CC	09/26/2024	1,470.14
Total for 9/26/2024:				1,202,846.78
Report Total (211 checks):				2,448,350.67



A handwritten signature in black ink, appearing to read "Jack Bebee", is written over a solid horizontal line.

Jack Bebee

General Manager

FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Kenneth Endter

Name & Location of Function: ACWA Region 10 Meeting  
Yorba Linda Water District 1717 Miraloma Av.  
Placentia, CA 92870

Date(s) of Attendance: 10-15-24

Purpose of Function: Updated PFOs/PFAS & related contaminants

Sponsoring Organization: YLW District

Summary of Conference or Meeting:

Paul Rochelle of MWD gave a presentation  
on "Emerging Contaminants." ie; Ozone,  
Cryptosporidium, Nitrosamines, Disinfect. Prods., Personal  
Care products, Pharma, Cyanotoxins, & Water reuse.  
There are over 120 regulated constituents in drinking  
water. The number of identified contaminants increase  
yearly. Current voluntary phase out of PFO/PFA since  
2000. Required monitoring & reports starting in 2027.

Director Signature:  Date: 10-15-24

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*Reports must be submitted before the District will pay per diem or reimbursement for the conference or meeting. Reports are not required for board or committee meetings or meetings with board or committee officers, the general manager, or the general counsel.*


FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo  
Name & Location of Function: ACWA Region 10 Event 2024  
Yorba Linda Water District  
1717 Miraloma Ave, Placentia CA  
Date(s) of Attendance: 10/15/2024  
Purpose of Function: Education Hosted by  
Sponsoring Organization: ACWA / Yorba Linda Water Dist.

Summary of Conference or Meeting:

Our Region 10 Event was well attended by directors  
+ GMs from San Diego, Riverside + Orange County  
Welcomed by Trudi DesRoches board President  
of YLWD speaking about the success of their  
PFAS Water Treatment Plant - the largest  
ION Exchange (IX) facility in the nation  
with 22 IX vessels with a 19 million gallon  
per day capacity. A 28 million capital project.

Director Signature:  Date: 10-22-2024

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FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo

Name & Location of Function: ACWA Region 10 Event  
Yorba Linda

Date(s) of Attendance: 10/15/2024

Purpose of Function: Educ

Sponsoring Organization: ACWA

Summary of Conference or Meeting:

Dona Friehtauf Region 10 Chair honoring  
Chuck Gibsons years of service to the water  
industry. Chuck will be retiring from water  
politics and will be missed. Vice Chair  
of Region 10 will be replaced in a  
December meeting of the Board. Cathy Green  
ACWA President & Dave Esserton CEO also spoke.  
Esserton's main concern is preserving water rights,

Director Signature: Jenny DeMeo

Date: 10/22/2024  
+ PFAS Reg. Regulations

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FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo

Name & Location of Function: ACWA Region 10 Event  
YLWD

Date(s) of Attendance: 10/15/2024

Purpose of Function: Educ

Sponsoring Organization: ACWA

Summary of Conference or Meeting:

Keynote was Paul Rochelle, Water Quality  
Section Mgr for Metropolitan. A very  
detailed presentation of plastics and  
emerging contaminants followed. The Plastics Age  
beginning in the 40's brings us to the current  
Forever Age of plastic contaminants in our water.  
Technology has allowed us to measure increasingly  
smaller micro contaminants most of which

Director Signature: JDM

Date: 10-22-2024

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FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer De Meo

Name & Location of Function: ACWA Region 10 Event  
YLWD

Date(s) of Attendance: 10-15-2024

Purpose of Function: Educ

Sponsoring Organization: ACWA

Summary of Conference or Meeting:

are harmless to humans. Increases in  
chronic diseases has pushed Sacramento  
to assign cause. These micro contaminants  
have been linked to kidney + liver disease  
among other ailments, they are not going  
to kill us anytime soon. Our water is  
very safe to drink! We should expect more  
monitoring standards + regulation from Sacramento  
by 2027.

Director Signature: Jenny De Meo

Date: 10-22-2024

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FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo

Name & Location of Function: ACWA Region 10 Event  
YLWD

Date(s) of Attendance: 10-15-2024

Purpose of Function: Educ

Sponsoring Organization: ACWA

Summary of Conference or Meeting:

Following an excellent lunch we heard  
from a Panel of experts including George Murdoch  
Region 10 Board monitoring, John Kennedy, OCWD  
Mark Toy GM YLWD + Carlos Quintero GM Sweetwater  
followed by a tour of Que IX Plant. The highlight  
for me was Que live demonstration of Que  
YLWD Heli-Hydrant by Cal-Fire. We were  
able to witness Que helicopter do fills + drops  
+ meet Que firefighters.

Director Signature: Jenny DeMeo

Date: 10-22-2024

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